

**Memorandum of Understanding for Academic Cooperation**  
**Between**  
**Maniben M. P. Shah Mahila Arts College, Kadi**  
**And**  
**Shivam Computer, Kadi**

Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi recognize their strengths in education in one or more disciplines of Arts subjects and Skill Development their mutual interest in engaging themselves in academic cooperation.

Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi therefore agree to establish a program for academic cooperation in the areas of mutual interest, and in accordance with terms and conditions set forth in this memorandum of understanding (MoU).

**A. Objectives**

The goal is to foster collaboration, provide opportunity for global experience, and to facilitate advancement of knowledge on the basis of reciprocity, best effort, mutual benefit, and frequent interactions. Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi agree:

- a) to exchange information on educational programs.
- b) to exchange information on teaching, learning material and other literature relevant to their educational programs.
- c) to jointly organize short-term continuing education programs and to invite each other's faculty to participate therein
- d) to jointly organize workshops on various topics of mutual interest and to invite each other to participate therein
- e) to exchange, on a reciprocal basis, students at Undergraduate and Postgraduate levels for limited periods of time for purpose of education.

Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi further agree that detailed terms and conditions that guide each activity identified above will be separately determined and agreed upon by the two institutions. These terms shall include a technical description of the proposed activity, financial arrangements, and person(s) responsible for its implementation, etc.

**B. Computer Related Training Program and Employment Opportunities.**

Maniben M. P. Shah Mahila Arts College, Kadi Provide facilities, infrastructure, and personnel support and Shivam Computer, Kadi Offer technical expertise, equipment, maintenance and Employment. The terms and conditions for such participation will be worked out by mutual agreement between Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi.

**C. Exchange of Technical Material.**

Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi will exchange information on educational programs and teaching/learning material and other literature relevant to their educational programs. Further, Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi agree to explore ways to share teaching/learning material, and other relevant literature, while respecting each other's

intellectual property and other rights.

#### **D. Intellectual Property**

Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi agree to respect each other's rights to intellectual property. Further, the intellectual property rights that arise as a result of any collaborative activities under this MoU will be worked out on a case-by-case basis, and will be consistent with the officially laid down IPR policies of the two institutions.

#### **E. Tenure and Termination**

This MoU will take effect from the date it is signed by representatives of the two institutions. It will remain valid for three years, and may be continued thereafter after suitable review and agreement. Either institution may terminate the MoU by giving written notice to the other institution six months in advance. Once terminated, neither Maniben M. P. Shah Mahila Arts College, Kadi nor Shivam Computer, Kadi will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, Maniben M. P. Shah Mahila Arts College, Kadi and Shivam Computer, Kadi will ensure that all activities in progress are allowed to complete successfully.

This MoU is signed subject to approval of the respective academic/administrative bodies.

Maniben M. P. Shah  
Mahila Arts College, Kadi  
Date: 01/08/2023

  
Principal

Maniben M. P. Shah Mahila Arts College  
Kadi - (N.G.) - 392 715



Shivam Computer,  
Kadi  
Date: 01/08/2023



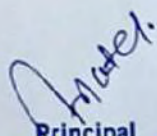
**Maniben M. P. Shah Mahila Arts College,kadi**

**Student Notice**

Date: 10/08/2023

Dear student's

This is to inform you are student that the I.Q.A.C. Organized by a Basic Computer Course 21/08/2023 to 06/09/2023 At 10:00 A.M. please Register your Name is Coordinator Dr. Hasmukh M. Solanki on Before 19/08/2023.



**Principal**

**Maniben M.P.Shah Mahila Arts College  
Kadi - (N.G.)-384440**



: Basic computer Course :

Date 21/8/23

22

	Semester	Roll No.	Main Subject	Signature	Mobile No.
1) Rajma Fakimben Bhagubhai	BA semos 3	63	Gujarati	P.f.B	9774177406
2) Raval masamben Amaythbai	BA sem 5	4	Gujarati	R.M.P	9328424048
3) Patel Janniben Ratilal	BA sem 5	7	Gujarati	Janki	8485962610
4) Rajan Riyaben Pravinbhai	BA sem 5	15	Gujarati	Pravin	9898147948
5) Thakor Aruna Atulmaji	BA sem 5	18	Psychology	Aruna	9328889325
6) Zala Divyaben Bhikhubai	BA 105	29	Psychology	Divya	9714070817
7) Raval Kajalben Baldevbhai	BA 05	39	Psychology	Kajal	9725246777
8) Desai maitri Karamshi	BA 05	46	Psychology	D.M.K	8128845919
9) Rabaki Priyaben Ishvarbhai	BA 05	61	Psychology	Priya	9316224089
10) Joshi Riyaben Chaturaji	BA 05	69	Psychology	Riya	9016488627
11) Zala Sapamaba Lalsinh	BA 05	72	Psychology	Z.S.L	9023473367
12) Raval Vamita Govimbhai	BA 05	78	Psychology	Vamita	8160846797
13) Desai AAKAMSHQ.S	BA 05	79	Economics	D.A.S	7802087461
14) Thakor Nitaben.D	BA 05	100	economics	T.N.D	8160970115
15) Pamcholi Nishiben.C	BA 05	101	economics	Nishu	9313848669
16) Raval Pujaben.M	BA 05	107	economics	Pujaben	9537290507
17) Ghanchi Sabeena.B.A	BA 05	109	economics	Sabeena	9179157767571
18) Sachy tamannaben.A	BA 05	115	economics	S.T.A	7046240837
19) Gurjar Zalak.S	BA 05	117	economics	G.Z.S	9313306147
20) Sachy Drashti.A	BA 05	118	Samshaito	Drashti	9512623354
21) Parmar Krishnam.B	BA 05	124	Psychology	Krishnam	9979397586
22) Mehata Shrey.A	BA 05	123	English	M.S.A	6351402053
23)					
24)					

Co-ordinator Name

Dr. Hashmykh.m.solankhi

Co-ordinator Signature

H.M.Solankhi

Principal

Maniben M.P.Shah Mahila Arts College  
Kadi - (N.G.)-384440





Prin. Dr.Hina M. Patel  
(M) 9925032421  
Tel. (O) (02764) 242072  
Fax. 02764-242072

## Maniben M.P. Shah Mahila Arts College, Kadi

Kalol Road, Nr. Petrol Pump, Highway, KADI-384 440 (North Gujarat) India  
(Managed by M.P.Shah Education Society, Kadi)

Website : [www.mahilaartskadi.org](http://www.mahilaartskadi.org)

Email : [prinhmpatel@gmail.com](mailto:prinhmpatel@gmail.com)

Ref. No. P/23-24

Date : 16/08/23

To,

Shree Ajaybhai Patel  
M.C.A.  
Shivam Computer Kadi


### Invitation Letter

Dear Sir,

We are pleased to inform you that IQAC, Maniben M P Shah Mahila Arts College, Kadi is going to Organize 15 Day Basic Computer Course on 21/08/2023 to 06/09/2023 Our Pleasure to invite You as a Resource person for deliver a lecture on purpose of Basic Computer Course.

Your expertise on the Topic will definitely be Fruitful for our Students.

Thank you

  
Principal  
Maniben M.P.Shah Mahila Arts College  
Kadi - (N.G.)-384440



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(M) 9925032421  
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Email : [prinhmpatel@gmail.com](mailto:prinhmpatel@gmail.com)

Ref. No. P/23-24

Date : 06/09/2023

### **Certificate of Appreciation**

This is to certify that Shree Ajaybhai Patel Shivam Computer Kadi has Delivered a Lecture on Basic Computer Course. He shared his knowledge regarding Topic. We thank you for your Contribution and Knowledge Sharing with our Students. We also look forward to more such academic Institute as part of Basic Computer Course.

Principal

**Maniben M.P.Shah Mahila Arts College  
Kadi - (N.G.)-384440**





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## Detailed Report on Training Program under MOU Between Maniben M.P. Shah Mahila Arts College, Kadi, and Shivam Computers

### Introduction

As part of an academic collaboration under a Memorandum of Understanding (MOU), **Maniben M.P. Shah Mahila Arts College, Kadi**, in association with **Shivam Computers**, organized a **Computer Skills and IT Training Program**. This initiative, conducted under the **IQAC (Internal Quality Assurance Cell)**, aimed at enhancing students' technical proficiency, digital literacy, and industry-relevant IT skills.

### Objective of the Training Program

The main objectives of this training program were:

- To develop computer literacy and hands-on skills in IT applications.
- To provide practical exposure to essential software and hardware troubleshooting.
- To equip students with technical insights for careers in IT and digital industries.
- To promote innovation and problem-solving using computer-based solutions.
- To strengthen academic collaboration between the two institutions under the MOU.

### Training Details

- Training Period: April 15, 2024 – April 20, 2024
- Trainer: Industry Experts from Shivam Computers
- Conducted by: IQAC, Maniben M.P. Shah Mahila Arts College, Kadi
- Total Participants: 35 students

### Training Topics & Schedule

Date	Time	Topic
15/04/2024	10:00 - 12:00	Introduction to Computer Hardware & Software
16/04/2024	10:00 - 12:00	Basics of MS Office & Productivity Tools
17/04/2024	10:00 - 12:00	Networking Essentials & Internet Security
18/04/2024	10:00 - 12:00	Introduction to Programming & Coding Basics



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Date	Time	Topic
19/04/2024	10:00 - 12:00	Data Management & Cybersecurity Awareness
20/04/2024	10:00 - 12:00	IT Career Opportunities & Freelancing Strategies

## Key Highlights

- Expert Training Sessions:**
  - Led by **IT professionals and industry experts from Shivam Computers.**
- Hands-On Learning Approach:**
  - The training included **practical demonstrations, software exercises, and real-world IT problem-solving.**
- Industry-Relevant Skills:**
  - Students received guidance on **job-oriented IT skills, including cybersecurity, networking, and data management.**
- Certification & Recognition:**
  - A **Certificate of Completion** was awarded to participants.
  - The **Principal of Maniben M.P. Shah Mahila Arts College** appreciated the initiative and student engagement.

## Project Work for Students

As part of this training program, students were required to complete a **project work assignment** to reinforce their learning. The project work included:

- Computer Hardware & Software Troubleshooting:**
  - Diagnosing and resolving a **technical issue in a simulated IT environment.**
- Digital Productivity Project:**
  - Creating an **MS Office-based document, spreadsheet, and presentation** showcasing learned skills.
- Cybersecurity Awareness Campaign:**
  - Developing a **presentation on internet security best practices and online privacy protection.**





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## Outcome of the Training

- **Enhanced IT Skills:** Participants gained hands-on experience in **computer hardware, software applications, and networking.**
- **Industry Readiness:** Students learned **key IT competencies required for various job roles.**
- **Practical Application:** The project work encouraged students to **apply problem-solving skills to real IT challenges.**
- **Recognition & Certification:** Successful completion of the program added **value to students' technical knowledge and professional growth.**

## Conclusion

The **Computer Skills and IT Training Program** was a **remarkable success**, providing students with essential digital skills, industry insights, and career opportunities in IT. The collaboration between **Maniben M.P. Shah Mahila Arts College and Shivam Computers** played a key role in **bridging the gap between computer education and industry needs**. The institutions look forward to conducting more such **technology-focused skill development programs** under the **MOU** in the future.



  
Principal  
Maniben M. P. Shah Mahila Arts College  
Kadi - (N.G.) - 382 715

# Basic Computer Course 2023-24



Basic Computer Course



Basic Computer Course



*Maniben M. P. Shah*

Principal

Maniben M. P. Shah Mahila Arts College  
Kadi - (N.G.) - 382 715