

MEMORANDUM OF UNDERSTANDING

**SMT. M. M. SHAH MAHILA ARTS COLLEGE, KADI
AND
GOVERNMENT SCIENCE COLLEGE, RAJKOT**

FOR THE DEVELOPMENT OF ACADEMIC COOPERATION

The general objective of this Memorandum of Understanding (MOU) is to stimulate and facilitate the development of collaborative and mutually beneficial programs which serve to enhance the intellectual life and cultural development on both campuses, and to contribute to increase academic cooperation. Thus, SMT. M. M. SHAH MAHILA ARTS COLLEGE, KADI and GOVERNMENT SCIENCE COLLEGE, RAJKOT have agreed that in support of their mutual interests in the field of education and research:

1. The two Educational Institutions will:
 - a) cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests;
 - b) promote appropriate joint research projects and joint courses of study;
 - c) organize conferences, seminar, workshops and symposia.
 - d) endeavour to encourage students and staff to spend periods of time in the host college under exchange program;
 - e) conduct short courses, as mutually agreed in writing between the parties prior to commencement of this activity;
 - f) conduct some projects, as mutually agreed in writing between the parties prior to commencement of this activity;
 - g) conduct study tours, as mutually agreed in writing between the parties prior to commencement of this activity.
2. Facilitate the exchange of undergraduate students. The academic standing of such students shall be determined by the host college. Exchange students will be accorded the rights and privileges of students in the host campus in accordance with the regulations of the host college relating to students and will be admitted under the terms and conditions relevant to the host college.

Accreditation for the academic work carried out by an undergraduate student during the period of study at the host college will be at the discretion of the student's home college.
3. Colleges will take some quality initiatives by IQACs.
4. Colleges may share some of the learning resources for the benefits of students.
5. The aim of the Memorandum of Understanding shall be to achieve a broad balance in the respective contributions and benefits of the collaboration, and this shall be subject to periodic review by both colleges.

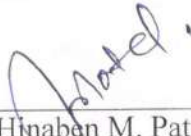
6. The host institution agrees to assist in the seeking of appropriate housing, and to supply work space, library and technical facilities as appropriate.
7. In the implementation of specific cooperative programs, a written agreement covering all relevant aspects including funding and the obligations to be undertaken by each party will be negotiated, mutually agreed and formalized in writing, prior to the commencement of the program.

This agreement will take effect from the date of its signing and shall be valid for **three academic years** period from that date unless sooner terminated, revoked or modified by mutual written agreement between the parties, and may be extended by mutual written agreement.

Either party may terminate the Agreement at any time during tile term by the provision of three months' written notice to the other party.

SIGNATURES

Signed to, and on behalf of

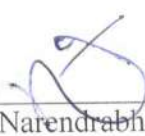

Dr. Himaben M. Patel
Principal
Smt. M. M. Shah Mahila Arts College,
Kadi
Date: 20/7/2022

Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715



Signed for and on behalf of


Dr. Narendrabhai T. Chotaliya
Principal
Government Science College,
Jasdan, Dist.- Rajkot
Date: 20/07/2022

PRINCIPAL,
GOVERNMENT SCIENCE COLLEGE
JASDAN - 360050.



Prin. Dr.Hina M. Patel
(M) 9925032421
Tel. (O) (02764) 242072
Fax. 02764-242072

Maniben M.P. Shah Mahila Arts College, Kadi

Kalol Road, Nr. Petrol Pump, Highway, KADI-384 440 (North Gujarat) India

(Managed by M.P.Shah Education Society, Kadi)

Website : www.mahilaartskadi.org

Email : prinmmpatel@gmail.com

Ref. No. P/2023-24

Date : 5/2/2024

Dr. Narendra Chotaliya
Principal,
Govt. Science College,
Jasdan

Subject: Invitation to Serve as an Expert for Management Development Programme

Dear Dr. Narendra Chotaliya,

I hope this letter finds you well. On behalf of the Internal Quality Assurance Cell (IQAC) at Maniben M. P. Shah Mahila Arts College, Kadi, I am delighted to extend an invitation to you to serve as an expert for our upcoming Management Development Programme.

The programme is scheduled to take place from March 1st to March 5th, 2024, at our college premises. The theme of the programme revolves around enhancing the professional skills and competencies of our teaching and non-teaching staff members. Your expertise in management and leadership development would be invaluable in facilitating sessions on the following topics:

1. Leadership and Team Building
2. Time Management and Productivity
3. Communication Skills & Information Technology Skills
4. Conflict Resolution and Negotiation
5. Effective Classroom Management Techniques

Your vast knowledge and experience in these areas will undoubtedly enrich the learning experience of our participants and contribute to the success of the programme.

We envision your involvement in delivering engaging and insightful sessions, which will include presentations, interactive discussions, case studies, and practical exercises. Your expertise will play a pivotal role in equipping our staff members with the necessary skills to excel in their respective roles within the college.

We sincerely hope that you will accept our invitation to be a part of this meaningful initiative. Your presence would greatly contribute to the success of our Management Development Programme and further strengthen the academic and professional development opportunities at our institution.

Please let us know at your earliest convenience if you are available and willing to participate. We would be happy to provide any additional information or assistance you may require regarding your involvement in the programme.

Thank you for considering our invitation. We eagerly await your positive response and look forward to the opportunity to collaborate with you.

Warm regards,




Principal
Maniben M. P. Shah Mahila Arts College
Kadi - (N.G.) - 382 715



Prin. Dr.Hina M. Patel
(M) 9925032421
Tel. (O) (02764) 242072
Fax. 02764-242072

Maniben M.P. Shah Mahila Arts College, Kadi

Kalol Road, Nr. Petrol Pump, Highway, KADI-384 440 (North Gujarat) India

(Managed by M.P.Shah Education Society,Kadi)

Website : www.mahilaartskadi.org

Email : prinhm Patel@gmail.com

Ref. No. P/2023-24

Date : 5/3/2024

Dr. Narendra Chotaliya
Principal,
Govt. Science College,
Jasdan

Subject: Letter of Appreciation for Your Contribution to the Management Development Programme

Dear Dr. Narendra Chotaliya,

I hope this letter finds you in good health and high spirits. On behalf of the Internal Quality Assurance Cell (IQAC) at Maniben M. P. Shah Mahila Arts College, Kadi, I would like to express our sincerest gratitude for your invaluable contribution as an expert for our recent Management Development Programme.

Your expertise and insights were instrumental in making the programme a resounding success. The sessions you conducted on various topics including Leadership and Team Building, Time Management and Productivity, Communication Skills & Information Technology Skills, Conflict Resolution and Negotiation, and Effective Classroom Management Techniques were highly informative, engaging, and well-received by the participants.

Your ability to effectively communicate complex concepts, coupled with your practical approach and real-world examples, significantly enriched the learning experience of our teaching and non-teaching staff members. Your dedication and commitment to ensuring the success of the programme were truly commendable.

The knowledge and skills imparted during the programme will undoubtedly have a lasting impact on the professional development of our staff members, empowering them to excel in their respective roles within the college and beyond.

Once again, thank you for your invaluable contribution to our Management Development Programme. Your expertise and support are deeply appreciated, and we look forward to the possibility of collaborating with you again in the future.

Warm regards,



Principal
Maniben M. P. Shah Mahila Arts College
Kadi - (N.G.) - 382 715



Maniben M. P. Shah Mahila Arts College, Kadi

Kalol Road, Nr. Petrol Pump, Highway, Kadi- 384440 (North Gujarat), India

(Managed by: M. P. Shah Education Society, Kadi)

Website: www.mahilaartskadi.org

Email: prinhmpatel@gmail.com

Detailed Report on Faculty Job Training Program under MOU Between Maniben M.P. Shah Mahila Arts College, Kadi, and Govt. Science College, Jasdan

Introduction: As part of an academic collaboration under a Memorandum of Understanding (MOU), Maniben M.P. Shah Mahila Arts College, Kadi, in association with Govt. Science College, Jasdan, organized a Faculty Job Training Program. This initiative, conducted under the IQAC (Internal Quality Assurance Cell), aimed at enhancing faculty members' teaching methodologies, research skills, and industry-oriented knowledge to improve academic excellence.

Objective of the Faculty Job Training Program

The main objectives of this faculty job training program were:

- To enhance faculty development through innovative teaching techniques.
- To provide training in research methodologies and academic writing.
- To equip faculty members with digital teaching skills and modern pedagogy.
- To promote collaborative research and interdisciplinary learning.
- To strengthen academic collaboration between the two institutions under the MOU.

Training Details

- Training Period: July 10, 2024 – July 20, 2024
- Trainer: Senior Dr.Narendra Chotaliya from Govt. Science College, Jasdan
- Conducted by: IQAC, Maniben M.P. Shah Mahila Arts College, Kadi
- Total Participants: 18 faculty members

Training Topics & Schedule

Date	Time	Topic
10/07/2024	10:00 - 12:00	Innovative Teaching Techniques
11/07/2024	10:00 - 12:00	Research Methodology & Data Analysis
12/07/2024	10:00 - 12:00	Academic Writing & Publication
13/07/2024	10:00 - 12:00	Digital Tools for Effective Teaching



Maniben M. P. Shah Mahila Arts College, Kadi

Kalol Road, Nr. Petrol Pump, Highway, Kadi- 384440 (North Gujarat), India

(Managed by: M. P. Shah Education Society, Kadi)

Website: www.mahilaartskadi.org

Email: prinhmpatel@gmail.com

Date	Time	Topic
14/07/2024	10:00 - 12:00	Curriculum Design & Pedagogical Approaches
15/07/2024	10:00 - 12:00	Interdisciplinary Teaching & Research
16/07/2024	10:00 - 12:00	Industry Collaboration & Practical Learning
17/07/2024	10:00 - 12:00	Effective Student Engagement Strategies
18/07/2024	10:00 - 12:00	Ethics in Research & Teaching
19/07/2024	10:00 - 12:00	Faculty Development & Career Growth
20/07/2024	10:00 - 12:00	Certificate Distribution & Closing Ceremony

Key Highlights

1. Expert Training Sessions:

- Led by **renowned educators and research experts from Govt. Science College, Jasdan.**

2. Hands-On Learning Approach:

- The training included **workshops, interactive discussions, and research-based assignments.**

3. Research & Publication Guidance:

- Faculty members received training on **writing research papers and publishing in reputed journals.**

4. Certification & Recognition:

- A **Certificate of Completion** was awarded to faculty members.
- The **Principal of Maniben M.P. Shah Mahila Arts College** acknowledged the initiative and encouraged continuous faculty development.

Project Work for Faculty Members

As part of this faculty job training program, participants were required to complete a **project work assignment** to reinforce their learning. The project work included:

1. Research Paper Submission:



Maniben M. P. Shah Mahila Arts College, Kadi

Kalol Road, Nr. Petrol Pump, Highway, Kadi- 384440 (North Gujarat), India

(Managed by: M. P. Shah Education Society, Kadi)

Website: www.mahilaartskadi.org

Email: prinhmpatel@gmail.com

- Faculty members prepared and submitted a **research paper on an academic or interdisciplinary topic.**
- 2. **Digital Teaching Innovation:**
 - Developing an **e-learning module or a technology-driven classroom strategy.**
- 3. **Curriculum Enhancement Proposal:**
 - Designing a **new course module or syllabus enhancement based on training insights.**


Outcome of the Training

- **Improved Teaching Techniques:** Faculty members gained expertise in **student engagement, digital teaching, and pedagogy.**
- **Enhanced Research Skills:** Participants learned **effective research methodologies and academic writing techniques.**
- **Cross-Institutional Collaboration:** Strengthened **academic ties between faculty members from both institutions.**
- **Practical Application:** The project work encouraged faculty members to **apply their learning to improve curriculum and research.**
- **Recognition & Certification:** Successful completion of the program added **value to faculty members' academic credentials.**

Conclusion

The **Faculty Job Training Program** was a **significant success**, providing faculty members with essential skills in teaching, research, and academic growth. The collaboration between **Maniben M.P. Shah Mahila Arts College and Govt. Science College, Jasdan** played a crucial role in **enhancing faculty capabilities and fostering academic excellence.** The institutions look forward to conducting more such **faculty-oriented training programs** under the **MOU** in the future.




Principal
Maniben M. P. Shah Mahila Arts College
Kadi - (N.G.) - 382 715