



HAPPY MEDICARE

HEALTH & BEAUTY EXPERTS

TO WHOM-SO-EVER IT MAY CONCERN

This is to certify that **Miss. Janki Mansukhbhai Prajapati** daughter of **Mr. Mansukhbhai** worked as **Lecture and Customer Caring** in our company from **11 Aug.2018** to **31 Dec.2020** with our entire satisfaction. During her working period we found her a sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge. She is amiable in nature and character is well. We have no objection to allow her in any better position and have no liabilities in our company.

Her basic pay is 10,000/- per month only.

We wish her every success in life.

Sincerely,
Name: Pragnesh S Prajapati
Designation -Owner
Happy Medicare Centre ,Kadi.

HAPPY MEDICARE
Pragnesh S Prajapati
PROPRIETOR

Happy Medicare Centre
Regi. Office: Shree Ram Shopping Centre, Station Road, Kadi-382715
M:9825408515



એમ.પી.શાહ એજ્યુકેશન સોસાયટી, કડી
સંચાલિત
રસિકલાલ નાથાલાલ શાહ (રંગવાલા)
પ્રાથમિક - ઉચ્ચ પ્રાથમિક શાળા
એન.સી.દેસાઈ પેટ્રોલ પંપની સામે, હાઇવે ચાર
રસ્તા, કોલેજ કેમ્પસ, કડી-૩૮૪૪૪૦ (ઉ.ગુ.)



M.P.Shah Education Society- Kadi
Sanchalit
Rasiklal Nathalal Shah(Rangwala)
Primary & Upper Primary School
Opp.N.C.Desai Petrol Pump,High way Cross Road,
Collage Campus, Kadi-384440 (N.G.)

School Dis No. : 24040205813

જા.નં. ૧૨/૨૦૨૦-૨૫

તા. ૦૫ / ૦૪ / ૨૦૨૦

TO WHOM IT MAY CONCERN

WE CERTIFIED THAT VAGHELA MONIKABEN RAMANBHAI HAS BEEN WORKING IN OUR ORGANIZATION NAMED "RASIKLAL NATHALAL SHAH (RANGWALA) PRIMARY SCHOOL" AS A TEACHER FROM JUNE '2019 TO MAY' 2022. DURING HER JOB PERIOD WE HAVE FOUND HONEST, LOYAL AND HARDWORKING. WE WISH ALL THE BEST FOR HER FUTURE.

REGARDS

SUSHILABEN K. GOSWAMI
PRINCIPAL

૦૫/૦૪/૨૦૨૪
આચાર્ય

રસિકલાલ નાથાલાલ શાહ (રંગવાલા)
પ્રાથમિક અને ઉચ્ચ પ્રાથમિક શાળા
કડી-૩૮૨૭૧૫.

Re-Accredited : A by NAAC

College : (O) (02762) 254357
Principal : (M) 98246 11004
College : (M) 94282 48518



SARDAR VIDYABHAVAN TRUST, MEHSANA SANCHALIT
AVANI SEEDS VIDYASANKUL

SHRI V. R. PATEL COLLEGE OF COMMERCE, MEHSANA

Nagalpur Cross Roads, Highway, Mehsana - 384 002 (North Gujarat)
Email : vrpccm@yahoo.co.in • Website : www.vrpccm.org


Ref. No.

Date : 03/11/2022

પ્રમાણપત્ર

આથી પ્રમાણપત્ર આપવામાં આવે છે કે પ્રજાપતિ જલ્વાબેન વિષ્ણુભાઈ ઉપરોક્ત સંસ્થામાં તા. ૨૬/૦૬/૨૦૧૮ થી ૩૧/૦૮/૨૦૨૨ સુધી અર્થશાસ્ત્ર વિષયના મુલાકાતી વ્યાખ્યાતા તરીકે સેવા આપેલ છે. તે મતલબનું પ્રમાણપત્ર આપવામાં આવે છે.




Principal
Shri V. R. Patel College of Commerce
Mehsana



N^o 124708

REHABILITATION COUNCIL OF INDIA

New Delhi

Certificate under Section 19 of the Rehabilitation Council of India Act of 1992

REGISTRATION CERTIFICATE

PROFESSIONAL

CRR NO. A57695



Name & Address	Sex	Father's/Husband's Name	Date of Registration	Rehabilitation Qualification and Date thereof
MS. SUTHAR HEENABEN RAMBHAI 9, SHROF NAGAR, B/H MILL ROAD, KADI MEHSANA GUJARAT 382715	F	SUTHAR RAMBHAI PARSHOTTAMDAS	20/02/2018	P.G DIPLOMA IN REHABILITATION PSYCHOLOGY-2017

- Note: 1. Validity of this registration certificate is for 05 years from the date of issuance.
2. Individual should regularly attend Continuing Rehabilitation Education (CRE) Programmes / Workshops / Seminars / Symposia, etc, approved by RCI. The Participation Certificates will be essential for renewal of registration.
3. Individual should apply online for renewal of registration alongwith the summary of weightage points (min. 100) to be downloaded online from the Council's website.

Remarks if any:

It is hereby certified that this registration certificate has been issued to the candidate as specified in the Central Rehabilitation Register (CRR) as Rehabilitation Professional.
AS A REHABILITATION PSYCHOLOGIST

New Delhi,

Dated :21/2/2018..

Important Notice

1. Rehabilitation Professional is advised to bring to the notice of Member Secretary for any changes in his/her address immediately alongwith copy of registration & certified ID proof, Tel. No. etc.
2. Rehabilitation Professional are also advised to adhere with the prescribed code of conduct, etiquette & ethics.
3. All persons registered under Degree and above are legally qualified to practice as Rehabilitation Professional as per code of conduct, etiquette and ethics.
4. (M), (F) & (O) indicate (Male), (Female) & (Other) respectively. Every Rehabilitation Professional should frame this Registration Certificate and it should be prominently displayed in his/her place of work. He/She should enter registration number in all the documents.

(S. K. SRIVASTAVA)
(MEMBER SECRETARY)

(Signature)





Cityweb Online Service

Email : cityweb.cos.service@gmail.com

Mo. : 8128112850

Office : 14-Parshvanath Complex, Nr. Saibaba Mandir, Kalol Highway, Kadi

Date : 25/06/2019

APPOINTMENT LETTER

To,

Parmar Lattaben Dineshbhai

Kadi

Subject: Appointment Letter for Online & Data Entry Work

I am pleased to offer you the position of Computer Operator at Cityweb Online Service, effective [01st July 2019]. This letter outlines the terms and conditions of your employment with us.

Salary/Compensation: [1,20,000/- Annual Salary]

Job Duties and Responsibilities:

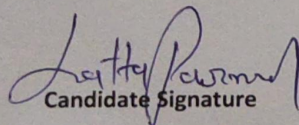
- Conducting online research as required.
- Entering data accurately into our systems.
- Collaborating with team members to ensure data accuracy and consistency.
- Following company guidelines and procedures for data entry and online work.

Work Hours: 9:00am. to 5:00pm. Day (Sunday Off)

Please indicate your acceptance of this offer by signing and returning a copy of this letter by [29th June 2019], either office address provided above.

We look forward to your contribution to our team. If you have any questions regarding this offer, please feel free to contact our at office

Congratulations on your appointment, and we anticipate a mutually beneficial working relationship.


Candidate Signature



For, CITYWEB ONLINE SERVICE

Cityweb Online Service

Proprietor

Proprietor



Cityweb Online Service

Email : cityweb.cos.service@gmail.com

Mo : 8128112850

Office : 14-Parshvanath Complax, Nr. Saibaba Mandir, Kalol Highway, Kadi

Date : 15/07/2019

APPOINTMENT LETTER

To,

Prajapati Artiben Rashikbhai

Kadi

Subject: Appointment Letter for Online & Data Entry Work

I am pleased to offer you the position of Computer Operator at Cityweb Online Service, effective [21st July 2019]. This letter outlines the terms and conditions of your employment with us.

Salary/Compensation: [1,20,000/- Annual Salary]

Job Duties and Responsibilities:

- Conducting online research as required.
- Entering data accurately into our systems.
- Collaborating with team members to ensure data accuracy and consistency.
- Following company guidelines and procedures for data entry and online work.

Work Hours: 9:00am. to 5:00pm. Day (Sunday Off)

Please indicate your acceptance of this offer by signing and returning a copy of this letter by [18th July 2019], either office address provided above.

We look forward to your contribution to our team. If you have any questions regarding this offer, please feel free to contact our at office

Congratulations on your appointment, and we anticipate a mutually beneficial working relationship.

A.R. Prajapati
Candidate Signature



For, **CITYWEB ONLINE SERVICE**
Cityweb Online Service
Proprietor *[Signature]*
Proprietor



Phone : (02764) 242368

પરીખ ચંદુલાલ છોટાલાલ શિક્ષણ સંકુલ - કડી

Shri Nitin and Kumudini Pandya Kadi Kelvani Mandal

KADI (N.G.) Pin. 382715

શ્રી નીતિન એન્ડ કૌમુદિની પંડ્યા કડી કેળવણી મંડળ-કડી

કડી (ઉ.ગુ.) પીન. ૩૮૨૭૧૫

ટ્રસ્ટ નોંધણી E/ ૨૧૦ મહેસાણા

Our Ref. p/2019-20

Date 03/06/2019

Ms.Prajapati Bharti.R.,
Avinash Society,
Kadi

Subject: Appointment as Teacher in Maths

Dear Ms.Prajapati Bharti.R.,

We are pleased to inform you that you have been selected for the position of Teacher in **Maths** at Shah Gokalben Popatlal Primary School, Kadi. Managed by Shri Nitin and Kaumudini Pandya Kelvani Mandal, Kadi Your appointment is effective from.

Terms and Conditions of Appointment:

1. Position: Teacher in **Maths**
2. Reporting To: The Principal, Shah Gokalben Popatlal Primary School
3. Effective Date:
4. Probation Period: Six months from the date of joining. Your performance will be reviewed at the end of the probation period, and upon satisfactory performance, your appointment will be confirmed.
5. Salary and Benefits:
 - Monthly Salary: As Per norms of School Management.
 - Other Benefits: As per the school policies, including medical insurance, professional development opportunities, and leave entitlements.
6. Working Hours: 36 hrs per week, from 7 am to 1 pm, Monday to Saturday. You may be required to work on after school hours for school events or meetings as per the school's schedule.
7. Duties and Responsibilities:
 - Prepare and deliver lessons in accordance with the curriculum.
 - Assess and evaluate students' progress and provide feedback.
 - Maintain records of students' performance and attendance.
 - Participate in staff meetings, professional development sessions, and school events.
 - Adhere to the school's policies, rules, and regulations.
8. Leave Policy: You are entitled to 12 days of paid leave per year, in accordance with the school's leave policy. Leave should be applied for in advance and approved by the Principal.



Phone : (02764) 242368

પરીખ ચંદુલાલ છોટાલાલ શિક્ષણ સંકુલ - કડી

Shri Nitin and Kumudini Pandya Kadi Kelvani Mandal

KADI (N.G.) Pin. 382715

શ્રી નીતિન એન્ડ કૌમુદિની પંડ્યા કડી કેળવણી મંડળ-કડી

કડી (ઉ.ગુ.) પીન. ૩૮૨૭૧૫

ટ્રસ્ટ નોંધણી E/ ૨૧૦ મહેસાણા

Our Ref. _____

Date _____

9. Code of Conduct: You are expected to maintain high standards of professional conduct, adhere to the school's ethical guidelines, and promote a positive learning environment.

10. Termination:

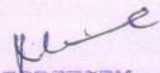
- Either party may terminate this appointment with one month's notice in writing or one month's salary in lieu of notice.

- The school reserves the right to terminate your employment without notice in case of misconduct, breach of school policies, or unsatisfactory performance.

11. Confidentiality: You are required to maintain the confidentiality of the school's proprietary information and not disclose any confidential information to any third party during or after your employment.

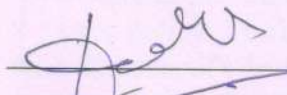
Please sign and return the duplicate copy of this letter as a token of your acceptance of the terms and conditions of your appointment.

We are confident that your knowledge, skills, and experience will be a valuable asset to our school. We look forward to a fruitful and productive association with you.


Yours Sincerely,
Shri Nitin & Kumudini Pandya
Secretary
Kadi Kelvani Mandal, Kadi
Shri Nitin and Kumudini Pandya Kelvani Mandal, Kadi

Acceptance:

I, Ms. Prajapati Bharti.R. accept the appointment as Teacher in **Maths** at Shah Gokalben Popatlal Primary School, Kadi, and agree to abide by the terms and conditions mentioned above.


Signature of Candidate



Phone : (02764) 242368

પરીખ ચંદુલાલ છોટાલાલ શિક્ષણ સંકુલ - કડી

Shri Nitin and Kumudini Pandya Kadi Kelvani Mandal

KADI (N.G.) Pin. 382715

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કડી (ઉ.ગુ.) પીન. ૩૮૨૭૧૫

ટ્રસ્ટ નોંધણી E/ ૨૧૦ મહેસાણા

Our Ref. P/2019-20

Date 1/7/19

Ms.Dalwadi Saraswati D.
Vrundavan Greens Society,
Kadi

Subject: Appointment as Teacher in Social Science

Dear Ms.Dalwadi Saraswati D.,

We are pleased to inform you that you have been selected for the position of Teacher in Social Science at Shah Gokalben Popatlal Primary School, Kadi. Managed by Shri Nitin and Kaumudini Pandya Kelvani Mandal, Kadi Your appointment is effective from.

Terms and Conditions of Appointment:

1. Position: Teacher in Social Science
2. Reporting To: The Principal, Shah Gokalben Popatlal Primary School
3. Effective Date:
4. Probation Period: Six months from the date of joining. Your performance will be reviewed at the end of the probation period, and upon satisfactory performance, your appointment will be confirmed.
5. Salary and Benefits:
 - Monthly Salary: As Per norms of School Management.
 - Other Benefits: As per the school policies, including medical insurance, professional development opportunities, and leave entitlements.
6. Working Hours: 36 hrs per week, from 7 am to 1 pm, Monday to Saturday. You may be required to work on after school hours for school events or meetings as per the school's schedule.
7. Duties and Responsibilities:
 - Prepare and deliver lessons in accordance with the curriculum.
 - Assess and evaluate students' progress and provide feedback.
 - Maintain records of students' performance and attendance.
 - Participate in staff meetings, professional development sessions, and school events.
 - Adhere to the school's policies, rules, and regulations.
8. Leave Policy: You are entitled to 12 days of paid leave per year, in accordance with the school's leave policy. Leave should be applied for in advance and approved by the Principal.



પરીખ ચંદુલાલ છોટાલાલ શિક્ષણ સંકુલ - કડી

Shri Nitin and Kumudini Pandya Kadi Kelvani Mandal

KADI (N.G.) Pin. 382715

શ્રી નીતિન એન્ડ કૌમુદિની પંડ્યા કડી કેળવણી મંડળ-કડી

કડી (ઉ.ગુ.) પીન. ૩૮૨૭૧૫

ટ્રસ્ટ નોંધણી E/ ૨૧૦ મહેસાણા

Our Ref. _____

Date _____

9. Code of Conduct: You are expected to maintain high standards of professional conduct, adhere to the school's ethical guidelines, and promote a positive learning environment.

10. Termination:

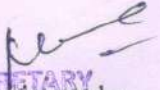
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- The school reserves the right to terminate your employment without notice in case of misconduct, breach of school policies, or unsatisfactory performance.

11. Confidentiality: You are required to maintain the confidentiality of the school's proprietary information and not disclose any confidential information to any third party during or after your employment.


Please sign and return the duplicate copy of this letter as a token of your acceptance of the terms and conditions of your appointment.

We are confident that your knowledge, skills, and experience will be a valuable asset to our school. We look forward to a fruitful and productive association with you.


SECRETARY
Yours sincerely,
Shri Nitin & Kumudini Pandya
Secretary,
Kadi Kelvani Mandal, Kadi
Shri Nitin and Kumudini Pandya Kelvani Mandal, Kadi

Acceptance:

I, Ms. Dalwadi Saraswati D. accept the appointment as Teacher in Social Science at Shah Gokalben Popatlal Primary School, Kadi, and agree to abide by the terms and conditions mentioned above.



Signature of Candidate



પરીખ ચંદુલાલ ઓટાલાલ શિક્ષણ સંકુલ - કડી

Shri Nitin and Kumudini Pandya Kadi Kelvani Mandal

KADI (N.G.) Pin. 382715

શ્રી નીતિન એન્ડ કૌમુદિની પંડ્યા કડી કેળવણી મંડળ-કડી

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ટ્રસ્ટ નોંધણી E/ ૨૧૦ મહેસાણા

Our Ref. P/2019-20

Date 03/06/2019

Ms.Barot Bumi,
Dharti Society,
Kadi

Subject: Appointment as Teacher in Gujarati

Dear Ms.Barot Bumi,

We are pleased to inform you that you have been selected for the position of Teacher in Gujarati at Shah Gokalben Popatlal Primary School, Kadi. Managed by Shri Nitin and Kaumudini Pandya Kelvani Mandal, Kadi Your appointment is effective from.

Terms and Conditions of Appointment:

1. Position: Teacher in Gujarati
2. Reporting To: The Principal, Shah Gokalben Popatlal Primary School
3. Effective Date:
4. Probation Period: Six months from the date of joining. Your performance will be reviewed at the end of the probation period, and upon satisfactory performance, your appointment will be confirmed.
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Phone : (02764) 242368

પરીખ ચંદુલાલ છોટાલાલ શિક્ષણ સંકુલ - કડી

Shri Nitin and Kumudini Pandya Kadi Kelvani Mandal

KADI (N.G.) Pin. 382715

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કડી (ઉ.ગુ.) પીન. ૩૮૨૭૧૫

ટ્રસ્ટ નોંધણી E/ ૨૧૦ મહેસાણા

Our Ref. _____

Date _____

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10. Termination:

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- The school reserves the right to terminate your employment without notice in case of misconduct, breach of school policies, or unsatisfactory performance.

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Please sign and return the duplicate copy of this letter as a token of your acceptance of the terms and conditions of your appointment.

We are confident that your knowledge, skills, and experience will be a valuable asset to our school. We look forward to a fruitful and productive association with you.

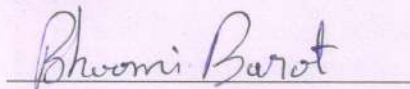

SECRETARY

Shri Nitin and Kumudini Pandya
Kadi Kelvani Mandal, Kadi

Shri Nitin and Kaumudini Pandya Kelvani Mandal, Kadi

Acceptance:

I, Ms. Barot Bumi. accept the appointment as Teacher in Gujaratui at Shah Gokalben Popatlal Primary School, Kadi, and agree to abide by the terms and conditions mentioned above.



Signature of Candidate



VIKRANT
INTERNATIONAL

Appointment letter

To,

Jayswal Swati A.

Someshwar Tirth,

Kadi

Dear Jayswal Swati A.

We refer to your application dated 13//03/2020 and later on interview you had with us. We are pleased to appoint you as a Clerk in our company Vikrant International Agri LLP, Kadi from 01/04/2020 on a consolidated salary of Rs. 10 000/- per month.

Please sign the duplicate copy of this letter as a token of your acceptance to the terms and conditions of service.

Wish you all success

Vikrant International Agri LLP


Partner



Exporter of Cotton bales & Agri. Commodities

VIKRANT INTERNATIONAL PVT. LTD.

Office : 22, Rajdeep Society, Raj City, Kadi-382715 Gujarat, India
t. : +91 90999 77561, +91 757499 0051 e : info@vikrantintl.com w : www.vikrantintl.com



VIKRANT
INTERNATIONAL

Appointment letter

To,
Desai Kajalben K.
Irana,
Kadi


Dear Desai Kajalben K.

We refer to your application dated 05/04/2020 and later on interview you had with us. We are pleased to appoint you as a Clerk in our company Vikrant International Agri LLP, Kadi from 16/04/2020 on a consolidated salary of Rs. 10 000/- per month.

Please sign the duplicate copy of this letter as a token of your acceptance to the terms and conditions of service.

Wish you all success

Vikrant International Agri LLP


Partner



Exporter of Cotton bales & Agri. Commodities

VIKRANT INTERNATIONAL PVT. LTD.

Office : 22, Rajdeep Society, Raj City, Kadi-382715 Gujarat, India
t : +91 90999 77561, +91 757499 0051 ✉ : info@vikrantintl.com 🌐 : www.vikrantintl.com



RAJESHWARI
GINNING FACTORY

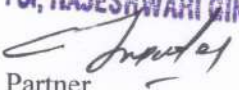
Appointment letter

To,
Rathod Ramila J.
Vankar vas,
Karan Nagar,
Kadi

Dear Rathod Ramila J.


Congratulations !


This has reference to your application and subsequent interview you had with us. We are glad to appoint you in our company Rajeshwari Ginning Factory at Kadi with effect from 16/05/2020..

Rajeshwari Ginning Factory
FOR, RAJESHWARI GINNING FACTORY

Partner

Partner

RAJESHWARI
COTTON
SINCE 1986

 KADI - KALYANPURA ROAD, NANI KADI,
DIST. MEHSANA, GUJARAT 382715, INDIA

 91 - 98250 99377
02764 - 242276

 WWW.RAJESHWARICOTTON.COM
INFO@RAJESHWARICOTTON.COM



Online Saree & Dress Material Selling

એમ.પી.શાહ એજ્યુકેશન સોસાયટી, કડી
સંચાલિત
રસિકલાલ નાથાલાલ શાહ (રંગવાલા)
પ્રાથમિક - ઉચ્ચ પ્રાથમિક શાળા
એન.સી.દેસાઈ પેટ્રોલ પંપની સામે, હાઇવે ચાર
રસ્તા, કોલેજ કેમ્પસ, કડી-૩૮૪૪૪૦ (ઉ.ગુ.)



M.P.Shah Education Society- Kadi
Sanchalit
Rasiklal Nathalal Shah(Rangwala)
Primary & Upper Primary School
Opp.N.C.Desai Petrol Pump,High way Cross Road,
Collage Campus, Kadi-384440 (N.G.)

School Dis No. : 24040205813

જા.નં. P119-20

તા. 21 / 05 / 2020

Appointment Letter

Ms. Parmar kinjal P.
Snehkunj Society,
Kadi

Dear Madam,

We are pleased to inform you about your selection and confirmation for the post of teacher for Gujarati Subject at Rasiklal Nathalal Shah (Rangwala) Primary, High School and Higher Secondary School, Kadi.with the effect from 15/06/2020. You will follow all the terms and conditions of the school.

1. Your appointment is 1 year probationary.
2. If you are fail to fulfil work related to your assign duty, the institute will determine you without any prior notice.
3. If you want to leave your job, you should have present two months' Notice Period to the School.
4. Your salary will be paid to you as per norms.

We congrats you and welcome you on behalf of all the teaching staff of Rasiklal Nathalal Shah (Rangwala) Primary, High School and Higher Secondary School, Kadi. .I hope that we together will work very hard to achieve the goals of our Institution.

Yours Sincerely,


Principal
Rasiklal Nathalal Shah (Rangwala)
Secondary & Higher Secondary School,
Kadi (N.G.)-382715.



GAYATRI AUTOMOBILES

Nr. Dhara Petrol Pump, At. Thol, Ta. Kadi, Mehsana, Pin. 382715

Date : 08/07/2019

APPOINTMENT LETTER

To,
Prajapati Monal Mukeshbhai
Kadi

Subject: Appointment Letter for Store Manager Position

I am delighted to offer you the position of Store Manager at Gayatri Automobiles Two Wheeler Showroom, effective 15/07/2019. This letter outlines the terms and conditions of your employment with us.

Job Title: Store Manager

Department: Front Office

Salary/Compensation: [14,500/- Monthly]

Job Duties and Responsibilities:

- Overseeing the day-to-day operations of the showroom to ensure efficient functioning.
- Managing inventory levels and ensuring stock availability for Honda two-wheelers and accessories.
- Supervising and training showroom staff to deliver exceptional customer service.
- Implementing sales strategies to meet or exceed sales targets.
- Maintaining showroom cleanliness and appearance.

Work Hours: 10:00am. To 5:00pm.

Confidentiality: You will be required to maintain confidentiality regarding customer information and company policies.

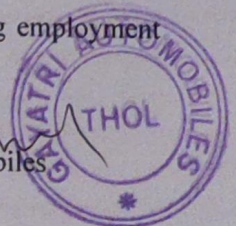
We are confident that your skills and experience will make a significant contribution to our showroom. If you have any questions regarding this offer, please feel free to contact our showroom.

We look forward to welcoming you to our team and to a successful and fulfilling employment relationship.

M. M. Prajapati
[Signature]

Accepted and agreed:

Gayatri Automobiles





GAYATRI AUTOMOBILES

Nr. Dhara Petrol Pump, At. Thol, Ta. Kadi, Mehsana, Pin. 382715

Date : 08/07/2019

APPOINTMENT LETTER

To,
Prajapati Artiben G.
Kadi

Subject: Appointment Letter for Receptionist Position

I am delighted to offer you the position of Receptionist at Gayatri Automobiles Two Wheeler Showroom, effective 12/07/2019. This letter outlines the terms and conditions of your employment with us.

Job Title: Receptionist

Department: Front Office

Salary/Compensation: [12,500/- Monthly]

Job Duties and Responsibilities:

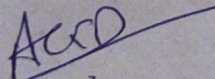
- Greeting and welcoming customers and visitors to the showroom.
- Answering phone calls and responding to inquiries in a professional manner.
- Assisting customers with information about Honda two-wheelers and services.
- Handling administrative tasks such as scheduling appointments and maintaining records.
- Ensuring the reception area is tidy and presentable.

Work Hours: 10:00am. To 5:00pm.

Confidentiality: You will be required to maintain confidentiality regarding customer information and company policies.

We are confident that your skills and experience will make a significant contribution to our showroom. If you have any questions regarding this offer, please feel free to contact our showroom.

We look forward to welcoming you to our team and to a successful and fulfilling employment relationship.


[Signature]

Accepted and agreed:

Gayatri Automobiles

