



NAAC ACCREDITED  
"B" GRADE (2.48 CGPA)

Prin. Dr.Hina M. Patel  
(M) 9925032421  
Tel. (O) (02764) 242072  
Fax. 02764-242072

## Maniben M.P. Shah Mahila Arts College, Kadi

Kalol Road, Nr. Petrol Pump, Highway, KADI-384 440 (North Gujarat) India

(Managed by M.P.Shah Education Society, Kadi)

Website : [www.mahilaartskadi.org](http://www.mahilaartskadi.org)

Email : [prinhmpatel@gmail.com](mailto:prinhmpatel@gmail.com)

Ref. No. 539/A/2021-22

Date : 9/12/2021

To,  
The Nayab Kulsachiv Shri,  
Hemchandracharya North Gujarat University,  
Patan, Gujarat

Sub: Construction of Anti-Sexual Harassment Committee. A.Y. 2021-22  
Ref. Your Letter No. D.O.NO.91-3/2021 (GS), 7<sup>th</sup> December 2021

Respected Sir,

With Reference to the subject cited above, we have constructed the Anti-Sexual Harassment Committee. The details are provided herewith for you kind information and Record. The details are also circulated to the students of our college for prevention and necessary action.

Sr. No.	Name	Designation	Position
1	Dr. Hina M. Patel	Principal	Chairman
2	Prof. V. C. Brahmbhatt	Senior Faculty	Coordinator
3	Ms. Sonara	Superintendent of Police	Member
4	Smt. Ashleshaben Brahmbhatt	Advocate, Kadi	Member
5	Smt. Vaishaliben C. Thakar	Social Worker	Member
6	Smt. D. D. Solanki	Sr. Clerk	Member
7	Shifa N. Mansuri	Student, BA. Sem - 6	Member
8	Jagruti M. Bheda	Student, BA. Sem - 6	Member

  
Principal  
Maniben M.P.Shah Mahila Arts College  
Kadi - (N.G.)-384440



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Ref. No. P/2021-22

Date : 4/3/2022

### Report of Anti – Sexual Harassment Committee Academic Year 2021-22.

During the current academic year 2021-22, meeting of all the committee members of the Anti – Sexual Harassment Committee was held. Details are the meeting are as follows:-

Meetings Held	Minutes of the Meeting	Reported Cases	Solved Cases
21 <sup>st</sup> July 2021	<p>A meeting of Anti – Sexual Harassment Committee was held under the chairman ship of Pri. Dr. Hina M. Patel, Principal to discuss about the issue related to measures taken to prevent Anti – Sexual Harassment in the campus. The following members were present in the meeting.</p> <p>Dr. Hina M. Patel – Principal; Prof. Varsha C. Brahmabhatt, Senior Faculty; Ms. Sonara - Superintend of Police; Smt. Ashleshaben Brahmabhatt - Advocate, Kadi; Smt. Vaishaliben C. Thakar - Social Worker; Smt. D. D. Solanki - Sr. Clerk; Ku. Shifa N. Mansuri - Student Representative (BA. Sem – 6); Ku. Jagruti M. Bheda - Student Representative (BA. Sem – 6) were present in this meeting.</p> <ol style="list-style-type: none"><li>1. The Chairperson welcomed all the participant of the meeting with a welcome note.</li><li>2. The chairperson read out all the rules and regulation and punishment of Anti – Sexual Harassment activities.</li><li>3. The Committee noted that no cases has been reported in previous academic year</li><li>4. The meeting ended with vote of thanks.</li></ol>	Nil	Nil
4 <sup>th</sup> March 2022	<ol style="list-style-type: none"><li>1. The Chairperson welcomed all the participant of the meeting.</li><li>2. The Committee noted that no cases reported in previous academic year</li><li>3. The meeting ended with vote of thanks</li></ol>	Nil	Nil

  
Principal  
Maniben M.P.Shah Mahila Arts College  
Kadi - (N.G.)-384440





प्रो. रजनीश जैन  
सचिव

**Prof. Rajnish Jain**  
Secretary



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D.O.No.91-3/2021 (GS)

7<sup>th</sup> December, 2021

21-22

Respected Madam/Sir,

As you are aware, the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 was notified on 9<sup>th</sup> December, 2013 to provide a safe and secure environment to women at the workplace.

Sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business with includes a right to a safe environment free from sexual harassment.

The protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all Forms of Discrimination against Women, which has been ratified on the 25<sup>th</sup> June, 1993 by the Government of India.


University Grants Commission has also notified University Grants Commission (Prevention, Prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 in the Gazette of India which are available on UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in). These Regulations clearly describes responsibilities of the higher educational institutions, grievance redressal mechanism, process for making complaint and conducting inquiry, interim redressal, punishment and compensation, consequences of non-compliance etc. UGC Regulations being statutory in nature are binding for universities and colleges.

This year the Ministry of Women and Child Development has decided to commemorate the eighth anniversary of notification of this landmark legislation that is 9<sup>th</sup> December, 2021.

I write this to request you to kindly conduct one-day awareness programmes on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 at your university and the colleges affiliated to the university on 9<sup>th</sup> December, 2021 to sensitize the students and employees about the provisions of this Act. The details of the programmes conducted by your institution may be provided to Government of India Ministry of Women & Child Department on [secy.wcd@nic.in](mailto:secy.wcd@nic.in)

With kind regards,

Yours sincerely,

  
(Rajnish Jain)

To

The Vice-Chancellors of All Universities

**Maniben M. P. Shah Mahila Arts College, Kadi**  
**Committee List: 2021-22**



No.	Name of Committee	No.	Name of Committee
1.	<b>Student Union Committee</b> -Dr. M. P. Patoliya	7.	<b>NAAC Steering Committee</b> Dr. S. C. Acharya-Coordinator Dr. V. C. Brahmbhatt- Co-Coordinator Mr. D. K. Chaudhari-Member Lt. Dr. Swati Nigam-Member
2.	<b>Cultural and Youth Festival, Geet Sangeet Nrutya Dhara, Rang Kala Kaushalya Dhara</b> -Dr. V. C. Brahmbhatt-Coordinator -Dr. S. C. Acharya - Member -Cultural Secretary 2 Students (1) Jagruti Bheda (2) Arti Prajapati	8.	<b>UGC Planning Board</b> Dr. Hina M. Patel - Chair Person Dr. V. C. Brahmbhatt-Coordinator Dr. S. C. Acharya – Sr. Teacher Mr. H. H. Parmar - Sr. Teacher Mr. D. K. Chaudhari - Sr. Teacher Lt. Dr. Swati Nigam-Member Shri Nalinbhai M. Shah- Member, Management Smt. D. D. Solanki - Sr. Clerk
3.	<b>Gymkhana &amp; Sports, Vyayam Khelkud Yog Dhara</b> -Mrs. M. S. Thakor - Coordinator -Mr. H. H. Parmar - Member -Gymkhana Secretary 2 Students (1) Manisha N. Thakor (2) Sumanba Zala	9. ✓	<b>Women Development Cell, Grievance Redressal Cell:</b> Lt. Dr. Swati Nigam - Coordinator Smt. Belaben N. Shah - Social Worker Smt. Vaishaliben C. Thakar - Social Worker
4.	<b>N.S.S., Samudayik Sevadharma, Sarjanatmak Abhiyakti Dhara, Gyan Dhara</b> Mr. H. H. Parmar - Coordinator Dr. M. P. Patoliya - Member Lt. Dr. Swati Nigam - Member NSS Leader 2 Students (1) Solanki Bhumiika (2) Prajapati Reetu B.	10. ✓	<b>Anti-Ragging &amp; Anti Sexual Harassment Committee:</b> Prin. Dr. Hina M. Patel - Chair Person Dr. V. C. Brahmbhatt - Sr. Teacher Ms. S. Sonara - Kadi Police Station Smt. Vaishaliben C. Thakar - Social Worker Smt. Ahleshaben J. Brahmbhatt-Advocate Smt. D. D. Solanki - Sr. Clerk General Secretary Ladies Representative
5.	<b>N.C.C., Natya Dhara</b> Lt. Dr. Swati Nigam NCC Leader 2 Students (1) SGT Poonam (2) UO Parul Dabhi	11.	<b>Internal Exam Committee</b> Mrs. M. S. Thakor Mr. H. H. Parmar
6.	<b>IQAC</b> Dr. Hina M. Patel - Chair Person Dr. S. C. Acharya – Coordinator Dr. V. C. Brahmbhatt - Co-Coordinator Mr. H. H. Parmar - Member Mr. D. K. Chaudhari - Member Lt. Dr. Swati Nigam - Member Smt. D. D. Solanki - Member Shri. Nalinbhai M. Shah – Member Smt. Diptiben D. Solanki - Member Prin. Dr. Sanjay S. Shah - External Expert Prin. Dr. Ajay S. Gor - External Expert Ms. Daxa K. Makwana - Member Ms. Jalpa Prajapati - Member	12.	<b>Internal Marks Committee</b> B.A. Sem- I&II - Mr. D. K. Chaudhari - Dr. Mahendra Jadav III&IV - Dr. V. C. Brahmbhatt - Mrs. M. S. Thakor V&VI - Dr. M. P. Patoliya - Lt. Dr. Swati Nigam M.A. Sem - I & II - Dr. S. C. Acharya III& IV - Mr. H. H. Parmar




13.	<b>Interview Technique Seminar and Personality Development, Placement Cell and Career Counseling Cell and UDISHA:</b> Mr. D. K. Chaudhari - Chair Person Dr. M. P. Patoliya Dr. Mahendra Jadav 3 Students (1) Daxa Makwana - MA (2) Shifa Mansuri (3) Thakor Nikita K.	22.	<b>Competitive Exams, NET/SL/ET Preparation:</b> Dr. Mahendra Jadav - Coordinator Ms. Bharati Prajapati - Member
14.	<b>Academic Calendar, Time Table and Class Arrangement:</b> Mr. D. K. Chaudhari - Coordinator Dr. V. C. Brahmabhatt - Member	23.	<b>Store in Charge Dead Stock:</b> Smt. D. D. Solanki Ms. Falaknaz Malek Mr. Karanbhai Shukla
15.	<b>Wall Paper:</b> Dr. M. P. Patoliya 4 Students (1) Riya L. Prajapati (2) Shivani D. Makwana (3) Kinjal A. Chavda (4) Zalak A. Patel	24.	<b>Finishing School:</b> Mr. D. K. Chaudhari - Chair Person Lt. Dr. Swati Nigam - Member 3 Students (1) Patel Dimple B. (2) Dabhi Neha N. (3) Goswami Ankita
16.	<b>Scholarship and Student Aid Fund:</b> Mr. D. K. Chaudhari	25.	<b>Magazine/Annual Report:</b> Dr. Mahendra Jadav Mr. Milan Kadikar Mr. Jitendra Vihol Ms. Bharti Prajapati
17.	<b>Library Committee:</b> Dr. S. C. Acharya Mr. H. H. Parmar Mr. D. K. Chaudhari Dr. M. P. Patoliya Lt. Dr. Swati Nigam 2 Students (1) Raval Saroj B. (2) Thakor Pooja A.	26.	<b>General Tour Committee:</b> Mr. H. H. Parmar - Coordinator Mr. D. K. Chaudhari - Member Lt. Dr. Swati Nigam - Member Dr. Mahendra Jadav 2 Students (1) Prajapati Krupali V. (2) Raval Saroj B.
18.	<b>Career Oriented Courses &amp; Vocational Courses &amp; Functional and Communicative English, SCOPE:</b> Mr. Milan Kadikar - Coordinator Ms. Bharati Prajapati - Member	27.	<b>Alumni Association and Parent Teacher Association:</b> Mr. H. H. Parmar - Coordinator Mr. D. K. Chaudhari - Member Lt. Dr. Swati Nigam - Member 2 Students (1) Bharti Prajapati (2) Parmar Rachna
19.	<b>Discipline Committee:</b> Mrs. M. S. Thakor - Coordinator Lt. Dr. Swati Nigam - Member 4 Students (1) Poonam Thakor (2) Pinki Chavda (3) Rajvi Prajapati (4) Makwana Shivani	28.	<b>Student Medical Care Committee:</b> Mrs. M. S. Thakor - Coordinator Lt. Dr. Swati Nigam - Member
20.	<b>AISHE, KCG:</b> Dr. Hina M. Patel Mr. H. H. Parmar	29.	<b>Remedial Coaching:</b> Mr. D. K. Chaudhari - Coordinator Lt. Dr. Swati Nigam - Member
21.	<b>Research Committee:</b> Dr. V. C. Brahmabhatt - Coordinator Lt. Dr. Swati Nigam - Member	30.	<b>B. Voc. Courses:</b> Dr. V. C. Brahmabhatt - Nodal Officer Mr. D. K. Chaudhari - Member Dr. M. P. Patoliya - Member
31.	<b>Cleanliness Monitoring Committee:</b> Mr. D. K. Chaudhari Smt. D. D. Solanki - Patel Hardi D. - Thakor Kinjal S.	36.	<b>Educational Visit Committee:</b> Dr. M. P. Patoliya - Member Mr. H. H. Parmar - Member 4 Students (1) Bhumika S. Solanki - III





	- Parmar Anika A. - Desai Jinal K. - Rohila Ankita A.		(2) Bhumika A. Desai - V (3) Jagruti N. Bheda - III (4) Ankita A. Gohil - I
32.	<b>Income Tax Calculation and Pay Entry:</b> Mr. D. K. Chaudhari Smt. D. D. Solanki	37.	<b>Environment Committee:</b> Dr. M. P. Patoliya - Coordinator Mr. Chandrashekhar Kori - Member 4 Students (1) Bhumika S. Solanki (2) Bhumika A. Desai (3) Jagruti N. Bheda (4) Ankita A. Gohil
33.	<b>Admission Committee for 2022-23:</b> Dr. V. C. Brahmbhatt Dr. M. P. Patoliya	38.	<b>College Internal AAA Committee</b> Dr. Hinaben M. Patel (Chairperson) Dr. Sangitaben Acharya (Coordinator) Mr. Dharmendrabhai Chaudhari (Member) Dr. Varshaben Brahmbhatt (Member)
34.	<b>College Code of Conduct Committee</b> Mr. Harsukhbhai Parmar (Chairperson) Mr. Madhuben Thakor (Member) Dr. Varshaben C. Brahmbhatt (Member)	39.	<b>Research &amp; Development Cell</b> <b>Research Advisory Council</b> Dr. Hina M. Patel-Chair Person Dr. Ratanben Solanki-Director-RDC (Convener) <b>Committee-1 Finance and Infrastructure</b> -Mrs. Diptiben Solanki -Ms. Falaknaz Malek -Mr. Karanbhai Shukla <b>Committee-2 Research Program, Policy, Development</b> -Dr. Varshaben C. Brahmbhatt -Dr. Mansukhbhai P. Patoliya -Mrs. Apexaben N. Pandya <b>Committee-3 Collaboration &amp; Community</b> -Mr. Dharmendrabhai K. Chaudhari -Mr. Jitendrabhai D. Vihol <b>Committee-4 Product Development, Monitoring and Commercialization</b> -Dr. Jaiminiben C. Solanki-Coodinator -Ms. Bhartiben R. Prajapati -Ms. Tejalben V. Prajapati <b>Committee-5 IPR, Legal &amp; Ethical Matters</b> -Mr. Harsukhbhai H. Parmar -Mrs. Sanobar Shekh -Mr. Mahendrabhai Rathod
5.	<b>College Development Committee -</b> Dr. Hinaben M. Patel - Principal - Chair Person Dr. Sangitaben Acharya - Coordinator Dr. Varshaben Brahmbhatt Mr. Dharmendrabhai Chaudhari - Member Smt. Diptiben Solanki - Member Shri Nalinbhai M. Shah - Member Management Dr. Ajay S. Gor - Member (External Expert) Prin. Dr. Sanjay S. Shah - (External Expert) GS LR		

  
 Principal  
 Maniben M. P. Shah Mahila Arts College  
 Kadi - (N.G.) - 382 715