

Smt. M. M. Shah Mahila Arts College, Kadi



Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2019-20

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : DR.HINA M.PATEL
2. Father's Name: MANSUKHLAL
3. Department : ECONOMICS
4. Current Designation & Grade Pay: PRINCIPAL, SCALE-14A
5. Date of last Promotion:
6. Address for correspondence (with Pin code): SMT.M.M.SHAH MAHILA ARTS COLLEGE, OPP.N.C.DESAI PETROL PUMP, KADI-382715, NORTH GUJARAT
- Permanent Address (with Pin code): PLOT NO.996/2, SECTOR-4/D, GANDHINAGAR-382006
7. Telephone No. → Mobile: 9925032421
8. Whether acquired any degrees or fresh academic qualifications during the year :
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS Proforma before filling this section)



CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/ hours Per week allotted	No. of classes/ hours Per week taken	% of classes/practical taken as per documented record
1.	ECONOMICS/EO-105& 205 Elementary Economics	GRADUATE B.A.SEM-I & II	LECTURE & SEMINAR	2	2	2
2.	ECONOMICS/ CC & CE-303 & 403- Micro Economics	GRADUATE B.A. SEM.III&IV	LECTURE & SEMINAR	4	4	4
3.	ECONOMICS/CC-508&608- Public Economics	GRADUATE B.A.SEM-V & VI	LECTURE & SEMINAR	4	4	4
4.	ECONOMICS/ CC 101&201- Micro Economics	POST GRADUATE M.A.SEM.I&II	LECTURE & SEMINAR	4	4	4
5.	ECONOMICS/ CC-304(A) Dissertation	POST GRADUATE M.A. SEM-III	LECTURE & SEMINAR	4	4	4
6.	ECONOMICS/ CC-404(A)-Major Environmental Issues	POST GRADUATE M.A. SEM-IV	LECTURE & SEMINAR	4	4	4

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	Nil



(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	GRADUATE LEVEL Paper No. 105 & 205 (Elementary Economics), CC&CE-303& 403 (Micro Economics), CC-508 &608(Public Economics) - POST GRADUATE LEVEL CC-101 & 201(Micro Economics) CC-404(A)-Major Environmental Issues	Knowledge got from various reference books and journals of the subject and by participating in subject related seminars and workshops	Guide to every student about the subject	National and State Journal subscribed during the year , Subject related notes dictate to students
2	CC-304(A) Dissertation	Knowledge got from various reference books and journals of the subject and by participating in subject related seminars and workshops	Guide to every student about the subject and research	National and State Journal subscribed during the year
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Power Point Presentation	
2.	Video Lecture	
3.	Project Work	
4.	Giving Seminars to All Students	
5.	Giving Assignments to All Students	
6.	Providing	

(iv) Examination Duties Assigned and Performed



Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
	Total(Max :15)		
3	Professional Development Activities	Average Hrs/ week	API Score
	Total(Max :15)		

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books



Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score
	"Labour Economics" 2016 Edition.	Single	ISBN-978-93-82037-59-0 Prism Books (India), Jaipur, Rajasthan, India.	Yes	Nil	Yes	

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	'A Study of Oil Mills and its Effects On the Employment and labours in Kadi Taluka'	F.No. 23-2843/11(WRO), 15 th March 2014. UGC,	15 th March 2014	70,000/-	

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
1	13	Nil		



(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference / Seminar	Organized by	Whether international/ national/State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.



Signature of the faculty with
Designation, Place & Date

Signature of the Principal

Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M.M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)



Year: 2019-20

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters): DR. SANGEETA C. ACHARYA
2. Father's Name: DR. CHITTARANJAN T. ACHARYA
3. Department: ECONOMICS
4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR,
37400 – 67000 (PB-4), AGP - 9000
5. Date of last Promotion: 07/09/2006
6. Address for correspondence (with Pin Code):
Smt. M. M. Shah Mahila Arts College, Kadi-382 715, Dist: Mehsana
North Gujarat, Gujarat State, India.

Permanent Address (with Pin Code):
SHRUSTI RH-08, SECTOR.1-D
AMBA TOWN SHIP PVT LTD (ATPL)
BEHIND TRI-MANDIR
ADALAJ, DIST.: GANDHINAGAR, GUJARAT STATE,
OFF AHMEDABAD-KALOL HIGWA ADALAJ
PIN CODE: 382 421
7. Telephone No. → Mobile: +91- 8160177246
Email: dr.sangeeta.c.acharya@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year:
No
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	----	----	----	----

PART - B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS Performa before filling this section)



CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical's, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No.of classes/hours Per week allotted	No.of classes/hours Per week taken	% of classes/practicals taken as per documented record
1	BA Sem 1 & 2 - Paper-II	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	04	04	100
2	BA Sem 3 & 4 - Paper-IV	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
3	BA Sem 5 & 6 - Paper-VI	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
4	BA Sem 5 & 6 - Paper-IX	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
5	MA Sem 1 & 2 Paper-II	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
6	MA Sem 3 Paper-III	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	02	02	100
7	MA Sem 4	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	02	02	100

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)



		APEScore
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources
Provided to students.

Sr. No	Course/ Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem 1 & 2 Paper No. II	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
2	BA Sem 3 & 4 Paper No. IV	Knowledge got from various reference books and journals of the subject and by participating in subject related various Conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
3	B. A. – Paper – VI, VIII	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
4	M.A SEM-1 TO 4	Knowledge got from various reference books and journals of the subject and by participating in subject related	Suggestions are given to student to refer concern reference books, journals and subject related articles in	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject

		various conferences and seminars	magazine and news paper	matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20



(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Prepared reading materials for Students of Economics for various seminars and assignments.	10
2	Organized subject expert's lecture for the Students of Economics of the college.	05
3	Organized Quiz competition for the Students of Economics. PPT, Seminars, Book Exhibition etc.	05
4	Celebration of old Population Day On 11 July 2019 Organized Online Chart Making Competition for The Students. 150 students has Participant Students	05
5	Organized Exhibition of Books Related to Subject for Students. Use Videos and CDs and Film Show in the class Room	05
	Total Score (Max Score :20)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Evaluation of answer scripts	HNG Uni. SYBA, 2019-20	100	05
2	Evaluation of answer scripts	Evaluation of answer scripts of internal examination of college.	100	05
3	Paper setting for M. A.	HNG Uni. – M. A. , 2019-20	100	05
4	Supervision for Annual University Examination & worked as a senior supervisor in B.A. Sem-4 & MA Sem-2.	For UG Students.	100	05
5	Nominated & Selected as a chairperson in BA Sem-1 & Sem-2 HNG university examination.	Chairperson	100	05

6	Participated One Day National Level Workshop “Understanding the Tools and Parameters of AQAR in Revised Accreditation Framework” on 18-01-2020 Organized by IQAC Smt.Maniben M.P.Shah Mahila Arts College Kadi. Worked as a Organizing Secretary.	Organizing Secretary	100	05
	Total Score (Max :25)			25



**CATEGORY: II. CO-CURRICULAR,
EXTENSION, PROFESSION,
DEVELOPMENT RELATED ACTIVITIES.**

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
I	<p>(A) Celebration of World Population Day on 11th July 2019 by Arranging Essay writing competition on subject of Problem of Population in India.</p> <p>(B) Project work. Quiz, Essay writing Competition.</p> <p>(C) Organized Exhibition of Books related to subject for the Students.</p> <p>(D) Organized subject knowledge test 01/08/2019.</p> <p>(E) Department of Economics Organized Work Shop for “Youth Co- Operative Training Programme on 15-07-2019 to 20-07-2019 in our College it was Jointly Organized with District Mehsana Co- Operative Sangh.</p> <p>(F) W.D.C. & Integrated Child Development Scheme (ICDS) Mehsana Jointly Organized Seminar on “Beti Bachao Beti Padhao” Worked as a Programme Co-ordinator.</p> <p>(G) Department of Economics has Organized Expert Lecture on Relation Between Macro Economics & Public Finance Theory. Dr. Nitedrabhai Patel from Samarpan Arts and Commerce College Gandhinagar Delivered this Lecture.</p>	<p>Average Two Hours per week for different activities.</p> <p>Two Hours</p> <p>Two Hours</p> <p>Two Hours One Week</p> <p>2 Days</p> <p>One Day</p>	10

	(H) Celebration of Navaratri Mahotsav on 01-10-19. (I) Celebration of International Women's day on 08-03-20.	One Day One Day	
	Total(Max :20)		10
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
I	Member of Internal Marks Committee in MA Part 1 & 2.	Entire Year	01
Ii	Member of College NAAC Committee.	Entire Year	01
Iii	Coordinator of Women Development Cell.	Entire Year	01
Iv	Member of K.C.G. BISAG committee.	Entire Year	02
V	Member of General Tour Committee	Entire Year	01
Vi	Member of UGC Planning Board.	Entire Year	01
Vii	Chairperson of Geet-Sangeet & Nrutya Dhara Committee	Entire Year	01
Viii	Co-Ordinator of Admission Committee.	Entire Year	01
Ix	Life Member of Gujarat University Area Economics Teachers Association at Ahmedabad	Entire Year	01
X	Member of North Gujarat University Economics Association	Entire Year	01
Xi	Member of UGC Committee at College Level.	Entire Year	01
Xii	Co-Ordinator of NAAC & IQAC Committee at College Level.	Entire Year	01
Xiii	Member of AISHE.	Entire Year	01
Xiv	Co-Ordinator of Women Development Cell.	Entire Year	10
	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
I	Organized Subject Knowledge Test (01/08/2019).	One day	
Ii	Celebration of World Population Day on 11 th July 2019 at Smt. M. M. Shah Mahila Arts College, Kadi: Essay Competition organized by Department of Economics on the subject of "Problem of Population in India"	One day	01
iii	Organized Maniben M.P. Shah Mahila Arts College kadi Women Devlopment Cell Committee and Akhil Gujarat Mahila Sanstha " Shakti Manch" Jointly Organized Beuty Vare & Choolalate Makking on 08-07-19 to 13-07-19.(73 Students) Worked has Programme Co-Ordinater (MOU With Shakti Manch Sanstha) .	One Week	10
Iii	08-07-19 .WDC has Organized One expart Lecture on Women Empowerment & women Awarness.Mrs. Varshaben Patel Member of Mahila Ayog Gujarat State Deliver the Lacutre on the same day Manager od Sakhi Helathcare Mrs.saifali chauhan also Guided Students about Cenetary padson. Worked has W.D.C.co- ordinater.	One Day	10



iv	06-08-19 W.D.C.& Anti Raging Committee jointly Organized one Lacture on “ Mahlila Surksha Tatha Anti Raging Samye Police ni Bhumika.” On this topic Shantiben sonera Mahila PSI kadi deliver the Lecture on it.	One Day	10
v	NAAC Sponsored One Day National Level on Workshop on “ Understanding the tools and Parameter of AQAR in Revised Accreditation Framework” Organized by IQAC Committee of Smt.Mahila Arts College kadi on 18-01-2020.Worked as Organizing Secreatary.	One Week	10
vi	C.N.Arts & Commerce NAAC Sponsored Workshop on “ Issues and Challenges taved by institutes of higher education in rural and semi urban areas in the NEW NAAC Framework” on 15-02-2020 Participeted in this Workshp	One day	01
vii	Worked as a Paper Setter of HNGU.Patan.	One week	10
	Total(Max :15)gained this		15C
	Total Score(1+2+3) (Max :25)		25

Please mention your contribution to any of the following:

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ ISBN No.	Whether peer reviewed. Impact Factor, if any	No.of Co-authors	Whether you are the main author	API Score
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B (i) Articles/ Chapters published in Books

Sr.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
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(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ ISBN No.	No. of Co-authors	Whether you are the main author	API Score
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(iii) Books Published as single author or as editor:

Sr.No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
--	--	--	---	--	--	---	--

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	----	----	----	----	NIL

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score
1	----	----	----	----	----	NIL

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil. or equivalent	----	----	----	NIL
Ph.D. or equivalent	----	----	----	NIL

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one-week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1	---	----	----	NIL

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/ Seminar	Organized by	Whether international/ national/State/regional/ college or university level	API Score
--	--	--	--	--	--

(E) (iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.



Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/national	API Score
1	----	----	----	----	NIL

IV. SUMMARY OF API SCORES

Sr.No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES	----	---	
II	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT ETC.	----	--	
	Total I + II		---	
III	RESEARCH, AND ACADEMIC CONTRIBUTION		NIL	

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	----

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents have been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.

Signature of the Principal

Hina Patel
Principal
Smt. M.M. Shah Mahila Arts College
Kadi-(N.G.)-382715

(Dr. Hina M. Patel).

(Principal)

Smt. M. M. Shah Mahila Arts College,
Kadi, North Gujarat

Signature of the faculty with
Designation, Place & Date

Sangeeta C. Acharya
(Dr. Sangeeta C. Acharya)
(Associate Professor)
Smt. M. M. Shah Mahila
Arts College, Kadi, North
Gujarat

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.





Smt. M. M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2019-2020

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : PROF. MADHUBEN SHAMBHUJI THAKOR
2. Father's Name: Shambhuji M. Thakor
3. Department: Physical Education
4. Current Designation & Grade Pay: Associate Professor – 7th Grade Pay
5. Date of last Promotion:
6. Address for correspondence (with Pin code): 21, Sunflower Bungalows, Opp. Shyamvihar Bungalows, Thaltej-Shilaj Road, Thaltej Ahmedabad. 380059
Permanent Address (with Pin code): Same as Above.
7. Telephone No. → Mobile: 9924101857
8. Whether acquired any degrees or fresh academic qualifications during the year : NO
9. Academic Staff College Orientation / Refresher Course attended during the year: NO

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency



PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	Physical Education & Sports (FY to TY, MA – I & II)	UG	Practical	18	18	100%
2	EG Sem 2&5	UG	Lectures	1	1	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	80%
(b)	Teaching Load in excess of UGC norm (max score:10)	Nil

(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1.	Physical Education & Sports (FY, SY, TY, MA – I & II)	Consulted poor students and gave good opportunity to participate	-	-
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score
				20



- (iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Group Discussion	3
2.	Seminar	3
3.	Presentation	3
4.	Assignments / Projects	2.5+2.5= 5
5.	Quiz	3
6.	Internet	3
	Total Score (Max. Score: 20)	20

- (iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1.	Internal Examinations	Senior/Junior Supervision, Answer Sheet & Paper setting	100%	15
2.	University Examination	Senior/Junior Supervision	100%	10
	Total Score: (Max 25)			25

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
	Looking after all activities pertaining to Physical Education & Sports.	10	10
	Total : (Max:20)		
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
1)	Gymkhana Committee		3
2)	Discipline Committee		3
3)	Internal Exam Committee		3
4)	Student Medical Committee		3
5)	Internal Marks Committee		3
	Total(Max :15)		15



3	Professional Development Activities	Average Hrs/ week	API Score
	Member in Sports Selection Committee HNGU Patan (Hockey, Ball Badminton)		10
	Total (Max :15)		10

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score



(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1.	National Level Competition for Persons with Intellectual Disability 2017-18	05-09 July 2018	Special Olympics Bharat & Khelo India National Games for Intellectual Disabilities	7.5



(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference / Seminar	Organized by	Whether international/ national/ State/regional/ college or university level	API Score
1.	Modern and Social Trends in Physical Education	“Modern Trends in Physical Education, Sports and Yogic Science”	Smt. A. P. Patel Arts & Commerce College, Naroda Gujarat State Universities & Colleges Physical Education Teachers Association & Gujarat University, Ahmedabad	UGC Sponsored International Conference	7.5

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av. API Score for Assessment Period
1.	Teaching, Learning and Evaluation related activities	100	100	100
2.	Co-curricular, Extension, Profession, Development related activities.	35	35	35
3.	Research, Publication and Academic Contributions	15	15	15

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)
-	-

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.

ms

Signature of the faculty with
Designation, Place & Date



Principal

Signature of the Principal
Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.



Smt. M. M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Year: 2019-20

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) **HARSUKHBHAI HAMIRBHAI PARMAR**

2. Father's Name : **HAMIRBHAI MUNJABHAI PARMAR**

3. Department : **GUJARATI**

4. Current Designation & Grade Pay: **Associate Professor,**
13 A 131400 - 217100

5. Date of last Promotion: **07/09/2006**

6. Address for correspondence (with Pin code):

Smt. M.M. Shah Mahila Arts College, Kadi-382715, Dist: Mehsana

Permanent Address (with Pin code): **38, Snehkunj Society , Thol Road,**
Kadi-382715, Dist: Mehsana

7. Telephone No. → Mobile: **9929869041**

Email: **hhparmar1368@gmail.com**

8. Whether acquired any degrees or fresh academic qualifications during the year:
No

9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	----	----	----	----



CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No.of classes/hours Per week allotted	No.of classes/hours Per week taken	% of classes/practicals taken as per documented record
1	BASem-1,2 Paper-101,201	Graduate	Lecture & Seminars	03	03	100
2	BASem-1,2 Paper-105,205	Graduate	Lecture & Seminars	01	01	100
3	BASem-3,4 Paper-304,404	Graduate	Lecture & Seminars	03	03	100
4	BASem5,6 Paper-506,606	Graduate	Lecture & Seminars	03	03	100
5	BASem-5,6 Paper-507,607	Graduate	Lecture & Seminars	03	03	100
6	BASem5,6 Paper 508,608	Graduate	Lecture & Seminars	03	03	100

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources provided to students.

Sr. No	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	B.A.Sem.1,2 Paper No. 1 and 7 B.A.Sem.3,4 Pa.No.4 B.A.Sem.5,6	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and	Suggestions are given to student to refer concern reference books, journals and subject related articles in	Yes, seven state journals were subscribed during the year. Subject related printed materials were also provided to



Paper.no. 6,7, 8	seminars.	magazine and news paper.	students
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)			API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Prepared reading materials for BA Sem.6 Gujarati paper No.608, BA Sem.1 Gujarati paper No.101	05
2	Lecture give by Power Point Slide	05
3	Movie Show Regarding Study	05
4		05
	Total Score (Max Score :20)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Evaluation of Answer Scripts	Evaluation of Answer Scripts of Examination of College	100	05
2	Perfromet Duty as Supervisor in University Examination	Supervision	100	05
3	College Internal Examination	Paper Setting	100	05
	Total Score (Max. ; 25)			15

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
1	Subject test		05
2	meghani birth anniversary		
2	Kaavy pathn		
ii	Sports Day-Inter Class	One Day	05
	Total(Max :20)		10
2	Contribution to Corporate Life and	Yearly/Semester wise	API Score



	Management of the Institution	responsibility	
i	Member in Librari Committee	Entire Year	05
ii	N.S.S. Co-Ordinator	Entire Year	05
iii	Member in Sports Committee	Entire Year	05
iv	Member in Gyan Dhara Committee	Entire Year	05
	Total(Max :15)		20
3	Professional Development Activities	Average Hrs/ week	API Score
i	Understanding the Tools & Parameter's of AQAR in Revised Accreditation Framework	Smt.M.M.Shah Mahila Arts College-Kadi	02
ii	Issues & Challenges faced by Institutes of Higher Education in Rural & Semi Urban Areas in the New NAAC Framework	C.N.Arts & B.D.Commerce College-Kadi	02
iii	Trends & Perspectives in Intellectual Property Rights	B.P.B.Arts & M.H.G.Commerce College-Unjha	02
	Total(Max :15)		12
	Total Score(1+2+3) (Max :25)		

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
1	Suresh Joshini Vivechan Srushti	Saarth E-Journal Research	ISSN No.2395-339X		---	H.H.P.	

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
1							

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ ISBN No.	No. of Co-authors	Whether you are the main author	API Score
				----	----	



(iii) Books Published as single author or as editor:

Sr.No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
1.	---	---	----	----	---	---	NIL

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	----	----	----	----	NIL

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score
1	----	----	----	----	----	NIL

(D) Research Guidance

Sr.No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil. or equivalent	----	----	----	NIL
Ph.D. or equivalent	----	----	----	NIL

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one-week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference /Seminar	Organized by	Whether international/national State/regional/college or university level	API Score
1					



(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/national	API Score
1	----	----	----	----	NIL

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES		105	
II	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT ETC.		43	
	Total I + II		148	
III	RESEARCH, AND ACADEMIC CONTRIBUTION			

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.


Sr.No.	Details (Mention Year, value etc. where relevant)
1	----


LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents have been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.




Signature of the faculty with
Designation, Place & Date


Signature of the Principal
Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

**The Individual Performance Based Appraisal System (PBAS) Performance as
Per UGC Regulations -2018**

Academic Year: 2019-20



**SELF APPRAISAL FOR ACADEMIC PERFORMANCE INDEX (API)
PART A: - GENERAL INFORMATION & ACADEMIC BACKGROUND**

1	Name (in block letters)	DR. RAMESHSINGH CHAUHAN
2	Father's/Mother's Name	MULAYAMSINGH CHAUHAN
3	Department (Subject)	ENGLISH
4	Name of the College	SARDAR VALLABHBHAI VANIJYA MAHAVIDYALAYA, AHMEDABAD-01
5	Current Designation	ASSISTANT PROFESSOR OF ENGLISH
6	Current Academic Level	LEVEL-10
7	Date of Last promotion	-----
8	Position to which to be Promoted	ASSISTANT PROFESSOR OF ENGLISH
9	Academic Level Applied for	LEVEL-11
10	Date of Eligibility for Promotion	05-02-2020
11	Date & Place of Birth	15-07-1973 and AHMEDABAD
12	Sex	MALE
13	Marital Status	MARRIED
14	Nationality	INDIAN
15	Category to which belongs	OPEN
16	Address for the Correspondence	SARDAR VALLABHBHAI VANIJYA MAHAVIDYALAYA, RELIEF ROAD, PATTHARKUVA, AHMEDABAD-01
17	Permanent Address	A/142,RADHASWAMI ROW HOUSE, OPP.MURUDAL PARK, CHANAKYAPURI ROAD, GHATLODIA, AHMEDABAD-380061 GUJARAT
18	Contact Numbers	9426304708
19	Email id	rameshmchauhan1573@gmail.com

20. Academic Qualifications (SSC to Post Graduation and NET/SLET/GSET)

Examination	Name of Board/University	Year of passing	% of Marks obtained	Division/Class/Grade	Subjects	Encl. No.
S.S.C.	GSEB Varodara, Gujarat	1989	62	First	General	1
H.S.C.	GHSEB Gandhinagar, Gujarat	1991	60	First	Commerce	2
B.A.	Gujarat University, Ahmedabad	1994	54	Second	Special English	3
M.A.	Gujarat University, Ahmedabad	1999	55	Second	Entire English	4
B. Ed.	Gujarat University, Ahmedabad	1998	67	First	English/ Gujarati	5
M.Ed.	Gujarat University, Ahmedabad	2000	55	Second	Research Methodology and Statistics	6
LL.B.	Gujarat University, Ahmedabad	2003	54	Second	Taxation, Family, and Labour Law	7
CCC+	SPIPA, Ahmedabad	2020	51	Second	Computer	8

21. Research Degree:

Name of the Degree	Discipline/Subject	Title of the Thesis / Dissertation	Date of Award as per University Notification	Name of the University	Encl. No.
M. Phil.	Adult Education	The Role of Primary Teachers of Ahmedabad District in the Saksharatadeep Programme	Seat No.408076 and Marksheet No.1682-10, Date:22/06/2010	Gujarat Vidyapith, Ahmedabad	09
Ph. D.	English	A Study of the Methodology of Teaching English as a Second Language at the 1 st Year B.A. Level of the Gujarat University in Contexts of Certain Variables.	Ph.D/5721/2008. Date:22/07/2008	Hemchandracharya North Gujarat University, Patan	10
Ph.D.	Education	A Study of English Linguistic Creativity of the Higher Secondary Schools Students in Relation to Certain Variables	Ph.D/8059/2014. Date:22/01/2014	Hemchandracharya North Gujarat University, Patan	11

22. Service History after appointment to this Institution:



Designation	Department/College	From	To	Pay band with Grade pay	Encl. No.	Remarks
AdhyapakS ahayak	Smt.M.M.ShahMahil a Arts College, Kadi	05-02-2011	21-10-2014	Fix -Pay	12	
AdhyapakS ahayak	Smt.M.M.ShahMahil a Arts College, Kadi	22-10-2014	05/02/2016	Fix -Pay	13	ઓર્ડર ક્રમાંક : OW/2014/IHC2/51 .ભા/5920-26 તા.- ૧૦/૧૦/૨૦૧૪ અલ્પ કાર્યભારના કારણે સોમવાર અને મંગળવાર ૬ તાસ માટે
	S.V.VanijyaMahavid yalaya, Relief Road, Ahmedabad	22-10-2014	05/02/2016	Fix -Pay	13	ઓર્ડર ક્રમાંક : OW/2014/IHC2/51 .ભા/5920-26 તા.- ૧૦/૧૦/૨૦૧૪ અલ્પ કાર્યભારના કારણે બુધવાર થી શનિવાર ૧૨ તાસ માટે
Assistant Professor	Smt.M.M.ShahMahil aArtsCollege, Kadi	05/02/2016	14/10/2019	57700-182400	14	ઓર્ડર ક્રમાંક : કવટ/AG1/પગર- ૧૮૦/૨૦૧૬/૬૭૫૬-૬૨ તા.૨૧/૦૩/૨૦૧૬ અલ્પ કાર્યભારના કારણે બુધવાર થી શનિવાર ૧૨ તાસ માટે
	S.V.VanijyaMahavid yalaya, Relief Road, Ahmedabad	05/02/2016	Present	57700-182400	14	ઓર્ડર ક્રમાંક : કવટ/AG1/પગર- ૧૮૦/૨૦૧૬/૬૭૫૬-૬૨ તા.૨૧/૦૩/૨૦૧૬ અલ્પ કાર્યભારના કારણે બુધવાર થી શનિવાર ૧૨ તાસ માટે
Assistant Professor	S.V.VanijyaMahavid yalaya, Relief Road, Ahmedabad	15/10/2019	Present	57700-182400	15	ઓર્ડર ક્રમાંક : કવટ/૨૦૧૯/IHC2/૬૧૪ લ/૩૩૨૮૫-૯૫ Date: ૦૬/૧૦/૨૦૧૯

23. Academic Staff College Orientation/Refresher/FDP/STC/MOOCs developed
courses attended:



Sr. No.	Name of the Course and its details	Institute where the Programme is conducted	From	To	Encl. No.
	-----Nil-----	-----	-----	-----	NII

PART - B

1.1 Direct Teaching and Teaching related activities [to ascertain workload as per UGC Norms]:
(PG/M.Phil./Ph.D./Others – Equivalent Hrs./ Dissertation/ Thesis/ Record Correction etc.)

Academic Year	Semesters	Course/Paper	No. of Classes (Hours) assigned	No. of Classes (Hours) Taught	Teaching Performance	Grade Claimed	Grade Approved	Encl. No.
2019- 2020	B.Com I	General English	96	96	Excellent	Good		16
		Commercial Communication	96	96	Excellent	Good		17
	B.Com II	General English	96	96	Excellent	Good		18
		Commercial Communication	96	96	Excellent	Good		19
	B.Com III	Commercial Communication	72	72	Excellent	Good		20
	B.Com IV	Commercial Communications	72	72	Excellent	Good		21
	B.Com V	Commercial Communication	72	72	Excellent	Good		22
	B.Com VI	Commercial Communication	72	72	Excellent	Good		23
	M.A. III	PG (M.A.) Sem-3 ENG-502 Research Methodology and ENG-506S Seminar /Dissertations	48	48	Excellent	Good		24
	M.A. IV	PG (M.A.) Sem-4 ENG-512 Professional Skills Seminar	48	48	Excellent	Good		25
	M.Ed IV	M.Ed.Sem-4 Dissertations-02	12	12	Excellent	Good		26

1.2 Involvement in the University/College Students Related Activities/Research Activities

1.2 (a) Administrative Responsibilities such as Head/Chairperson/Dean/Director/Co-ordinator/Warden etc.

Sr. No.	Type of Duty	Short Description	College/ University	Month & Year	No. of Activity	Encl. No.
1	Admission Committee	Coordinator	College	2019-20	01	27
2	Research and Development Cell	Coordinator	College	2019-20	01	28
3	NSS	Programme Officer	College	2019-20	01	29
4	Sports Committee	Coordinator	College	2019-20	01	30
5	Essay and Elocution Committee	Coordinator	College	2019-20	01	31
6	Literary Club	Coordinator	College	2019-20	01	32
7	Cleanliness Monitoring Committee	Coordinator	College	2019-20	01	33
8	Discipline Committee	Coordinator	College	2019-20	01	34

1.2 (b) Examination and Evaluation Duties Assigned by the College/University or attending the Examination Paper Evaluation

Sr. No.	Type of Duty	Short Description	College/ University	Month & Year	No. of Activity	Encl. No.
1	Paper Setter, Examiner and Evaluation of Answer sheets	B.Com Sem-I General English	College	September-2019	03	35
2	Paper Setter, Examiner and Evaluation of Answer sheets	B.Com Sem-I Commercial Communication	College	September-2019	03	36
3	Paper Setter, Examiner and Evaluation of Answer sheets	B.Com Sem-III Commercial Communication	College	September-2019	03	37
4	Paper Setter, Examiner and Evaluation of Answer sheets	B.Com Sem-V Commercial Communication	College	September-2019	02	38
5	Paper Setter, Examiner and Evaluation of Answer sheets	B.Com Sem-II General English	College	February-2019	03	39
6	Paper Setter, Examiner and Evaluation of Answer sheets	B.Com Sem-II Commercial Communication	College	February-2019	03	40
7	Paper Setter, Examiner and Evaluation of Answer sheets	B.Com Sem-IV Commercial Communication	College	February-2019	03	41

8	Paper Setter, Examiner and Evaluation of Answer sheets	B.Com Sem-VI Commercial Communication	College	February-2019	03	42
9	Paper Evaluation of Answer Sheets	B.Com. BCCCO-201	BAOU Ahmedabad	07/08/2019	02	43
10	Paper Setter	B.A. English EEG-03 EEG-04 EEG-05	BAOU Ahmedabad	14/10/2019	03	44
11	Paper Evaluation of Answer Sheets	B.Com. ENGCom-02 ENGM-02 ENGM-01	BAOU Ahmedabad	07/01/2020	03	45
12	Paper Evaluation of Answer Sheets	B.A. ECENG-102 ENGS-11 ENGM-01 ENGM-01 ENGM-02 ENGM-03 ENGM-04 ENGM05	BAOU Ahmedabad	13/01/2020	08	46
13	Paper Setter	M.A. MEG-04 MEG-05 MEG-09	BAOU Ahmedabad	04/03/2020	03	47
14	Paper Setter	B.Com. BCCCO-201	BAOU Ahmedabad	23/04/2020	01	48
15	Paper Evaluation of Answer Sheets	M.A. MEG-03 MEG-11	BAOU Ahmedabad	03/10/2020	02	49
16	Paper Evaluation of Answer Sheets	B.A. ENGM-06	BAOU Ahmedabad	03/10/2020	01	50
17	Paper Setter	B.A. ENGM-101 ENGS-101	BAOU Ahmedabad	27/1/2020	02	51
18	Paper Setter	Ph.D (English)	BAOU Ahmedabad	27/10/2020	01	52
19	Paper Setter	M.Phil (English)	BAOU Ahmedabad	January-February-2020	01	53



1.2 (c) Student Related Co-curricular, Extension and Field-Based Activities Such as Student Clubs, Career Counseling, Study Visits, Student-Seminars and other Events, Cultural, Sports, NCC, NSS and Community Services

Sr. No.	Type of Duty	Short Description	College/ University	Month & Year	No. of Activity	Encl. No.
1	Coordinator	Cleanliness Monitoring	College	2019-20	02	54
2	Coordinator	Essay Writing and Elocution	College	2019-20	02	55
	Coordinator	Blood Donation Camp	College	2019-20	02	56
3	Career Counselling	Guidance Lectures	College	2019-20	02	57

4	Student's Seminars	Subject Related Seminar	College	2019-20	03	58
5	Student's Poster Making Competition	On 'Save Girls Child and Give Study'	College	2019-20	02	
6	Student's Poster Making	On AIDS /HIV Awareness	College	2019-20	02	60
7	Coordinator	One Week Training Program Coordinator on Civil Defence ,Basic Training Government of Gujarat, Ahmedabad City	College	02/12/2019 to 06/12/2019	02	61
	Coordinator	Traffic and Helmet Awareness Programme	College	2019-20	02	62



1.2 (d) Organizing Seminars/Conferences/Workshops, other college/university activities

Sr. No	Type of Activity	Short Description	College/University	Month & Year	No. of Activity	Encl. No.
1	Expert Lecture	Effective Dissertations Writing and Analysis and Interpretation of the Data	Shri H.K.Arts College, Ahmedabad	22/07/2019	01	63
2	Participated And Presented	Languages and Literature for Human Under standing	Jointly Organized by BAOU, Ahmedabad and IGNOU, Ahmedabad	14 th to 15 th October-2019	01	64
3	Participated And Presented	Understanding the Tools and Parameters of AQAR in Revised Accreditation Framework	Organized by IQAC Smt. M.M.ShahMahila Arts College, Kadi, Distt. Mehsana	18 th January-2020	01	65

1.2 (e) Evidence of actively involved in guiding Ph.D. students

Academic Year	Particulars	Number of Students Enrolled	Number of Thesis submitted	Number of Degree Awarded	No. of Activity	Encl. No.
2019-20	Vyas Trusha Sureshbhai	04	01	01	01	66
2019-20	Disha Prashant Pandya	04	01	01	01	67

1.2 (f) Conducting minor or major research project sponsored by national or international agencies

Sr. No.	Title	Funding Agency	Grant / Amount Mobilized (₹)	Duration (ddmmyyyy to ddmmyyyy)	No. of Activities	Encl. No.
	NIL	NIL			NIL	



1.2 (g) At least one single or joint publication in peer reviewed or UGC list of Journals or Care List


Sr. No.	Title of the Research Paper	ISSN, Name of the Journal, Volume & P.P. No., Month-Year	Type (Peer Reviewed/ Refereed)	Type of Authorship	No. of Activity	Encl. No.
1.	Community Service through NSS and Development	ISBN 978-93-80207-48-3 Youth, NSS and Development Published by Sunrise Publishers and Distributors (India), Jaipur, Rajasthan, India Page No. 01 to 07 Month: January Year: 2019	Youth, NSS and Development Published by Sunrise Publishers and Distributors (India), Jaipur, Rajasthan, India	Single	01	68
2.	National Social Service Creating Leadership Values among the Youth.	ISBN 978-93-80207-50-6 'NSS and Community Service Published by Sunrise Publishers and Distributors (India), Jaipur, Rajasthan, India Page No. 01 to 07 Month: January Year: 2019	NSS and Community Service Published by Sunrise Publishers and Distributors (India), Jaipur, Rajasthan, India	Single	01	69
3.	A Study of the Communication Skills among the Students in the Commerce Colleges	ISSN: 2249-9598 Online International Interdisciplinary Research Journal (Bio-Monthly) Volume-10, March-2020, Special Issue Page No. 187 to 192 Month: March Year: 2020	Online International Interdisciplinary Research Journal (Bio-Monthly), Ahmednagar, Maharashtra	Single	01	70

Summary

Sr. No.	Criteria	Performance/ No. of Activities	Grade	Claimed Overall Grade	Committee Verified Grade
1	Direct Teaching and Teaching related Activities		Good	Good	
1.2	Involvement in the University/College students related activities/research activities:				
1.2 (a)	Administrative Responsibility		Good		
1.2 (b)	Examination and Evaluation Duties				
1.2 (c)	Co-curricular and Extension Activities				
1.2 (d)	Organizing Seminar/Conference etc.				
1.2 (e)	Ph.D. guidance				
1.2 (f)	Major/Minor Research Project				
1.2 (g)	Research Paper publication				

Place : Ahmedabad

Date : 30/05/2020


 Signature of the Faculty




 Principal
 Smt. M.M. Shah Mahila Arts College
 Kadi-(N.G.)-382715

Smt. M. M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2019-20

(To be completed and submitted at the end of academic year)



PART A: GENERAL INFORMATION

1. Name (in Block Letters) : PROF. VARSHA CHANDULAL BRAHMBHATT
2. Father's Name: SHRI CHANDULAL U. BAROT
3. Department : GUJARATI
4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR
13A 131400-217100
5. Date of last Promotion: 01/01/2006
6. Address for correspondence (with Pin code): Smt. M. M. Shah Mahila Arts College,
Kadi – 382715, Dist. - Mahesana

Permanent Address (with Pin code): 75, 'PRIYAM' Shubhangan Banglows, Nr.
Ramvadi, Panchvati Area, Kalol (N.G.) - 382721
7. Telephone No. → Mobile: 9427680348
8. Whether acquired any degrees or fresh academic qualifications during the year : --
9. Academic Staff College Orientation / Refresher Course attended during the year: --

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1.	--	--	--	--



PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	BA SEM-I CC/CE 102	UG	Lecture & Seminar	03	03	100%
2	BA SEM-II CC/CE 202	UG	Lecture & Seminar	03	03	100%
3	BA SEM-III CC/CE 303 CC 305	UG	Lecture & Seminar	03	03	100%
4	BA SEM-IV CC/CE 403 CC 405	UG	Lecture & Seminar	03	03	100%
5	BA SEM – V CC 509 CC 510	UG	Lecture & Seminar	03	03	100%
6	BA SEM – VI CC 609 CC 610	UG	Lecture & Seminar	03	03	100%
7	MA SEM-I CC 101 CC 102	PG	Lecture & Seminar	03	03	100%
8	MA SEM-II CC 201 CC 203 CC 205	PG	Lecture & Seminar	03	03	100%
9	MA SEM-III CC 301 CC 304	PG	Lecture & Seminar	03	03	100%
10	MA SEM-IV CC 401 CC 402 CC 404	PG	Lecture & Seminar	03	03	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL



(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem-I to VI Paper No. : CC/CE 102 & 202, EO 105 & 205 CC/CE 303 CC 305 CC/CE 403 CC 405 CC 509 & 609 CC 510 & 610	Materials Prepared From Various reference books, Magazines Related Subjects	Prepared Question Bank for whole semester of BA Students	Subject Related Materials also provided to Students
	MA Sem I to IV Paper No. : CC 101 CC 102 CC 201 CC 203 CC 205 CC 301 CC 304 CC 401 CC 402 CC 404	Knowledge got from reference books & journals	According to UGC Norms Syllabus Suggestions are given to Students to Read Articles, Study Materials	Yes, Subject Related Printed Materials also Provided to Students
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.



Sr. No	Short Description	API Score
1	Prepared Question Bank for UG & PG Students of Gujarati	05
2	Organized Quiz Competition, Essay Competition for the Students	05
3	Preparation of Research Material and Reading Materials Provided Field work, Seminar & Use of Reference books.	05
4	PPT, Seminar, Book Exhibition at Library, Subject Knowledge Test, Unit Test etc...	05
	Total Score (Max. : 25)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	College Examination Duties as a Senior Supervisor in internal Exam During the Year	Invigilation Evaluation of Answer Sheets	100	10
2	College Examination Work	Question Paper Setting Duty as a Senior Supervisor	100	10
3	University Examination as per duty Allotted	Evaluation of Answer Sheets BA Sem-IV in March-June 2022	100	05
	Total Score (Max. : 25)			25



**CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT
RELATED ACTIVITIES.**

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		05
1	Patriotic song competition Organized by "Keshav Madhav Smruti Samiti Trust, Kadi" 12/08/2019	One Day	05
2	Celebration of Independence Day at Zaveri R .T. High School, Kadi 15/08/2019	One Day	05
3	Celebration of Republic Day at College Campus 26/01/2020	One Day	05
4	Rangoli – Mahendi Competition 27/01/2020	One Day	05
5	Poster Making Competition 28/01/2020	One Day	05
6	Recitation of Poetry Competition & Elocution Competition 29/01/2020	One Day	05
7	Day's Celebration by Cultural Committee (29/01/2020 to 04/02/2020) - Back to School Day - Mismatch Day - Fancy Dress Competition - Fun Fair - Saree Day - Antakshari Competition - Singing Competition	One Week	05
8	Cultural Programme (RANGOTSAV – 2020) 08/02/2020	One Week	05
9	Prize Distribution (BA Sem-I,II / MA Sem-IV) & Fare-Well Programme (BA Sem-VI / MA Sem- IV) 13/03/2020	One Day	05
	Total Score (Max. : 20)		20

2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
1	Prepared Annual Report for IQAC Committee of College	Five Weeks	02
2	Co-ordinator of Cultural Committee	Entire Year	02
3	Celebration of Republic Day	One Day	02
4	Mahendi Competition	One Day	02
5	Celebration of Independence Day	One Day	02
6	Chair Person in Rangkala Kaushalya Dhara	Entire Year	02
7	Academic Calendar, Time Table and Class Arrangement	Entire Year	02
8	Anti Raging Committee	Entire Year	02
9	Prize Distribution Programme	One Day	02
10	Internal Marks Committee in SYBA	Entire Year	02
	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
1	Attended National Level Workshop on Understanding the tools and parameters of AQAR in Revised Accreditation Framework 18/01/2020	One Day	02
2	Attended National Level Webinar on Family and Social Health : Issues and Remedies 11/05/2020	One Day	02
3	Attended National Level Webinar on "Nitishatak Me JivanMulya"		02
4	Attended National Level FDP on Curriculum Development (Online Mode) 19/05/2020 to 26/05/2020	One Week	02
5	Attended National Level Webinar on Tejasvi Balak : Tejasvi Bharat (Garbhsanskar) 26/05/2020	One Day	02
	Total(Max :15)		15



CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS



A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies



Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1.	National Level FDP on Curriculum Development	19/05/2020 to 26/05/2020	Children's University, Gandhinagar in Collaboration with Savitribai Phule, Pune University and Faculty Development Center, HRDC, SPPU	15

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/Seminar	Organized by	Whether international/ national/ State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminars etc.



Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year (2018-19)	Total-API Score for Assessment Period (2019-20)	Annual Av.API Score for Assessment Period
1	Teaching Learning and Evaluation Related Activities	115	115	
2	Co-Curricular, Extension, Profession, Development etc...	50	50	
3	Research and Academic Contribution	NIL	15	

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

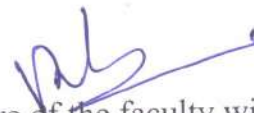
Sr. No.	Details (Mention Year, value etc. where relevant)

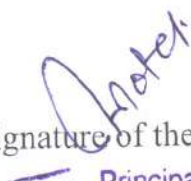
LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.




Signature of the faculty with
Designation, Place & Date


Signature of the Principal

Principal
Smt. M.M. Shah Mahila Arts College
Kadi-(N.G.)-382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi



Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2019-20

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters): MR. DHARMENDRABHAI KANUBHAI CHAUDHARI
2. Father's Name: SHREE KANUBHAI VANAJIBHAI CHAUDHARI
3. Department: PSYCHOLOGY
4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR

13A 131400-217100

5. Date of last Promotion: 01/01/2006
6. Address for correspondence (with Pin code): Smt. M. M. Shah Mahila Arts College, Kadi
– 382715, Dist. - Mahesana

Permanent Address (with Pin code): 6, Rajnagar Society-2, Karannagar Road, Kadi.
(N.G.) - 382715

7. Telephone No. → Mobile: 7069301038
8. Whether acquired any degrees or fresh academic qualifications during the year :
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1.	--	--	--	--

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	BA Sem-I CC/CE 102	UG	Lecture & Seminar	03	03	100%
2	BA Sem-II CC/CE 202	UG	Lecture & Seminar	03	03	100%
3	BA Sem-III CC/CE 303	UG	Lecture & Seminar	03	03	100%
4	BA Sem-IV CC/CE 403	UG	Lecture & Seminar	03	03	100%
5	BA Sem-V CC/CE 506	UG	Lecture & Seminar	03	03	100%
6	BA Sem-VI CC/CE 606	UG	Lecture & Seminar	03	03	100%
7	BA Sem-VI CC/CE 607	UG	Lecture & Seminar	03	03	100%
8	BA Sem-VI CC/CE 609	UG	Lecture & Seminar	03	03	100%
9	MA Sem-I CC 102	PG	Lecture & Seminar	03	03	100%
10	MA Sem-I CC 104	PG	Lecture & Seminar	03	03	100%
11	MA Sem-I ID 105	PG	Lecture & Seminar	03	03	100%
12	MA Sem-II CC 202	PG	Lecture & Seminar	03	03	100%
13	MA Sem-II CC 204	PG	Lecture & Seminar	03	03	100%
14	MA Sem-II ID 205	PG	Lecture & Seminar	03	03	100%
15	MA Sem-III CC 304	PG	Lecture & Seminar	03	03	100%
16	MA Sem-III ID 305	PG	Lecture & Seminar	03	03	100%
17	MA Sem-IV CC 404	PG	Lecture & Seminar	03	03	100%
18	MA Sem-IV ID 405	PG	Lecture & Seminar	03	03	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL



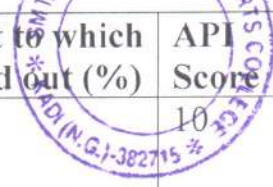
(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem-I to VI Paper No. CC/CE 102, 202 CC/CE 303, 403 CC 506, 507, 509, 606, 607, 609	Materials From reference Magazines Subjects	Prepared Various books, Related Prepared Question Bank for whole semester of BA Students	Subject Related Materials also provided to Students
2	MA Sem-I to IV Paper No. CC 102, 104, 105 CC 202, 204, 205 CC 304, 305 CC 404, 405	Knowledge got from reference books & journals	According to UGC Norms Syllabus Suggestions are given to Students to Read Articles, Study Materials	Yes, Subject Related Printed Materials also Provided to Students
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Use ICT (OHP,PPT, Online teaching by using website.	05
2.	Make students to see BISAG lectures in during my teaching duties	05
3.	Movie Show Regarding Study	05
	Total Score (Max Score :20)	15

(iv) Examination Duties Assigned and Performed



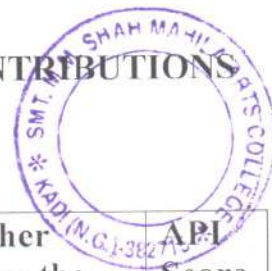
Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Senior Supervision of Internal Exams and External Examination	BA Sem-I to VI Hemchandracharya North Gujarat University, Patan	100	10
2	Paper Setting of BA Sem-V, VI & MA Sem-I to IV	Hemchandracharya North Gujarat University, Patan	100	05
3	Paper Assessment of BA Sem-V, VI & MA Sem-I to IV	Hemchandracharya North Gujarat University, Patan	100	05
4	Gujarat Secondary Service Selection Board, Class-III	Gujarat Government	100	05
	Total Score (Max.: 25)			25

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
i	Organized Educational Tour at Nadabet at the India-Pakistan border	One Day Tour	05
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
	Coordinator in Time Table Committee	Arrange Time Table of Whole College Students	02
	Coordinator of College Internal Examination Committee	Arrange Internal Examination of Whole College	02
	Coordinator of Finishing School	20 Days Finishing School Arrangement	02
	Coordinator of Innovation Club	Arrangement of Innovation Club Guided by Government Agencies	02
	Member N.S.S. Committee	Supporting Role of N.S.S. Activities	02
	Member in IQAC Committee	Entire Year	02
	Member in NAAC Committee	Entire Year	02
	Total(Max :15)		14
3	Professional Development Activities	Average Hrs/ week	API Score
	Member in Board of Study in Psychology of HNG Uni., Patan	Entire Year	02
	Total(Max :15)		02

CATEGORY: III RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS



A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score



(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/ Seminar	Organized by	Whether international/ national/State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year 2020-21	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
1	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES		110	
2	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.		16	
3	RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS		0	
	Total I+II		126	

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.



Signature of the faculty with
Designation, Place & Date

Signature of the Principal
Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi

Academic Year: 2019-20

Self-Appraisal Form

: Non-Teaching Staff

Permanent Employee ☒

Temporary Employee ☐



1. General Information

a.	Name	Diptiben Dahyabhai Solanki
b.	Address (Residential)	20/A, Bhagirath Tenaments, Koteswar Road, Motera, Sabarmati, Ahmedabad.
c.	Address(Permanent)	20/A, Bhagirath Tenaments, Koteswar Road, Motera, Sabarmati, Ahmedabad.
d.	Mobile Number	9723370473
e.	Email address	dipti.solanki14111967@gmail.com
f.	Designation	Senior Clerk
g.	Department	Administrative
h.	Date of Birth	14/11/1967
i.	Date of Joining in this Institution	27/01/1992
j.	Work Experience (Total) (This Institution + Other Institutions)	27

2. Job Description / Nature of Job: Administrative and Clerical Work

3. Academic Qualification Added in the current year, if any: NA

4. Improvement of Professional Competence:

Details regarding attending – Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1	RUSA Sponsored 1 st Online PDP for Administrator Staff of Higher Education in India	7	Rashtriya Uchchatar Shiksha Abhiyan (RUSA)	Online, 21/05/2020 to 27/05/2020
2				
3				
4				
5				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution
Internal Quality Assurance Cell	Member in Committee
UGC Planning Board	Head Clerk in Account Section in Committee
Anti-Raging	Head Clerk in Committee
Store In-Charge Dead Stoke	Coordinator in Committee
Cleanliness Monitoring	Member in Committee
Income Tax Calculation and Pay Entry	Member in Committee

ii. Participation in Examination Duties:

Examination	Duty Performed

6. Other Institutional Responsibilities Undertaken: NA

7. Job related Initiative/s Undertaken: NA

8. Future Plans: NA


Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715


Signature

2019-20

Smt. M. M. Shah Mahila Arts College, Kadi

Self-Appraisal Form

: Non-Teaching Staff

Permanent Employee ☒Temporary Employee ☐

1. General Information

a. Name	JANI DILIPKUMAR HIMMATLAL
b. Address (Residential)	19, KRUPANAGAR SOCIETY
c. Address (Permanent)	B/H, RAILWAY STATION KADI
d. Mobile Number	8758593938
e. Email address	
f. Designation	PEON
g. Department	
h. Date of Birth	7-6-1968
i. Date of Joining in this Institution	27-1-1992
j. Work Experience (Total) (This Institution + Other Institutions)	27-YEARS

2. Job Description / Nature of Job: _____

10th Pass - ITI

3. Academic Qualification Added in the current year, if any: _____

4. Improvement of Professional Competence: _____

Details regarding attending – Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1				
2				
3				
4				
5				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution

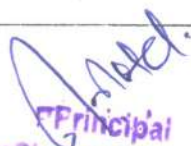
ii. Participation in Examination Duties:

Examination	Duty Performed
Uni. Exams	PEON

6. Other Institutional Responsibilities Undertaken

7. Job related Initiative/s Undertaken

8. Future Plans


Principal
Smt. M.M. Srinivasulu Reddy College
Kadapa (N.G.) - 382715


Signature

Smt. M. M. Shah Mahila Arts College, Kadi



Self-Appraisal Form : Non-Teaching Staff

Permanent Employee ☒Temporary Employee ☐

1. General Information

a.	Name	Dave Pradiphen Heriblen
b.	Address (Residential)	Ummya Homes Society, Nr Jaladhara, Kundal
c.	Address(Permanent)	as above
d.	Mobile Number	9737206695
e.	Email address	=
f.	Designation	Peon
g.	Department	Library
h.	Date of Birth	03-07-1968
i.	Date of Joining in this Institution	7-1-1992
j.	Work Experience (Total) (This Institution + Other Institutions)	27 years

2. Job Description / Nature of Job: Library work as a peon.

3. Academic Qualification Added in the current year, if any:

St IX Pass

4. Improvement of Professional Competence:

Details regarding attending – Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1				
2				
3				
4				
5				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution

ii. Participation in Examination Duties:

Examination	Duty Performed
Exam.	As a Peer.

6. Other Institutional Responsibilities Undertaken

N.A.

7. Job related Initiative/s Undertaken

N.A.

8. Future Plans

N.A.


Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

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Signature