

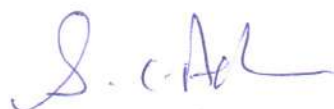
IQAC MEETING AGENDA

DATE - 17 June 2021.

TIME - 11 AM.

PLACE - Principal's office.

1. Academic year is going to start from 2021-2022. All the professor's should prepare their teaching plan and do all the activities according to the college calender.
- 2.To guide new comers students for the admission.
- 3.To inform all staff members to organize certificate course.
- 4.To organize workshop of research methodology.
5. To inform all facilities to prepare teaching plan.
6. To motivate students to prepare for research paper.
- 7.To inform facilities to complete their syllabus in time.


Co-ordinator
IQAC
Maniben M.P.Shah Mahila
Arts College, Kadi


Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

MINUTES

SMT. M.M. SHAH MAHILA ARTS COLLEGE, KADI

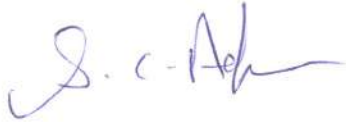
IQAC MINUTES OF MEETING 2021

DATE: 17 June 2021

TIME-11 A.M

The meeting was presided by our principal Dr. Hina M. Patel and commenced with the welcome address by IQAC co-ordinator Dr. Sangeeta C. Acharya

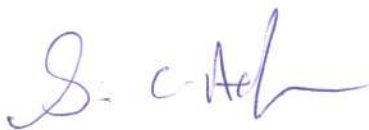
1. Academic year will be start from 2021-2022. All the professor's will be ready with their teaching plan and all the activities will do according to the college calendar.
2. New comers students will be guided for the admission.
3. All staff members will organize certificate course.
4. Workshop of research methodology will be organized.
5. All faculties will prepare teaching plan.
6. Students will be preparing their research paper.
7. All faculties will complete their syllabus in time.



Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

ACTION TAKEN REPORT

1. Academic year had started from 2021-2022. All the professor's had been ready with their teaching plan and all the activities had done according the college calendar.
2. New comers students had guided for the admission.
3. All staff members had organized certificate course.
4. Organized workshop of research methodology.
5. All faculties had prepared teaching plan.
6. Students had been preparing for research paper.
7. All faculties had completed their syllabus in time



Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

SMT. M M SHAH MAHILA ARTS COLLEGE, KADI
IQAC YEAR 2021-22

DATE: 17/6/21

TIME: 11: AM

Sr. No.	Name	Designation	IQAC Composition	Sign
1	Dr. Hinaben M. Patel	Principal	Chairperson	<i>Hinaben M. Patel</i>
2	Dr. S. C. Acharya	Senior Associate Professor	Coordinator	<i>S. C. Acharya</i>
3	Mr. H. H. Parmar	Associate Professor	Member	<i>HP</i>
4	Dr. V.C. Brahmhatt	Associate Professor	Member	<i>V.C. Brahmhatt</i>
5	Mr. D.K. Chaudhari	Associate Professor	Member	<i>D.K. Chaudhari</i>
6	Lt. Swati Nigam	Associate Professor	Member	<i>Swati Nigam</i>
7	Shri. Nalinbhai M. Shah	Member from Management	Member	<i>Nalinbhai M. Shah</i>
8	Smt. Diptiben Solanki	Adiministrative Officer	Member	<i>Diptiben Solanki</i>
9	Dr. Ajay S. Gor	Nominee from Local Society	Member	<i>Ajay S. Gor</i>
10	Ms. Daxa K. Makwana	Nominee from Student	Member	<i>Daxa K. Makwana</i>
11	Ms. Prajapati Jalpa	Nominee from Alumni	Member	<i>Jalpa Prajapati</i>
12	Mr. Shubhasbhai R. Shah	Nominee from Employer	Member	<i>Shubhasbhai R. Shah</i>
13	Mr. Rajulbhai G. Parikh	Nominee from Industrialist	Member	<i>Rajulbhai G. Parikh</i>
14	Dr. Prin. Sanjay S. Shah	Nominee from Stakeholder	Member	<i>Sanjay S. Shah</i>

S. C. Acharya
Co-ordinator
IQAC

**Maniben M.P. Shah Mahila
Arts College, Kadi**

Hinaben M. Patel
Principal

**Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715**

MINUTES OF MEETING HELD ON 3 JULY, 2021

Date-03/07/2021

Time-11:00 to 12:00 AM

- 1.The meeting was Presided by our Principal Dr.Hina .M.Patel and commenced with the welcome address by IQAC Co-ordinator Dr sangeeta.C.Acharya
- 2.The meeting is regarding to Organize faculty Development Programme where the title was Approved "NAAC PROCESS REVISED ACCREDITATION FRAMEWORK."
- 3.FDP will be conducted online through Google Meet.
- 4.Principal Dr.Hina.M .Patel Appointed Chief Patron of MP SHAH EDUCATION SOCIETY.
 - 1.Principal Dr.Hina.M.Patel -Convener
 - 2.Dr.Sangeeta .C.Acharya -Co-Convener
 - 3.Lt.Swati Nigam -Organising Secretary
- 5.This faculty Development Programme will be starts from 12 july 2021 to 19 july 2021,and the timing scheduled at 4 to 5 Pm.
- 6.The meetings Ends with the thanks to the chair.

S.C. Ach
IQAC CO-ORDINATOR

Dr. Sangeeta C. Acharya

PRINCIPAL



Hina Patel
Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

Action Taken Report

- ① The meeting was organized about faculty Development programme.
- ② FDP conducted online.
- ③ This faculty development programme was done

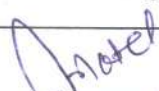
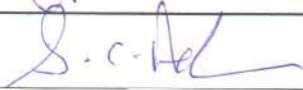


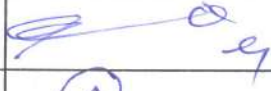

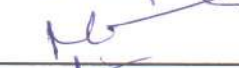

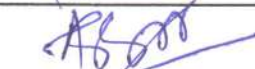
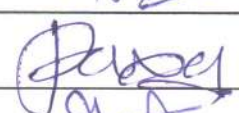


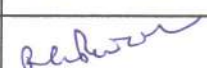

S.C. Ach
Co-ordinator
IQAC
Maniben M.P. Shah Mahila
Arts College, Kadi

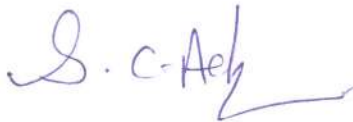
Hina Patel
Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

SMT. M M SHAH MAHILA ARTS COLLEGE, KADI
IQAC YEAR 2021-22

DATE: 3/7/21

TIME: 11:00 to 12:00 A.M.

Sr. No.	Name	Designation	IQAC Composition	Sign
1	Dr. Hinaben M. Patel	Principal	Chairperson	
2	Dr. S. C. Acharya	Senior Associate Professor	Coordinator	
3	Mr. H. H. Parmar	Associate Professor	Member	
4	Dr. V.C. Brahmhatt	Associate Professor	Member	
5	Mr. D.K. Chaudhari	Associate Professor	Member	
6	Lt. Swati Nigam	Associate Professor	Member	
7	Shri. Nalinbhai M. Shah	Member from Management	Member	
8	Smt. Diptiben Solanki	Administrative Officer	Member	
9	Dr. Ajay S. Gor	Nominee from Local Society	Member	
10	Ms. Daxa K. Makwana	Nominee from Student	Member	
11	Ms. Prajapati Jalpa	Nominee from Alumni	Member	
12	Mr. Shubhasbhai R. Shah	Nominee from Employer	Member	
13	Mr. Rajulbhai G. Parikh	Nominee from Industrialist	Member	
14	Dr. Prin. Sanjay S. Shah	Nominee from Stakeholder	Member	



Co-ordinator
IQAC
Maniben M.P. Shah Mahila
Arts College, Kadi



Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

MEETING HELD ON 7 JULY, 2021

DATE-07/07/2021

TIME-11:00 to 12:00 AM

- 1.Meeting was chaired by principal Dr.Hina .M.Patel
- 2.Principal Dr.Hina.M.Patel allotted duties ,Roles and Responsibilities for the FDP-"NAAC Process:Revised Accreditation Framework"to all staff members.
- 3.Lt.Swati Nigam will prepare vote of thanks for all the faculties ,Also she will organize the FDP.
- 4.Total Nine Resources person has been suggested by Dr.Hina.M.Patel.On 7th July ,have to send the Inviattion letters to all the Resource Person.
- 5.All 7 criteria and two topics will be covered under this FDP.
- 6.Banner,Brochure,certificates should be prepared by 9 of July.
- 7.The meeting ends with the thanks to the chair .


IQAC CO-ORDINATOR

Dr. Sangita C. Acharya


PRINCIPAL

Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715



Action Taken Report

Action taken by

- ① All faculty members performed the responsibility of NAAC process well.
- ② Lt. Swati Nigam Ma'am organized the FDP.
- ③ Have send the Invitation letters to all nine Resourse person by principal Dr. Hind. M. Patel.
- ④ Banner, Brochure, certificate have Prepared.

J. C. Aek

Co-ordinator
IQAC
Maniben M.P. Shah Mahila
Arts College, Kadi

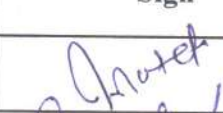
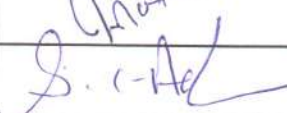

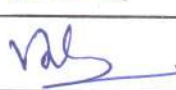



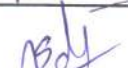

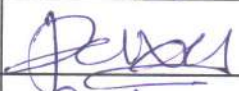

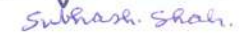
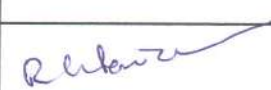

M.M. Shah

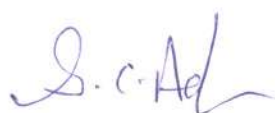
Principal
Smt. M.M. Shah Mahila College
Kadi- (N.G.) - 385001

SMT. M M SHAH MAHILA ARTS COLLEGE, KADI
IQAC YEAR 2021-22

DATE: 7/7/21

TIME: 11:00 to 12:00 AM

Sr. No.	Name	Designation	IQAC Composition	Sign
1	Dr. Hinaben M. Patel	Principal	Chairperson	
2	Dr. S. C. Acharya	Senior Associate Professor	Coordinator	
3	Mr. H. H. Parmar	Associate Professor	Member	
4	Dr. V.C. Brahmabhatt	Associate Professor	Member	
5	Mr. D.K. Chaudhari	Associate Professor	Member	
6	Lt. Swati Nigam	Associate Professor	Member	
7	Shri. Nalinbhai M. Shah	Member from Management	Member	
8	Smt. Diptiben Solanki	Administrative Officer	Member	
9	Dr. Ajay S. Gor	Nominee from Local Society	Member	
10	Ms. Daxa K. Makwana	Nominee from Student	Member	
11	Ms. Prajapati Jalpa	Nominee from Alumni	Member	
12	Mr. Shubhasbhai R. Shah	Nominee from Employer	Member	 Shubhash. Shah.
13	Mr. Rajulbhai G. Parikh	Nominee from Industrialist	Member	
14	Dr. Prin. Sanjay S. Shah	Nominee from Stakeholder	Member	



Co-ordinator
IQAC
Maniben M.P. Shah Mahila
Arts College, Kadi



Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

Meeting held on 13.08.2021

Date-13/08/2021

Time-11:00 to 12:00 AM

- 1.Meeting was chaired by principal Dr.Hina.M.Patel
- 2.Dr.Hina.M.Patel enlighten in the meeting about the procedure of dumping wastes .
- 3.All faculty member have to submit AQAR Report on 21 August.
- 4.Alumni Association Feedback form should be fulfilled before 17 August.
- 5.All faculties have to make a Register to mentioned all the criteria which is related to FDP, NAAC ,AQAR Report.
- 6.Mentor-Mentee Ratio, Student, Teacher Ratio should be covered up in the criteria 11.
- 7.There are groups created under Mentor -Mentee for the criteria for the student's development and to enhance there creativity which boosts there confidence and enhance their Competition level.
- 8.Criterion 111 collaboration of MOU in B.VOC required
- 9.NCC, NSS, WDC, Table format Required.
10. The meeting ends with the thanks to the chair.


IQAC CO-ORDINATOR

Dr. Sangita C. Acharya




PRINCIPAL

Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

Action Taken Report

- ① All faculty members have submitted AQAR report.
- ② Alumni Association feedback form fulfilled.
- ③ All the faculties have mentioned all the criteria related to EDP, NAAC, AQAR report.
- ④ NSS, NCC, WDC, Table format is ready.

S. C. Aedy

Co-ordinator
IQAC
Maniben M.P. Shah Mahila
Arts College, Kadi

Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) - 382715

SMT. M M SHAH MAHILA ARTS COLLEGE, KADI
IQAC YEAR 2021-22

DATE: 13/08/21

TIME: 11:00 to 12: AM

Sr. No.	Name	Designation	IQAC Composition	Sign
1	Dr. Hinaben M. Patel	Principal	Chairperson	<i>H. Patel</i>
2	Dr. S. C. Acharya	Senior Associate Professor	Coordinator	<i>S. C. Acharya</i>
3	Mr. H. H. Parmar	Associate Professor	Member	<i>Parmar</i>
4	Dr. V.C. Brahmhatt	Associate Professor	Member	<i>V.C. Brahmhatt</i>
5	Mr. D.K. Chaudhari	Associate Professor	Member	<i>D.K. Chaudhari</i>
6	Lt. Swati Nigam	Associate Professor	Member	<i>Swati Nigam</i>
7	Shri. Nalinbhai M. Shah	Member from Management	Member	<i>Nalinbhai M. Shah</i>
8	Smt. Diptiben Solanki	Administrative Officer	Member	<i>Diptiben Solanki</i>
9	Dr. Ajay S. Gor	Nominee from Local Society	Member	<i>Ajay S. Gor</i>
10	Ms. Daxa K. Makwana	Nominee from Student	Member	<i>Daxa K. Makwana</i>
11	Ms. Prajapati Jalpa	Nominee from Alumni	Member	<i>Jalpa Prajapati</i>
12	Mr. Shubhasbhai R. Shah	Nominee from Employer	Member	<i>Shubhasbhai R. Shah</i>
13	Mr. Rajulbhai G. Parikh	Nominee from Industrialist	Member	<i>Rajulbhai G. Parikh</i>
14	Dr. Prin. Sanjay S. Shah	Nominee from Stakeholder	Member	<i>Sanjay S. Shah</i>

S. C. Acharya

Co-ordinator
IQAC

Hinaben M.P. Shah Mahila
Arts College, Kadi

H. Patel

Principal

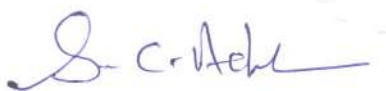
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

Meeting Held on 21/09/2021

Date-21/09/2021

Time -11:00 to 12:00 AM

1. A meeting of the IQAC Committee was held on 20 December 2021 at 11a.m in the principal office to discuss about the submission.
2. Principal Dr.Hina .M.Patel presented detailed profile of the IQAC ,AQAR Submission where principal Dr.Hina.M.Patel elaborated on the research strength of the College.
3. Principal Dr.Hina .M.Patel addressed the Meeting where following points covered:-
 - a. Preparation on AQAR Report.
 - b.Data Collection
 - c.All the criterion should formulate 15 days with duly scanned file.
 - d.All the pictures should be captured in jiotech only.
 - e.More emphasis on research work.
 - f.One unit Test will be conducted after the completion of week and it should be written in Answer book of the colleges 10 Mark in each unit should be allotted
 - g.100 Rs fine should be charged for Retest.
- 4.All the faculties Approved and Accepted the instructions given by Principal Dr.Hina.M.Patel.



IQAC CO-ORDINATOR

Dr. Sangita Acharya



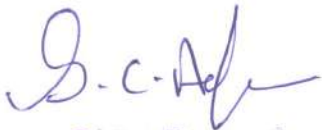

PRINCIPAL

Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

Action Taken Report

- ① Prepared AQAR Report.
- ② All the pictures captured by jiotech.
- ③ class unit test conducted.



Co-ordinator
IQAC
Maniben M.P. Shah Mahila
Arts College, Kadi



Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

SMT. M M SHAH MAHILA ARTS COLLEGE, KADI
IQAC YEAR 2021-22

DATE: 21/09/21

TIME: 11:00 to 12:00 Hrs

Sr. No.	Name	Designation	IQAC Composition	Sign
1	Dr. Hinaben M. Patel	Principal	Chairperson	H Patel
2	Dr. S. C. Acharya	Senior Associate Professor	Coordinator	S. C. Ach
3	Mr. H. H. Parmar	Associate Professor	Member	Parmar
4	Dr. V.C. Brahmbhatt	Associate Professor	Member	V.C. Brahmbhatt
5	Mr. D.K. Chaudhari	Associate Professor	Member	D.K. Chaudhari
6	Lt. Swati Nigam	Associate Professor	Member	Swati Nigam
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8	Smt. Diptiben Solanki	Administrative Officer	Member	Diptiben Solanki
9	Dr. Ajay S. Gor	Nominee from Local Society	Member	Ajay S. Gor
10	Ms. Daxa K. Makwana	Nominee from Student	Member	Daxa K. Makwana
11	Ms. Prajapati Jalpa	Nominee from Alumni	Member	Jalpa Prajapati
12	Mr. Shubhasbhai R. Shah	Nominee from Employer	Member	Shubhash. Shah
13	Mr. Rajulbhai G. Parikh	Nominee from Industrialist	Member	Rajulbhai G. Parikh
14	Dr. Prin. Sanjay S. Shah	Nominee from Stakeholder	Member	S.S. Shah

S. C. Acharya
Co-ordinator
IQAC
Maniben M.P. Shah Mahila
Arts College, Kadi

H Patel
Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

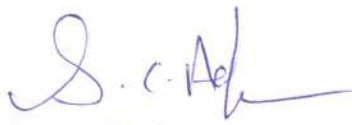
IQAC MEETING AGENDA

DATE -24/04/2022.

TIME - 11 AM

PLACE - Principal's Office

1. To prepare a new brochure like every year by the admission committee.
2. To increase the number of female students in the subject of self-finance.
3. To inform in the first year B.A Economics through English medium is being considered.
4. To increase the funds of students and to provide more funds to financially weaker students.
5. To organize the national seminar program.
6. To write the names of students of class 12, who have come from the schools and give to office.
7. Everyone should make great efforts to increase the number in all subjects in the college.
8. To consider that we can conduct a National Seminar in the new academic session.
9. To make efforts to increase the number of female students in English, History and sociology as well as in M.A counselling with female students if necessary.
10. The principal wished everyone for their vacation and the NAAC coordinator Dr. Sangeeta Acharya concluded the meeting with a vote of thanks.



Co-ordinator
IQAC
Maniben M.P. Shah Mahila
Arts College, Kadi



Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

MINUTES

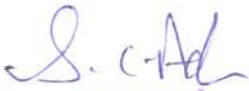
SMT.M.M. SHAH MAHILA ARTS COLLEGE, KADI

IQAC MINUTES OF MEETING 2022

DATE – 24-04-2022

TIME -11.AM

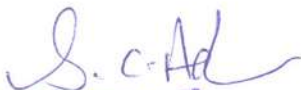
1. A new brochure will have prepared.
2. Female students will have increased in the self-finance.
3. In this year of 1st year B.A. Economics through English medium will be considered.
4. Funds of students will have increased.
5. To be discussed about in the college, National Seminar will be held.
6. Everyone should make great efforts to increase the number in all subjects in the college.
7. Number of students will have to be increased.
8. National seminar will be conducted in the new academic session.
9. counselling will be necessary to interact with students


Co-ordinator
IQAC
Maniben M.P.Shah Mahila
Arts College, Kadi


Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

ACTION TAKEN REPORT

1. This year the admission work has to be done by Dr. Varshaben and Dr. Mansukhbhai Patoliya.
2. Number of female students had increased by all faculty.
3. In the year of first year B.A. Economics through English medium is considered.
4. Funds of the students have provided to weaker students.
5. Each professor has submitted his national seminar paper.
6. Class 12th students name list had submitted in the admin the office.
7. Number of students in all subjects had increased.
8. Conducted National Seminar in the new academic session.
9. Number of female students was increased in English, history and sociology.


Co-ordinator
IQAC
Maniben M.P.Shah Mahila
Arts College, Kadi


Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

SMT. M M SHAH MAHILA ARTS COLLEGE, KADI
IQAC YEAR 2021-22

DATE: 22/4/22

TIME: 11-00 AM

Sr. No.	Name	Designation	IQAC Composition	Sign
1	Dr. Hinaben M. Patel	Principal	Chairperson	<i>H. Patel</i>
2	Dr. S. C. Acharya	Senior Associate Professor	Coordinator	<i>S. C. Acharya</i>
3	Mr. H. H. Parmar	Associate Professor	Member	<i>HP</i>
4	Dr. V.C. Brahmabhatt	Associate Professor	Member	<i>V.C. Bhatt</i>
5	Mr. D.K. Chaudhari	Associate Professor	Member	<i>D.K. Chaudhari</i>
6	Lt. Swati Nigam	Associate Professor	Member	<i>Swati Nigam</i>
7	Shri. Nalinbhai M. Shah	Member from Management	Member	<i>Nalinbhai M. Shah</i>
8	Smt. Diptiben Solanki	Administrative Officer	Member	<i>Diptiben Solanki</i>
9	Dr. Ajay S. Gor	Nominee from Local Society	Member	<i>Ajay S. Gor</i>
10	Ms. Daxa K. Makwana	Nominee from Student	Member	<i>Daxa K. Makwana</i>
11	Ms. Prajapati Jalpa	Nominee from Alumni	Member	<i>Jalpa Prajapati</i>
12	Mr. Shubhasbhai R. Shah	Nominee from Employer	Member	<i>Shubhash. Shah</i>
13	Mr. Rajulbhai G. Parikh	Nominee from Industrialist	Member	<i>Rajulbhai G. Parikh</i>
14	Dr. Prin. Sanjay S. Shah	Nominee from Stakeholder	Member	<i>Sanjay S. Shah</i>

S. C. Acharya

Co-ordinator

IQAC

Maniben M. P. Shah Mahila Arts College, Kadi

H. Patel

Principal

**Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715**