

6.35

Smt. M. M. Shah Mahila Arts College, Kadi



Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2021-22

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : DR.HINA M.PATEL
2. Father's Name: MANSUKHLAL
3. Department : ECONOMICS
4. Current Designation & Grade Pay: PRINCIPAL, SCALE-14A
5. Date of last Promotion:
6. Address for correspondence (with Pin code): SMT.M.M.SHAH MAHILA ARTS COLLEGE, OPP.N.C.DESAI PETROL PUMP, KADI-382715, NORTH GUJARAT

Permanent Address (with Pin code): PLOT NO.996/2, SECTOR-4/D, GANDHINAGAR-382006

7. Telephone No. → Mobile: 9925032421
8. Whether acquired any degrees or fresh academic qualifications during the year :
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency



(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1.	GRADUATE LEVEL Paper No. 105 & 205 (Elementary Economics), CC&CE-303& 403 (Micro Economics), CC-508 &608(Public Economics) POST GRADUATE LEVEL CC-101 & 201(Micro Economics) CC-404(A)-Major Environmental Issues	Knowledge got from various reference books and journals of the subject and by participating in subject related seminars and workshops	Guide to every student about the subject	National and State Journal subscribed during the year , Subject related notes dictate to students
2.	CC-304(A) Dissertation	Knowledge got from various reference books and journals of the subject and by participating in subject related seminars and workshops	Guide to every student about the subject and research	National and State Journal subscribed during the year
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Power Point Presentation	
2.	Video Lecture	
3.	Project Work	
4.	Giving Seminars to All Students	
5.	Giving Assignments to All Students	
6.	Providing Research Guidance	15



(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	B.A. Sem-IV	Chairman, No.Exam/2/01882/2021 Dt.06/07/2021	100%	
2	B.A. Sem-IV	Chairman, No.Exam/re.se./email/2021 Dt.24/07/2021	100%	
3	M.A. Sem-I	Chairman, No.re.se./ Exam/ 280122 / 2022 Dt.28/01/2022	100%	
				20

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
	Total(Max :15)		
3	Professional Development Activities	Average Hrs/ week	API Score
	Total(Max :15)		



CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
	<i>"Financial Forecasting Model in Developed and Developing Economies"</i> Page No.133-140	Jijnasa – A Journal of The History of Ideas And Culture, Volume 38, No.1,2021, Published by Department of History and Indian Culture University of Rajasthan, Jaipur, India	ISSN:2395-339X)	ISSN: 0337-743X, UGC Care Approved Peer Reviewed and Referred Journal	Single	Yes	10
	<i>"Global Economic Effect of Russia-Ukraine War"</i> - Page No.47-52,	SAMRIDDHI- A Journal of Physical Sciences, Engineering and Technology, Volume No.14, Issue-2, April-June 2022, Impact Factor: 6.6	ISSN(P):2229-7111, ISSN(O):2454-5767	UGC Care Approved, Peer Reviewed and Referred Journal,	Single	Yes	10

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No .of Co-authors	Whether you are the main	API Score

					author	



(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
1.	<i>"UGC NET/JRF/SLET Economics Edited MCQ English & Hindi" Volume-1</i>	Two Authors	(ISBN 978-93-91417-68-0) – Pacific Publishing House, Anand, Gujarat, India, First Edition, 2022		01	Yes	10
2.	<i>"UGC NET/JRF/SLET Economics Edited MCQ English & Hindi" Volume-2</i>	Two Authors	ISBN 978-93-91417-73-4) – Pacific Publishing House, Anand, Gujarat, India, First Edition-2022		01	Yes	10
3.	<i>"Research Methods in Economics"-</i>	Single	(ISBN-978-93-95299-06-0) – Sunrise Publishers & Distributors, Jaipur-302021, Rajasthan, First Edition-2022		Nil	Yes	25



(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
1	11	03	06	30

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1.	National Level Faculty Development Programme on "NAAC Process: Revised Accreditation Framework"	12 th July to 19 th July, 2021.	Smt.M.M.Shah Mahila Arts College, Kadi, Gujarat	05
2.	National Online FDP on "NAAC Framework-2022"	21 st , May to 28 th May, 2022.	AAAdhyapana, Bangalore	05



(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/Seminar	Organized by	Whether international/ national/ State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
1	Teaching Learning and Evaluation Related Activity		105	
2.	Co-curricular Extension Professional Development-Related Activity		30	
3	Research Publication And Academic Contribution		100	
	Total I + II + III		235	



PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of the Principal
Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M.M. Shah Mahila Arts College, Kadi



Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Year: 2021-22

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : DR. SANGEETA C. ACHARYA
2. Father's Name : DR. CHITTARANJAN T. ACHARYA
3. Department : ECONOMICS
4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR,
37400 – 67000 (PB-4), AGP - 9000
5. Date of last Promotion: 07/09/2006
6. Address for correspondence (with Pin Code):
Smt. M. M. Shah Mahila Arts College, Kadi-382 715, Dist: Mehsana
North Gujarat, Gujarat State, India.

Permanent Address (with Pin Code):
SHRUSTI RH-08, SECTOR.1-D
AMBA TON SHIP PVT LTD (ATPL)
BEHIND TRI-MANDIR
ADALAJ, DIST.: GANDHINAGAR, GUJARAT STATE,
OFF AHMEDABAD-KALOL HIGWA ADALAJ
PIN CODE: 382 421
7. Telephone No. → Mobile: +91- 8160177246
Email: dr.sangeeta.c.acharya@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year:
No
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	----	----	----	----

PART - B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS Performa before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical's, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No.of classes/hours Per week allotted	No.of classes/hours Per week taken	% of classes/practicals taken as per documented record
1	BA Sem 1 & 2 - Paper-II	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	04	04	100
2	BA Sem 3 & 4 - Paper-IV	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
3	BA Sem 5 & 6 - Paper-VI	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
4	BA Sem 5 & 6 - Paper-IX	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
5	MA Sem 1 & 2 Paper-II	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
6	MA Sem 3 Paper-III	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	02	02	100
7	MA Sem 4	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	02	02	100

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources Provided to students.

Sr. No.	Course/ Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem 1 & 2 Paper No. II	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and newspaper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
2	BA Sem 3 & 4 Paper No. IV	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and newspaper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
3	B. A. – Paper – VI, VIII	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and newspaper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
3	M.A SEM-1 TO 4	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and newspaper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.

API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)	API Score
	20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Prepared reading materials for Students of Economics for various seminars and assignments.	10
2	Organized subject expert's lecture for the Students of Economics of the college.	05
3	Organized Quiz competition for the Students of Economics. PPT, Seminars, Book Exhibition etc.	05
4	Celebration of orld Population Day On 11 July 2021 Organized Online Chart Making Competition For The Students. 91 students has Particapent Students	
5	Organized Exhibition Of Books Releted to Subject for Students.Use Videos and CDs and Film Sho in the class Room.	
	Total Score (Max Score :20)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Evaluation of answer scripts	HNG Uni. FYBA, TYBA & MA 2021-22	100	05
2	Evaluation of answer scripts	Evaluation of answer scripts of internal examination of college.	100	05
3	Paper setting for M. A.	HNG Uni. – BA & M A. 2021-22	100	05
4	Supervision for Annual University Examination & worked as a senior supervisor in B.A. Sem-4 & MA Sem-2.	For UG Students.	100	05
5	Nominated & Selected as a Subject Export in College Intervi.	Chairperson	100	05
	Total Score (Max :25)			25

**CATEGORY: II. CO-CURRICULAR,
EXTENSION, PROFESSION,
DEVELOPMENT RELATED ACTIVITIES.**

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
I	(A) Celebration of World Population Day on 11 th July 2021 Organized Online Chart Makking Comcempetion (B)Project work. Quiz, Essay writing Competition. (C) Organized Exhibition of Books related to subject for the Students. (D) Organized subject knowledge test.19-09-22 (E) NAAC & IQAC Organized F.D.P.Seminar for the Staff. (F) Working as a NAAC & IQAC Co-Ordinator. (G) In BA Sem 6 Worked as Paper Setter of HNGU.Patan. (H) In BA Sem 4 Worked as Paper Setter of HNGU.Patan. (I) In MA Sem 4 Worked as Paper Setter of HNGU.Patan. (J) IQAC Committee has Organized National Webinar on “Intellectual Property Right:Emeeing Issues, Challenges and Human Right”(28/5/21) Worked has Co- convener (K) Smt.M.M.Shah Mahila College Organized National Webinar on “Role of Yoga in Wellness & Lifestyles”on 21-06-21 Participate in this Webianar. (L)Participate National Webinar on Meditation-Peace–Breathing-Happiness” Jointly Organizer by IQAC Maniben M.P.Shah Mahila Arts College Kadi & Heart & Healing Institute Pune and Ahmedabad on 30-11-21. (M) Our College IQAC Committee has Organized National Level Faculty	Average Two Hours per week for different activities. Two Hours Two Hours Two Hours One Week One Year One Week One Week One Week One Week One Day One Week	05 05 05 05 05 05 05 05 05 05

	Devopment Programme on Theme Based Webinar on NEP-2020 non 30-07-21 to 10-08-21. (N)As a Coordinator Submitted AQAR 2020-21.	Entire	05
	Total(Max :20)		20
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
I	Coordinator of NAAC & IQAC.	Entire Year	02
Ii	Member of College Cultural Committee	Entire Year	01
Iii	Member of UGC Planning Bord	Entire Year	01
Iv	Member of Interanal committee of MA Sem 1&2.	Entire Year	02
V	Member of Library Committee	Entire Year	01
Vi	Member of Geet-Sangeet & Nrutya Dhara Committee	Entire Year	01
Vii	Submitted of AQAR work as a co.ordinater	Entire Year	01
Ix	Life Member of Gujarat University Area Economics Teachers Association at Ahmedabad	Entire Year	01
X	Member of North Gujarat University Economics Association	Entire Year	01
	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
I	Organized Subject Knowlegage Test (25/08/2021)	One day	05
Ii	Celebration of World Population Day on 11 th July 2021 at Smt. M. M. Shah Mahila Arts College, Kadi Organized Online Chart Makking Comcempetion.	One day	05
Iii	Participations in different Seminar, Faculty Development Programmes.	One Year	05
Iv	Published Books	One Year	05
V	Celebrated Cultural festival of Navaratri Mahotsav on 12 th October 2021. (Program Co-ordinator)	One day	05
Vi	As a NAAC Co-Ordineters Organized Workshop On NAAC & its Different Criterias.	One day	05
Vii	College cultural committee has organized prize distribution program, farewell of students from SEM – 6 and cultural program of Rangotsav 2022.	One day	05
viii	Arranged & Conducted University	Ten days	05

	Examinations (HNGU) at the college.)		
	Total(Max :15)gained this		15C
	Total Score(1+2+3) (Max :25)		25

Please mention your contribution to any of the following:

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
1	A Study Of the Global Crises and Marketing Strategies in india. Page No.: 55	Excellence In Education.	ISSN No.2320-7019	A Multidisciplinary International Peer Reviewed/Refereed Journal.	NIL	YES	15
2	A Study the Field of Agriculture in India Occurred Through Horticulture Evaluation of Fruit Crops. Page No.: 88	Thoughts On Education.	ISSN NO.2320-4710	AN INTERNATIONAL JOURNAL OF EDUCATION & HUMANITIES.	NIL	YES	15
3.	The Importance of Outcome Based Education (OBE) in a Modern Education Setup: A Transf	New Education Policy And NAAC ACCREDITATION PROCESS.	ISBN. NO. 978-93-95299-07-7	Sunrise Publisher.	NIL	YES	15

	ormation in Education. . Page No.15						
4	Relationship Between E-Service Quality& Customer Satisfaction. Page No.141.	A JOURNAL OF THE HISTORY OF IDEAS AND CULTURE.	ISSN: 0337-743X & VOL.38,NO. 01:2021	YES,UGC Care Approved, Peer Reviewed and Referred Journal.	01	NO	15

B (i) Articles/ Chapters published in Books

Sr.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
1	Agriculture & Soil Water Management.	Sunrise Publishers.	ISBN.978-93-95299-04-6.		NIL	YES	15
2	UGC/NET/JRF/ SLET Economics Edited MCQ.PART-1&2.	Pacific Publishing Corporation.	ISBN-978-93-91417-68-0.		02	YES	15
3	A Study of the Global Crises and Marketing Strategies in India Page No.45	APH Publishing Corporation.	ISSN. 2320-7019(January.2022)		Nil	YES	15
4	A Study in the Field of Agriculture in India Occurred Throught Horticulture Evaluction of Fruit Crops. Page No.88	APH Publishing Corporation	ISSN.2320-4710.Vol.XI (Jan-Dec.2022)		Nil	Yes	15

(ii) Full Paper in Conference Proceedings.

Sr.No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No.of Co-authors	Whether you are the main author	API Score
-	-	-	-	-	-	-

(iii) Books Published as single author or as editor:

Sr.No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed	No.of Co-authors	Whether you are the main author	API Score
1.	Agriculture & Soil Water Management	Agriculture	Sunrise Publishers ISBN.978 -93-	NO----	NIL	YES	15

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	----	----	----	----	NIL

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score
1	----	----	----	----	----	NIL

(D) Research Guidance

Sr.No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil. or equivalent	----	----	----	NIL
Ph.D. or equivalent	----	----	----	NIL

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1	FDP “NAAC PROCESS:REVISED ACCREDITION FRAMEWORK”	12 th July to 19 th July 2021.	Smt.M.M.Shah Mahila Arts College,Kadi IQAC Organized worked as a IQAC, CO-Ordinator Convener.	15
2	FDP “ Theme Based Wibinar On NEP- 2020”.	30/07/2021 TO 10/08/2021.	Smt.M.M.Shah Mahila Arts College,Kadi IQAC Organized worked as a IQAC, CO-Ordinator Convener.	15

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/Seminar	Organized by	Whether international/national/ State/regional/college or university level	API Scoe
-	-	-	-	-	-

(E) (iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score
1	----	----	----	----	NIL

IV. SUMMARY OF API SCORES

Sr.No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES	125	125	
II	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT ETC.	25	25	
	Total I + II	150	150	

III	RESEARCH, AND ACADEMIC CONTRIBUTION		165	
	Total		315	

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	----

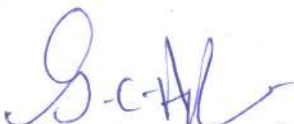
LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.


Principal
Signature of the Principal
Smt. M. M. Shah Mahila Arts College
Kadi-(N.G.)-382715

(Dr. Hina M. Patel)
(Principal)
Smt. M. M. Shah Mahila Arts College,
Kadi, North Gujarat
Date: _____


Signature of the faculty with
Designation, Place & Date
(Dr. Sangeeta C. Acharya)
(Associate Professor)
Smt. M. M. Shah Mahila Arts College,
Kadi, North Gujarat
Date: _____

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi



Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2021-2022

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : PROF. MADHUBEN SHAMBHUJI THAKOR
2. Father's Name: Shambhuji M. Thakor
3. Department : Physical Education
4. Current Designation & Grade Pay: Associate Professor – 7th Grade Pay
5. Date of last Promotion:
6. Address for correspondence (with Pin code): 21, Sunflower Bunglows, Opp. Shyamvihar Bunglows, Thaltej-Shilaj Road, Thaltej Ahmedabad. 380059
Permanent Address (with Pin code): Same as Above.
7. Telephone No. → Mobile: 9924101857
8. Whether acquired any degrees or fresh academic qualifications during the year: NO
9. Academic Staff College Orientation / Refresher Course attended during the year: NO

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency



PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	Physical Education & Sports (FY to TY, MA – I & II)	UG	Practical	18	18	100%
2	EG Sem 2&5	UG	Lectures	1	1	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	80%
(b)	Teaching Load in excess of UGC norm (max score:10)	Nil

(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1.	Physical Education & Sports (FY, SY, TY, MA – I & II)	Consulted poor students and gave good opportunity to participate	-	-
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20



(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Group Discussion	3
2.	Seminar	3
3.	Presentation	3
4.	Assignments / Projects	2.5+2.5= 5
5.	Quiz	3
6.	Internet	3
	Total Score (Max. Score: 20)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1.	Internal Examinations	Senior/Junior Supervision, Answer Sheet & Paper setting	100%	15
2.	University Examination	Senior/Junior Supervision	100%	10
	Total Score: (Max 25)			25

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
	Looking after all activities pertaining to Physical Education & Sports.	10	10
	Total : (Max:20)		
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
1)	Gymkhana Committee		3
2)	Discipline Committee		3
3)	Internal Exam Committee		3



4)	Student Medical Committee		3
5)	Internal Marks Committee		3
	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
	Member in Sports Selection Committee HNGU Patan (Hockey, Ball Badminton)		10
	Total (Max :15)		10

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
1.	"Aerobic Training And Physical Fitness"	Saarth E-Journal of Research Vol-6 Issue-1	2395-339X	-	-	Yes	10
2.	"Exercise: Boosts the Mood & Intelligence"	Saarth E-Journal of Research	2395-339X	-	-	Yes	10

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score



(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score



(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1.	National Level FDP on "NAAC Process: Revised Accreditation Framework"	12/7/2021 to 19/7/2021	Smt. M.M.Shah Mahila Arts College, IQAC	10
2.	National Level FDP on "Theme Based Webinar on NEP-2020"	30/7/2021 to 10/08/2021	Smt. M.M.Shah Mahila Arts College, IQAC	10
Total:				20

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/ Seminar	Organized by	Whether international/ national/ State/regional/ college or university level	API Score
1.	Participated	Intellectual Property Rights: Emerging Issues, Challenges and Human Rights	Smt. M. M. Shah Mahila Arts College	National Level Webinar on 28/5/2021	7.5
2.	Participated	National Yoga Day	Smt. M. M. Shah Mahila Arts College	National Level Webinar on	7.5
3.	Participated	Role of Yoga in Wellness & Lifestyles	Smt. M. M. Shah Mahila Arts College	National Level Webinar on 21/06/2021	7.5
4.	Participated	Meditation – Peace – Breathing - Happiness	IQAC, Maniben M. P. Shah Mahila Arts College, Kadi	National Level Webinar on 30/11/2021	7.5



5.	The Design of Sports Equipment and Sports Technology for the Benefits of Youth	Physical Education & Sports Science	Gujarat State Universities & Colleges Physical Education & Sports Science	National Level Seminar on 6 th -8 th Sept, 2021	75
----	--	-------------------------------------	---	---	----

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av. API Score for Assessment Period
1.	Teaching, Learning and Evaluation related activities	100	100	100
2.	Co-curricular, Extension, Profession, Development related activities.	35	35	35
3.	Research, Publication and Academic Contributions	77.5	77.5	77.5

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)
-	-


LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.



Signature of the faculty with
Designation, Place & Date



Signature of the Principal
Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.



Smt. M.M. Shah Mahila Arts College, Kadi

**Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)**

Year: 2021-22

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) **HARSUKHBHAI HAMIRBHAI PARMAR**

2. Father's Name: **HAMIRBHAI MUNJABHAI PARMAR**

3. Department: **GUJARATI**

4. Current Designation & Grade Pay: **Associate Professor,**

178500 13 A 131400 - 217100

5. Date of last Promotion: **07/09/2006**

6. Address for correspondence (with Pin code):

Smt. M.M. Shah Mahila Arts College, Kadi-382715, Dist: Mehsana

Permanent Address (with Pin code): **38, Snehkunj Society, Thol Road,
Kadi-382715, Dist: Mehsana**

7. Telephone No. → Mobile: **9929869041**

Email: **hhparmar1368@gmail.com**

8. Whether acquired any degrees or fresh academic qualifications during the year:

No

9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	----	----	----	----

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.**TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No.of classes/hours Per week allotted	No.of classes/hours Per week taken	% of classes/practicals taken as per documented record
1	BASem-1,2 Paper-101,201	Graduate	Lecture & Seminars	03	03	100
2	BASem-1,2 Paper-105,205	Graduate	Lecture & Seminars	01	01	100
3	BASem-3,4 Paper-304,404	Graduate	Lecture & Seminars	03	03	100
4	BASem5,6 Paper-506,606	Graduate	Lecture & Seminars	03	03	100
5	BASem-5,6 Paper-507,607	Graduate	Lecture & Seminars	03	03	100
6	BASem5,6 Paper 508,608	Graduate	Lecture & Seminars	03	03	100

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources provided to students.

Sr. No	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	B.A.Sem.1,2 Paper No. 1 and 7 B.A.Sem.3,4 Pa.No.4 B.A.Sem.5,6 Paper.no. 6,7, 8	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and Seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes, seven state journals were subscribed during the year. Subject related printed materials were also provided to students.
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Prepared reading materials for BA Sem.6 Gujarati paper No.608, BA Sem.1 Gujarati paper No.101	05
2	Lecture give by Power Point Slide	05
3	Movie Show Regarding Study	05
4		05
	Total Score (Max Score :20)	20

(iv) Examination Duties Assigned and Performed

Sr.No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Evaluation of Answer Scripts	Evaluation of Answer Scripts of Examination of College	100	05
2	Perfromet Duty as Supervisor in University Examination	Supervision	100	05
3	College Internal Examination	Paper Setting	100	05
	Total Score (Max. ; 25)			15

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
i	Organized Educational Tour at Nadabet at the India-Pakistan border	One Day Tour	05
ii	Sports Day-Inter Class	One Day	05
	Total(Max :20)		10
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
i	Member in Librari Committee	Entire Year	05
ii	N.S.S. Co-Ordinator	Entire Year	05
iii	Member in Sports Committee	Entire Year	05

iv	Member in Gyan Dhara Committee	Entire Year	05
	Total(Max :15)		20
3	Professional Development Activities	Average Hrs/ week	API Score
i	Role of Yoga Wellness	Smt.M.M.Shah Mahila Arts College- Kadi	02
ii	NAAC Process Revised Accreditation Framework	Smt.M.M.Shah Mahila Arts College- Kadi	02
iii	Theme Based Webinar on NEP-2020	Smt.M.M.Shah Mahila Arts College- Kadi	02
iv	N.S.S.Annual Conference & Workshop -2021-22	Shri Nadeshwari Mataji Temple- Nadabet	02
v	Meditation Peace Breathing Happiness		02
vi	Basic's of Vernacular Innovation Training	Innovation Club, Commi. of Higher Education Gandhinagar	02
	Total(Max :15)		12
	Total Score(1+2+3) (Max :25)		

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed . Impact Factor, if any	No.of Co-authors	Whether you are the main author	API Score
1							
2							
3							

B (i) Articles/ Chapters published in Books

Sr.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed.	No.of Co-authors	Whether you are the main author	API Score
1							
2							

(ii) Full Paper in Conference Proceedings.

Sr.No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No.of Co-authors	Whether you are the main author	API Score
				----	----	

(iii) Books Published as single author or as editor:

Sr.No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No.of Co-authors	Whether you are the main author	API Score
1.	---	---	----	----	---	---	NIL

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	----	----	----	----	NIL

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score
1	----	----	----	----	----	NIL

(D) Research Guidance

Sr.No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil. or equivalent	----	----	----	NIL
Ph.D. or equivalent	----	----	----	NIL

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one-week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference /Seminar	Organized by	Whether international/national State/regional/college or university level	API Score
1					15
2					

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/national	API Score
1	----	----	----	----	NIL

IV. SUMMARY OF API SCORES

Sr.No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES		105	
II	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT ETC.		43	
	Total I + II		148	
III	RESEARCH, AND ACADEMIC CONTRIBUTION			

PART C: OTHER RELEVANT INFORMATION


Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.


Sr.No.	Details (Mention Year, value etc. where relevant)
1	----

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents have been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.


Signature of the faculty with
Designation, Place & Date


Signature of the Principal
Principal
Smt. M.M. Shah Mahila Arts College
Kadi-(N.G.)-382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi



Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2021-22

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : DR. VARSHA CHANDULAL BRAHMBHATT
2. Father's Name: SHRI CHANDULAL U. BAROT
3. Department: GUJARATI
4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR
13A 131400-217100
5. Date of last Promotion: 01/01/2006
6. Address for correspondence (with Pin code): Smt. M. M. Shah Mahila Arts College,
Kadi – 382715, Dist. - Mahesana

Permanent Address (with Pin code): 75, 'PRIYAM' Shubhangan Banglows, Nr.
Ramvadi, Panchvati Area, Kalol (N.G.) - 382721
7. Telephone No. → Mobile: 9427680348
8. Whether acquired any degrees or fresh academic qualifications during the year: --
9. Academic Staff College Orientation / Refresher Course attended during the year: --

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1.	--	--	--	--

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.**TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	BA SEM-I CC/CE 102	UG	Lecture & Seminar	03	03	100%
2	BA SEM-II CC/CE 202	UG	Lecture & Seminar	03	03	100%
3	BA SEM-III CC/CE 303 CC 305	UG	Lecture & Seminar	03	03	100%
4	BA SEM-IV CC/CE 403 CC 405	UG	Lecture & Seminar	03	03	100%
5	BA SEM – V CC 509 CC 510	UG	Lecture & Seminar	03	03	100%
6	BA SEM – VI CC 609 CC 610	UG	Lecture & Seminar	03	03	100%
7	MA SEM-I CC 101 CC 102	PG	Lecture & Seminar	03	03	100%
8	MA SEM-II CC 201 CC 203 CC 205	PG	Lecture & Seminar	03	03	100%
9	MA SEM-III CC 301 CC 304	PG	Lecture & Seminar	03	03	100%
10	MA SEM-IV CC 401 CC 402 CC 404	PG	Lecture & Seminar	03	03	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem-I to VI Paper No. : CC/CE 102 & 202, EO 105 & 205 CC/CE 303 CC 305 CC/CE 403 CC 405 CC 509 & 609 CC 510 & 610	Materials Prepared From Various reference books, Magazines Related Subjects	Prepared Question Bank for whole semester of BA Students	Subject Related Materials also provided to Students
	MA Sem I to IV Paper No. : CC 101 CC 102 CC 201 CC 203 CC 205 CC 301 CC 304 CC 401 CC 402 CC 404	Knowledge got from reference books & journals	According to UGC Norms Syllabus Suggestions are given to Students to Read Articles, Study Materials	Yes, Subject Related Printed Materials also Provided to Students
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1	Prepared Question Bank for UG & PG Students of Gujarati	05
2	Organized Quiz Competition, Essay Competition for the Students	05
3	Preparation of Research Material and Reading Materials Provided Field work, Seminar & Use of Reference books.	05
4	PPT, Seminar, Book Exhibition at Library, Subject Knowledge Test, Unit Test etc...	05
	Total Score (Max. : 25)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	College Examination Duties as a Senior Supervisor in internal Exam During the Year	Invigilation Evaluation of Answer Sheets	100	10
2	College Examination Work	Question Paper Setting Duty as a Senior Supervisor	100	10
3	University Examination as per duty Allotted	Evaluation of Answer Sheets BA Sem-IV in March-June 2022	100	05
	Total Score (Max. : 25)			25

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		05
1	Chart Competition	One Day	05
2	Rangoli Competition	One Day	05
3	Mahendi Competition	One Day	05
4	Sarsvati Vandana Programme	One Day	05
5	Day's Celebration like : - Balloon Day & Peace Day - Group Day & Unity Day - Black & White Day & Signature Day - Saree Day & Chocolate Day - Traditional Day - Green Day & Environment Day - Mismatched Day - Back to School Day - Fashion Show	One Day One Day One Day One Day One Day One Day One Day One Day One Day One Day	05 05 05 05 05 05 05 05 05 05
6	Cultural Programme 'RANGOTSAV' – 2022 & Farewell	One Week	05
	Total Score (Max. : 20)		20
2	Contribution to Corporate Life and Management of the	Yearly/Semester wise responsibility	API Score

	Institution		
1	Co-Ordinator of Cultural and Youth Festival Geet-Sangeet – Nrutya Dhara, Rang Kala- Kaushalya Dhara	Entire Year	02
2	Prepared Annual Report for IQAC Committee of College	Entire Year	02
3	Member in NAAC Steering Committee	Entire Year	02
4	Co-Ordinator of UGC Planing Board	Entire Year	02
5	Member in Internal Exam Committee	Entire Year	02
6	Co-Ordinator in Internal Marks Committee (BA Sem-III & IV)	Entire Year	02
7	Member in Academic Calendar, Time Table and Class Arrangement	Entire Year	02
8	Co-Ordinator of Research Committee	Entire Year	
9	Co-Ordinator of Magazine and Annual Report	Entire Year	
10	Academic Calendar, Time Table and Class Arrangement	Entire Year	02
11	Anti Raging Committee	Entire Year	02
12	Internal Marks Committee in SYBA	Entire Year	02
	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
1	Role of Yoga in Wellness & Lifestyles	One Day	02
2	Celebration of National Yoga Day	One Day	02
3	'NAAC' PROCESS : REVISED ACCREDITATION FRAMEWORK	One Week	02
4	Theme Based Webinar on NEP-2020	Ten Days	02
5	Meditation – Peace – Breathing – Happiness	One Day	02
	Total(Max :15)		15

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed, Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one-week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1	FDP “NAAC PROCESS : REVISED ACCREDITATION FRAME WORK”	12 TH July to 19 th July – 2021	Smt. M. M. Shah Mahila Arts College, Kadi IQAC Organized worked as a IQAC Co-Ordinator Convener	15
2	FDP “Theme Based Webinar On NEP-2020”	30/07/2021 to 10/08/2021	Smt. M. M. Shah Mahila Arts College, Kadi IQAC Organized worked as a IQAC Co-Ordinator Convener	15

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/Seminar	Organized by	Whether international/ national/ State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year 2020-21	Total-API Score for Assessment Period 2021-22	Annual Av.API Score for Assessment Period

1	Teaching Learning and Evaluation Related Activities	115	115	
2	Co-Curricular, Extension, Profession, Development etc...	50	50	
3	Research and Academic Contribution	15	30	

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

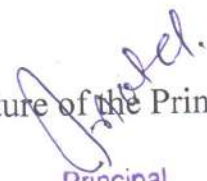
LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents have been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.



Signature of the faculty with
Designation, Place & Date



Signature of the Principal

Principal

Smt. M.M. Shah Mahila Arts College
Kadi-(N.G.)-382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi



Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Academic Year: 2021-22

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters): MR. DHARMENDRABHAI KANUBHAI CHAUDHARI
2. Father's Name: SHREE KANUBHAI VANAJIBHAI CHAUDHARI
3. Department: PSYCHOLOGY
4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR

13A 131400-217100

5. Date of last Promotion: 01/01/2006
6. Address for correspondence (with Pin code): Smt. M. M. Shah Mahila Arts College, Kadi – 382715, Dist. - Mahesana

Permanent Address (with Pin code): 6, Rajnagar Society-2, Karannagar Road, Kadi. (N.G.) - 382715
7. Telephone No. → Mobile: 7069301038
8. Whether acquired any degrees or fresh academic qualifications during the year :
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1.	--	--	--	--

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	BA Sem-I CC/CE 102	UG	Lecture & Seminar	03	03	100%
2	BA Sem-II CC/CE 202	UG	Lecture & Seminar	03	03	100%
3	BA Sem-III CC/CE 303	UG	Lecture & Seminar	03	03	100%
4	BA Sem-IV CC/CE 403	UG	Lecture & Seminar	03	03	100%
5	BA Sem-V CC/CE 506	UG	Lecture & Seminar	03	03	100%
6	BA Sem-VI CC/CE 606	UG	Lecture & Seminar	03	03	100%
7	BA Sem-VI CC/CE 607	UG	Lecture & Seminar	03	03	100%
8	BA Sem-VI CC/CE 609	UG	Lecture & Seminar	03	03	100%
9	MA Sem-I CC 102	PG	Lecture & Seminar	03	03	100%
10	MA Sem-I CC 104	PG	Lecture & Seminar	03	03	100%
11	MA Sem-I ID 105	PG	Lecture & Seminar	03	03	100%
12	MA Sem-II CC 202	PG	Lecture & Seminar	03	03	100%
13	MA Sem-II CC 204	PG	Lecture & Seminar	03	03	100%
14	MA Sem-II ID 205	PG	Lecture & Seminar	03	03	100%
15	MA Sem-III CC 304	PG	Lecture & Seminar	03	03	100%
16	MA Sem-III ID 305	PG	Lecture & Seminar	03	03	100%
17	MA Sem-IV CC 404	PG	Lecture & Seminar	03	03	100%
18	MA Sem-IV ID 405	PG	Lecture & Seminar	03	03	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem-I to VI Paper No. CC/CE 102, 202 CC/CE 303, 403 CC 506, 507, 509, 606, 607, 609	Materials Prepared From Various reference books, Magazines Related Subjects	Prepared Question Bank for whole semester of BA Students	Subject Related Materials also provided to Students
2	MA Sem-I to IV Paper No. CC 102, 104, 105 CC 202, 204, 205 CC 304, 305 CC 404, 405	Knowledge got from reference books & journals	According to UGC Norms Syllabus Suggestions are given to Students to Read Articles, Study Materials	Yes, Subject Related Printed Materials also Provided to Students
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Use ICT (OHP,PPT, Online teaching by using website.	05
2.	Make students to see BISAG lectures in during my teaching duties	05
3.	Movie Show Regarding Study	05
	Total Score (Max Score :20)	15

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Senior Supervision of Internal Exams and External Examination	BA Sem-I to VI Hemchandracharya North Gujarat University, Patan	100	10
2	Paper Setting of BA Sem-V, VI & MA Sem-I to IV	Hemchandracharya North Gujarat University, Patan	100	05
3	Paper Assessment of BA Sem-V, VI & MA Sem-I to IV	Hemchandracharya North Gujarat University, Patan	100	05
4	Gujarat Secondary Service Selection Board, Class-III	Gujarat Government	100	05
	Total Score (Max.: 25)			25

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
i	Organized Educational Tour at Nadabet at the India-Pakistan border	One Day Tour	05
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
	Coordinator in Time Table Committee	Arrange Time Table of Whole College Students	02
	Coordinator of College Internal Examination Committee	Arrange Internal Examination of Whole College	02
	Coordinator of Finishing School	20 Days Finishing School Arrangement	02
	Coordinator of Innovation Club	Arrangement of Innovation Club Guided by Government Agencies	02
	Member N.S.S. Committee	Supporting Role of N.S.S. Activities	02
	Member in IQAC Committee	Entire Year	02
	Member in NAAC Committee	Entire Year	02
	Total(Max :15)		14
3	Professional Development Activities	Average Hrs/ week	API Score
	Member in Board of Study in Psychology of HNG Uni., Patan	Entire Year	02
	Total(Max :15)		02

CATEGORY: III RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS**A) Published Papers in Journals**

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score

(C) Ongoing and Completed Research Project and Consultancies:**(C) (i & ii) Ongoing Project/Consultancies**

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/ Seminar	Organized by	Whether international/ national/State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year 2020-21	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
1	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES		110	
2	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.		16	
3	RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS		0	
	Total I+II		126	

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.



Signature of the faculty with
Designation, Place & Date



Signature of the Principal

Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.



Smt. M.M. Shah Mahila Arts College, Kadi

**Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)**

Year: 2021-22

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) **Dr.MANSUKH PANCHABHAI PATOLIYA**
2. Father's Name : **PANCHABHAI PATOLIYA**
3. Department : **SANSKRUT**
4. Current Designation & Grade Pay: **Associate Professor,**
176500 13 A 131400 - 217100
5. Date of last Promotion: **07/09/2006**
6. Address for correspondence (with Pin code):
Smt. M.M. Shah Mahila Arts College, Kadi-382715, Dist: Mehsana
Permanent Address (with Pin code): A/6 Sardar Patel Society, Part-2,
'MANORAMA' Near bhavnath Mahadev & Fire Station, Kalol,
Dist.: Gandhinagar
Pincode: 382 721
7. Telephone No. → Mobile: 94274 05340
Email: mpatoliya1966@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year:
No
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	----	----	----	----

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.**TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No.of classes/hours Per week allotted	No.of classes/hours Per week taken	% of classes/practicals taken as per documented record
1	BASem-1,2 Paper- FE-101,201	Graduate	Lecture & Seminars	02	02	100
2	BASem-1,2 Paper-CC&CE- 101,201	Graduate	Lecture & Seminars	03	03	100
3	BASem-1,2 Paper-CC&CE- 102,202	Graduate	Lecture & Seminars	03	03	100
4	BASem-3,4 Paper-CC&CE 303,403	Graduate	Lecture & Seminars	03	03	100
5	BASem-3,4 Paper-CC&CE- 304,404	Graduate	Lecture & Seminars	03	03	100
6	BASem-3,4 Paper- CC305,405	Graduate	Lecture & Seminars	03	03	100
7	BASem-5,6 Paper- CC509.609	Graduate	Lecture & Seminars	03	03	100
8	BASem-5,6 Paper- CC510,610	Graduate	Lecture & Seminars	03	03	100

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

	API Score
(a) <i>Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)</i>	50
(b) Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources provided to students.

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	B.A.Sem.1,2 Paper No.FE-101,201 B.A.Sem.1,2 Paper No.CC&CE-101,201, 201,202 B.A.Sem.3,4 Paper No.CC&CE-303,304,403,404 &305,405 B.A.Sem.5,6 Paper No.509,609,510,610	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes, seven state journals were subscribed during the year. Subject related printed materials were also provided to students. Audio video Presentation
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Prepared reading materials for BA Sem.5&6 Sanskrit paper No.606 &608, BA Sem.1,2Sanskrit paper No.102,202	05
2	Lectures given by Audioes	05
3	Lectures given by videoes	05
4	Lectures Given by making charts	05
	Total Score (Max Score :20)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Evaluation of Answer Scripts	Evaluation of Answer Scripts of Examination of College	100	05
2	Perfromet Duty as Supervisor in University Examination	Supervision	100	05
3	College Internal Examination	Paper Setting	100	05
	Total Score (Max. ; 25)			15

**CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION,
DEVELOPMENT RELATED ACTIVITIES.**

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
L	Celebration of Kalidas Jayantee	2Hrs	05
II	Patriotic Song Competition	2Hrs	05
III	Gurupurnima Celebration	3Hrs	05
IV	Shlokgan Competition	2Hrs	05
V	Co-ordinator of University Vyakhyanmala(24-03-2022)	One Day	05
	Total(Max :20)		20
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
i	Co-ordinator of Wallpaper	Entire Year	05
ii	NSS Committee member	Entire Year	05
iii	Member in Cultural Committee	Entire Year	05
iv			
	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
i	National Webinar on Intellectual Property Rights:Emerging Issues, Challenges and Human Rights	Smt.M.M.Shah Mahila Arts College- Kadi	02
ii	National Webinar on "Role of Yoga in Wellness &Lifestyles	Smt.M.M.Shah Mahila Arts College- Kadi	02
iii	Theme Based Webinar on NEP-2020	Smt.M.M.Shah Mahila Arts College- Kadi	02
iv	National level FDP on "NAAC PROCESS: REVISED ACCREDITATION FRAMEWORK"	Smt.M.M.Shah Mahila Arts College,Kadi	02
	Total(Max :15)		08
	Total Score(1+2+3) (Max :25)		

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr.No.	Title with page nos.	Journal	ISSN/ ISBN No.	Whether peer reviewed. Impact Factor, if any	No.of Co-authors	Whether you are the main author	API Score
1	----	----	----	---	---	---	--
2	-----	---	---	---	---	---	---
3	----	---	---	---	---	---	---

B (i) Articles/ Chapters published in Books

Sr.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
1	-----	-----	----	-----	----	-----	----
2	-----	-----	-----	-----	----	-----	-----

(ii) Full Paper in Conference Proceedings.

Sr.No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No.of Co-authors	Whether you are the main author	API Score
-----	-----	-----	-----	----	----	-----

(iii) Books Published as single author or as editor:

Sr.No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No.of Co-authors	Whether you are the main author	API Score
1.	---	---	----	----	---	---	NIL

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	----	----	----	----	NIL

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score
1	----	----	----	----	----	NIL

(D) Research Guidance

Sr.No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil. or equivalent	----	----	----	NIL
Ph.D. or equivalent	----	----	----	NIL

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one-week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference /Seminar	Organized by	Whether international/national State/regional/college or university level	API Score
1	---	---	---	---	15
2	----	----	----	----	--

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score
1	----	----	----	----	NIL

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES		105	
II	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT ETC.		43	
	Total I + II		148	
III	RESEARCH, AND ACADEMIC CONTRIBUTION			

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	----

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents have been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of the Principal
Principal
Smt. M.M. Shah Mahila Arts College
Kadi (N.G.)-382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance

Based Appraisal System (PBAS)

Academic Year: 2021 -2022

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : DR. .RATAN SOLANKI
2. Father's Name: PRATAPSINGH SOLANKI
3. Department : PSYCHOLOGY
4. Current Designation & Grade Pay: Associate professor , grade pay : 9000
5. Date of last Promotion: 01/01/2006
6. Address for correspondence (with Pin code): J/3 203, Meadows Adani Shantigram ,S.G Highway Near Vaishnavdevi Circle Ahmedabad --382421
- Permanent Address (with Pin code): Hotel Satkar Opp Bus station veraval Gir somnath 362266
7. Telephone No. → Mobile: 9274850943
8. Whether acquired any degrees or fresh academic qualifications during the year : No
9. Academic Staff College Orientation / Refresher Course attended during the year: No

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	B.A Sem I Paper -1&2	Graduate	L/P/S/AS/ALM	06 hrs /week	06 hrs/week	100%
2	B.A Sem II Paper -3&4	Graduate	L/P/S/AS/ALM	06 hrs /week	06 hrs/week	100%
3	B.A Sem III Paper -5&6	Graduate	L/P/S/AS/ALM	06 hrs /week	06 hrs/week	100%
4	B.A Sem IV Paper -8&9	Graduate	L/P/S/AS/ALM	06 hrs /week	06 hrs/week	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	API Score
(b)	Teaching Load in excess of UGC norm (max score:10)	

(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	B.A. sem - I to IV	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminar	Suggestion are given to students to refer concern reference books, Arrange subject related lectures	Reading Materials related to prescribed text
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score
				20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Use ICT (OHP,PPT, Online teaching by using website.	05
2.	Make students to see BISAG lectures in during my teaching duties	05
3.	Movie Show Regarding Study	05
	Total Score (Max Score :20)	15

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Invigilation of universities Annual exam	B.A. sem - I to IV Bhakt kavi narsimh Mehta uni.	100	05
2	Paper Setting of B.A. Sem - I to IV of Bhakt Kavi Narsinh Mehta Uni. Junagadh	B.A. sem - I to IV Bhakt kavi narsimh Mehta uni.	100	05
3	Paper Assessment of B.A. Sem - I to IV of Bhakt Kavi Narsinh Mehta Uni. Junagadh	B.A. sem - I to IV Bhakt kavi narsimh Mehta uni.	100	05
4	Senior Supervision	Uni . Exam Oct/Nov2021	100	05
	Total Score (Max. ; 25)			20

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
1	Organized book exhibition for all students	One Day exhibition	--
2	Education Tours Girnar	Once in a year	03
3	Student Seminar	Twice in a year	03
4	Monitoring all Culture activity.	1 hours	03
5	UDISHA.	1 hours	03
6	INNOVATION	1 hours	03

2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
1	Subject Related Events	Twice in a year	03
2	Member in UGC Planning Board at college level	Twice in a year	03
3	Uploading AISHE Data	Once in a year	03
4	IQAC Co-ordinator	Twice in a year	03
5	Placement Co-ordinator, Finishing School	Twice in a year	03
	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
	Online training program on "Basics of Vernacular Innovation" Commissioner Of Higher Education Gujarat gandhinagar	24/01/2022 to 23/02/2022	05
	Total(Max :15)		05
	Total Score(1+2+3) (Max : 25)		

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
1	Physiology labs during a pandemic page no. 163 to 168	RESEARCH MATRIX	JANUARY 2022 ISSN -2321-7073	Peer reviewed & Refereed			7.5

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score
	NIL	NIL	NIL	NIL	NIL	NIL	---

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score
	NIL	NIL	NIL	NIL	NIL	NIL

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
	NIL	NIL	NIL	NIL	NIL	NIL	NIL

C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	NIL	NIL	NIL	NIL	NIL

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score
1	NIL	NIL	NIL	NIL	NIL	NIL

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
1	1	NIL	NIL	02

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1	Mental Health and Higher Education	01/02/2022 to 10/02/2022	Knowledge Consortium of Gujarat	05

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/Seminar	Organized by	Whether international/national/State/regional/college or university level	API Score
1	Physiology labs during a pandemic	Shifting Paradigms In Higher Education by Multidisciplinary Study And Research	ASIAN SOCIAL SCIENCES AND HUMANITIES ASSOCIATION	INTERNATIONAL	7.5

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/national NIL	API Score
	NIL	NIL	NIL	NIL	NIL

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
1.	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES		105	
2.	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.		31.5	
3.	RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS		22	
	Total I+II		158.5	

PART C: OTHER RELEVANT INFORMATION

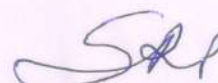
Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

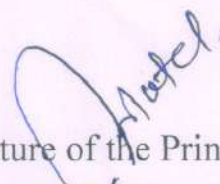
LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.



Signature of the faculty with
Designation, Place & Date



Signature of the Principal

Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi

Academic Year: 2021-22

Self-Appraisal Form

: Non-Teaching Staff

Permanent Employee



Temporary Employee



1. General Information

a.	Name	Diptiben Dahyabhai Solanki
b.	Address (Residential)	20/A, Bhagirath Tenaments, Koteswar Road, Motera, Sabarmati, Ahmedabad.
c.	Address(Permanent)	20/A, Bhagirath Tenaments, Koteswar Road, Motera, Sabarmati, Ahmedabad.
d.	Mobile Number	9723370473
e.	Email address	dipti.solanki14111967@gmail.com
f.	Designation	Head Clerk
g.	Department	Administrative
h.	Date of Birth	14/11/1967
i.	Date of Joining in this Institution	27/01/1992
j.	Work Experience (Total) (This Institution + Other Institutions)	29

2. Job Description / Nature of Job: Administrative and Clerical Work

3. Academic Qualification Added in the current year, if any: NA

4. Improvement of Professional Competence:

Details regarding attending – Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1	Best Practices in Office Administration	06	Smt. M. M. Shah Mahila Arts College, Kadi	26/07/2021 to 31/07/2021 Kadi
2				
3				
4				
5				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution
Internal Quality Assurance Cell	Member in Committee
UGC Planning Board	Head Clerk in Account Section in Committee
Anti-Raging	Head Clerk in Committee
Store In-Charge Dead Stoke	Coordinator in Committee
Cleanliness Monitoring	Member in Committee
Income Tax Calculation and Pay Entry	Member in Committee

ii. Participation in Examination Duties:

Examination	Duty Performed
University Examination	Factotum

6. Other Institutional Responsibilities Undertaken: NA

7. Job related Initiative/s Undertaken: NA

8. Future Plans: NA


Signature


Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

Smt. M. M. Shah Mahila Arts College, Kadi

Self-Appraisal Form : Non-Teaching Staff

Permanent Employee ☒Temporary Employee ☐

1. General Information

a.	Name	Dave Pradipkumar Haribhai
b.	Address (Residential)	Umiga Humes Society Near. Jaldhara, Kandi
c.	Address(Permanent)	as above
d.	Mobile Number	9737 26695
e.	Email address	-
f.	Designation	Peon
g.	Department	Library
h.	Date of Birth	03-07-1992
i.	Date of Joining in this Institution	07-01-1992
j.	Work Experience (Total) (This Institution + Other Institutions)	29 Years

2. Job Description / Nature of Job: Library work as a peon

3. Academic Qualification Added in the current year, if any:

SI - IX Pass

4. Improvement of Professional Competence:

Details regarding attending - Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1	Best Practices in Office Administration	06	Smt M. M. Shah Mahila Arts College, Kadi	26/07/2021 to 31/07/2021, Kadi
2				
3				
4				
5				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution

ii. Participation in Examination Duties:

Examination	Duty Performed
Exam	as a peer

6. Other Institutional Responsibilities Undertaken


N.A.

7. Job related Initiative/s Undertaken

N.A.

8. Future Plans

N.A.


Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715


Signature

Smt. M. M. Shah Mahila Arts College, Kadi

Self-Appraisal Form

: Non-Teaching Staff

Permanent Employee ☒Temporary Employee ☐

1. General Information

a.	Name	JANI DILIPKUMAR HIMMATLAL
b.	Address (Residential)	19, KRUPANAGAR SOCIETY
c.	Address (Permanent)	BIH, RAILWAY STATION KADI
d.	Mobile Number	8758593938
e.	Email address	
f.	Designation	PEON
g.	Department	
h.	Date of Birth	2-6-1968
i.	Date of Joining in this Institution	27-1-1992
j.	Work Experience (Total) (This Institution + Other Institutions)	29-YEARS

2. Job Description / Nature of Job: _____

5th Pass / ITI

3. Academic Qualification Added in the current year, if any: _____

4. Improvement of Professional Competence:

Details regarding attending – Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1	Best Practices in office Administration	06	Smt. M. M. Shah Mahila Arts College, Kadi	26/07/2021 to 31/07/2021, Kadi
2				
3				
4				
5				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution

ii. Participation in Examination Duties:

Examination	Duty Performed
Uni. Exams	PEOM

6. Other Institutional Responsibilities Undertaken

7. Job related Initiative/s Undertaken

8. Future Plans


Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715


Signature