



Smt. M. M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2020-21

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : DR.HINA M.PATEL
2. Father's Name: MANSUKHLAL
3. Department : ECONOMICS
4. Current Designation & Grade Pay: PRINCIPAL, SCALE-14A
5. Date of last Promotion:
6. Address for correspondence (with Pin code): SMT.M.M.SHAH MAHILA ARTS COLLEGE, OPP.N.C.DESAI PETROL PUMP, KADI-382715, NORTH GUJARAT
- Permanent Address (with Pin code): PLOT NO.996/2, SECTOR-4/D, GANDHINAGAR-382006
7. Telephone No. → Mobile: 9925032421
8. Whether acquired any degrees or fresh academic qualifications during the year :
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency



PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS Proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1.	ECONOMICS/EO-105& 205 Elementary Economics	GRADUATE B.A.SEM-I & II	LECTURE & SEMINAR	2	2	2
2.	ECONOMICS/ CC & CE-303 & 403- Micro Economics	GRADUATE B.A. SEM.III&IV	LECTURE & SEMINAR	4	4	4
3.	ECONOMICS/CC-508&608- Public Economics	GRADUATE B.A.SEM-V & VI	LECTURE & SEMINAR	4	4	4
4.	ECONOMICS/ CC 101&201- Micro Economics	POST GRADUATE M.A.SEM.I&II	LECTURE & SEMINAR	4	4	4
5.	ECONOMICS/ CC-304(A) Dissertation	POST GRADUATE M.A. SEM-III	LECTURE & SEMINAR	4	4	4
6.	ECONOMICS/ CC-404(A)-Major Environmental Issues	POST GRADUATE M.A. SEM-IV	LECTURE & SEMINAR	4	4	4

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	Nil



(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1.	GRADUATE LEVEL Paper No. 105 & 205 (Elementary Economics), CC&CE-303& 403 (Micro Economics), CC-508 &608(Public Economics) POST GRADUATE LEVEL CC-101 & 201(Micro Economics) CC-404(A)-Major Environmental Issues	Knowledge got from various reference books and journals of the subject and by participating in subject related seminars and workshops	Guide to every student about the subject	National and State Journal subscribed during the year , Subject related notes dictate to students
2.	CC-304(A) Dissertation	Knowledge got from various reference books and journals of the subject and by participating in subject related seminars and workshops	Guide to every student about the subject and research	National and State Journal subscribed during the year
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Power Point Presentation	
2.	Video Lecture	
3.	Project Work	
4.	Giving Seminars to All Students	
5.	Giving Assignments to All Students	
6.	Providing	



(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
	Total(Max :15)		
3	Professional Development Activities	Average Hrs/ week	API Score
	Total(Max :15)		

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score



B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No .of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
	"Labour Economics" 2016 Edition.	Single	ISBN-978-93-82037-59-0 Prism Books (India), Jaipur, Rajasthan, India.	Yes	Nil	Yes	

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	'A Study of Oil Mills and its Effects On the Employment and labours in Kadi Taluka'	F.No. 23-2843/11(WRO), 15 th March 2014. UGC,	15 th March 2014	70,000/-	

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance



Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
1	13	Nil		

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/Seminar	Organized by	Whether international/ national/ State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av. API Score for Assessment Period



PART C: OTHER RELEVANT INFORMATION

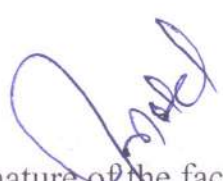
Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.


Sr. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.


Signature of the faculty with
Designation, Place & Date


Signature of the Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M.M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance Based Appraisal System (PBAS)



Year: 2020-21

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters): DR. SANGEETA C. ACHARYA
2. Father's Name: DR. CHITTARANJAN T. ACHARYA
3. Department: ECONOMICS
4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR,
37400 – 67000 (PB-4), AGP - 9000
5. Date of last Promotion: 07/09/2006
6. Address for correspondence (with Pin Code):
Smt. M. M. Shah Mahila Arts College, Kadi-382 715, Dist: Mehsana
North Gujarat, Gujarat State, India.

Permanent Address (with Pin Code):
SHRUSTI RH-08, SECTOR.1-D
AMBA TOWN SHIP PVT LTD (ATPL)
BEHIND TRI-MANDIR
ADALAJ, DIST.: GANDHINAGAR, GUJARAT STATE,
OFF AHMEDABAD-KALOL HIGWA ADALAJ
PIN CODE: 382 421
7. Telephone No. → Mobile: +91-8160177246
Email: dr.sangeeta.c.acharya@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year:
No
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	----	----	----	----

PART - B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS Performa before filling this section)

**CATEGORY: I.****TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(i) Lectures, Seminars, Tutorials, Practical's, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical's taken as per documented record
1	BA Sem 1 & 2 - Paper-II	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	04	04	100
2	BA Sem 3 & 4 - Paper-IV	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
3	BA Sem 5 & 6 - Paper-VI	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
4	BA Sem 5 & 6 - Paper-IX	Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
5	MA Sem 1 & 2 Paper-II	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	03	03	100
6	MA Sem 3 Paper-III	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	02	02	100
7	MA Sem 4	Post Graduate	Lecture, Group Discussion, Seminar, Assignments, Classroom Test	02	02	100

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources
Provided to students.



Sr. No	Course/ Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem 1 & 2 Paper No. II	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and newspaper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
2	BA Sem 3 & 4 Paper No. IV	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
3	B. A. – Paper – VI, VIII	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
3	M.A SEM-1 TO 4	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes. (i) Seven State Journals were subscribed during the year. (ii) Subject related printed materials were also provided to students. (iii) Academic Tours were organized by the Department related to Subject matters. (iv) Film show "GANDHI" was organized for the Students related to subject matters.
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.



Sr. No	Short Description	API Score
1.	Prepared reading materials for Students of Economics for various seminars and assignments.	10
2	Organized subject expert's lecture for the Students of Economics of the college.	05
3	Organized Quiz competition for the Students of Economics. PPT, Seminars, Book Exhibition etc.	05
4	Celebration of orld Population Day On 11 July 2020 Organized Chart Making Competition for The Students. 91 students has Particapent Students	05
5	Organized Exhibition of Books Releted to Subject for Students.Use Videos and CDs and Film Sho in the class Room	05
6	Worked as a IQAC Co- ordinator and Submit AQAR Report.	05
7	Cultural and Youth Festival , Geet Sangeet Nrutya Dhara,Rang Kala Kaushalya Dhara.	05
8	Co- ordinator OF NAAC Steering Committee.	05
9	Internal Marksh Committee of MA sem 1 & 2.	05
10	Member of Library Committee.	05
11.	Co- ordinator of College Devolpment Committee.	05
12	Organized Geet competition	05
	Total Score (Max Score :20)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Evaluation of answer scripts	HNG Uni. FYBA, TYBA & MA 2020-21	100	05
2	Evaluation of answer scripts	Evaluation of answer scripts of internal examination of college.	100	05
3	Paper setting for M. A.	HNG Uni. – M. A. 2020-21	100	05
4	Supervision for Annual University Examination & worked as a senior supervisor in B.A. Sem-4 & MA Sem-2.	For UG Students.	100	05

5	Nominated & Selected as a chairperson in BA Sem-1 & Sem-2 HNG university examination.	Chairperson	100	05
	Total Score (Max :25)			25

**CATEGORY: II. CO-CURRICULAR,
EXTENSION, PROFESSION,
DEVELOPMENT RELATED ACTIVITIES.**



Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
I	(A) Celebration of World Population Day on 11 th July 2020 Organized Online Chart Making Competition	Average Two Hours per week for different activities.	10 05
	(B) Project work. Quiz, Essay writing Competition.	One Day	05
	(C) Organized Exhibition of Books related to subject for the Students.	One Day	05
	(D) Organized subject knowledge test. 25/07/21.	4 hours	05
	(E) Organized Geet competition.	One Day	05
	(F) Organized Deferent Activities For Women Development On 1 st March 2020. Worked as Programme Co-ordinator.	One Week	05
	Total(Max :20)		20
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
I	Coordinator of Cultural & Youth Committee	Entire Year	02
Ii	Member of College NAAC Committee.	Entire Year	01
Iii	Co-ordinator of College Development Committee	Entire Year	01
Iv	Member of Library Committee	Entire Year	02
V	Internal Marksh Committee of MA sem 1 & 2.	Entire Year	01
Vi	Member Of IQAC Committee	Entire Year	01
Vii	Chairperson of Geet-Sangeet & Nrutya Dhara Committee	Entire Year	01
Viii	Member of Cleanliness Monitoring Committee	Entire Year	01
Ix	Life Member of Gujarat University Area Economics Teachers Association at Ahmedabad	Entire Year	01
X	Member of North Gujarat University Economics Association	Entire Year	01
Xi	Member of UGC Committee at College Level.	Entire Year	01
Xii	Member of IQAC Committee at College Level.	Entire Year	01
Xiii	Chairperson of Admission Committee.	Entire Year	01

	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
I	Organized Subject Knowledge Test (25/07/21)	One day	
Ii	Celebration of World Population Day on 11 th July 2020 at Smt. M. M. Shah Mahila Arts College, Kadi: Essay Competition organized by Department of Economics on the subject of "Problem of Population in India"	One day	01
Iii	Organized one week dancing workshop for the college students (Cultural committee)	Seven Days.	01
Iv	Participations in different Seminar, Faculty Development Programmes..	One day	01
V	Published Books	Fort Night	01
Vi	Participated National Webinar on "OUTCOME BASED EDUCATION" Organised by the Internal Quality Assurance Cell (IQAC) of Jayaraj Annapackiam College for Women (Autonomous), Poriyakulam-625 601 from 22 nd -29 th May 2020.	One day	01
Vii	Participated "Online basic English course" Organized on 03-06-20 to 14-6-20 We appreciate your sincere involvement and active participation throughout the webinar.	One day	01
Viii	Participated "INTELLECTUAL PROPERTY RIGHT" Organized on 21.06.20 at Smt.M.M.Shah Mahila Arts College Kadi.	One day	05
Ix	Participated "Faculty Development Programme During 1 st to 8 th June 2020.	One day	01
X	University Examinations (HNGU) at the college for the MA SEM – 2 students on Worked as University College Exam.	Two days	01
xi	Participated in Nation Level Webinar Entitled "Meditation- Peace- Breathing- Happiness" on 30-11-21 Jointly Orgabised by IQAC , Mniben M.P.Shah MAHILA Arts College Kadi and Heart & Healing Instityte, Pune and Ahmedabad.	One Day	01
	Total(Max :15)gained this		15C
	Total Score(1+2+3) (Max :25)		25

Please mention your contribution to any of the following:

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS



A) Published Papers in Journals

Sr.No.	Title with page no.	Journal	ISSN/ ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
1	---	--	---	----	----	-----	----

B (i) Articles/ Chapters published in Books

Sr.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
1	--	--	--	---	--	---	---

(ii) Full Paper in Conference Proceedings.

Sr.No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score
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(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
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(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	----	----	----	----	NIL

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score
1	----	----	----	----	----	NIL




(D) Research Guidance

Sr.No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil. or equivalent	----	----	----	NIL
Ph.D. or equivalent	----	----	----	NIL

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one-week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1	Participated in National Webinar on "Simple Way to Understand Quantitative Metrics (QnM).	05, June 2020.	Shri B.P.B.Arts and M.H.G.Commerce College,Unjha.	100
2	Participated National Webinar on NAAC Accreditation under revised Framework Challenges and Strategies.	06 th June 2020.	The Maharaja Sayajirao University of Baroda. (Gujarat India)	100
3	Participated Online Webinar titled "The Value of Values" a talk by Dr. Snehalata Deshmukh(Former Vice Chancellor,University of Mumbai).	08 th June 2020	VEDANTA COLLEGE	100
4	Participated in one-day National Level Webinar on "Documentation for Data Validation & ification(DVV)and Peer Team Visit (PTV)NAAC".	15 TH June 2020.	Shree Chhatrapati Shivaji Shikshan Sanstha's..Mahatma Phule Mahavidyalaya, Kingaon.	100
5	Participated IN THE Nation Webinar on "Impact of COVID-19 on Indian Economy"	29 th June 2020.	D.B.F. Dayanand College of Arts& Science, Solapu. DEPARTMENT OF ECONOMICS	100
6	Participated in the One Day Webinar on "Can Creativity and Innovation Be Taught to Students"	1 st July,2020.	BHARATHIAR UNIVERSITY Coimbatore-641 046, Tamilnadu,India.	100
7	Participated in the Webinar		Bharat vikas	

	on Importance of “ Education in Mother- tongue”.	4 th september 2020.	Parisad, Surat & J.Z.Shah arts and H.P.Desai Commerce College, amaroli.	
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(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/Seminar	Organized by	Whether international/national/ State/regional/college or university level	API Score
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(E) (iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score
1	----	----	----	----	NIL

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES	----	115	
II	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT ETC.	----	60	
	Total I + II		175	
III	RESEARCH, AND ACADEMIC CONTRIBUTION		200	

PART C: OTHER RELEVANT INFORMATION



Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	----

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.

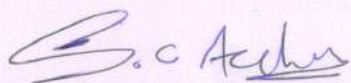
Signature of the Principal


Principal
Smt. M. M. Shah Mahila Arts College
Kadi- (N.G.) -382715

(Dr. Hina M. Patel)

(Principal)

Smt. M. M. Shah Mahila Arts College,
Kadi, North Gujarat


Signature of the faculty with
Designation, Place & Date

(Dr. Sangeeta C. Acharya)

(Associate Professor)

Smt. M. M. Shah Mahila Arts College,
Kadi, North Gujarat

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.



Smt. M. M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2020-2021

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) : PROF. MADHUBEN SHAMBHUJI THAKOR
2. Father's Name: Shambhuji M. Thakor
3. Department : Physical Education
4. Current Designation & Grade Pay: Associate Professor – 7th Grade Pay
5. Date of last Promotion:
6. Address for correspondence (with Pin code): 21, Sunflower Bungalows, Opp. Shyamvihar Bungalows, Thaltej-Shilaj Road, Thaltej Ahmedabad. 380059
Permanent Address (with Pin code): Same as Above.
7. Telephone No. → Mobile: 9924101857
8. Whether acquired any degrees or fresh academic qualifications during the year : NO
9. Academic Staff College Orientation / Refresher Course attended during the year: NO



PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	Physical Education & Sports (FY to TY, MA – I & II)	UG	Practical	18	18	100%
2	EG Sem 2&5	UG	Lectures	1	1	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	80%
(b)	Teaching Load in excess of UGC norm (max score:10)	Nil

(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1.	Physical Education & Sports (FY, SY, TY, MA – I & II)	Consulted poor students and gave good opportunity to participate	-	-
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20



(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Group Discussion	3
2.	Seminar	3
3.	Presentation	3
4.	Assignments / Projects	2.5+2.5= 5
5.	Quiz	3
6.	Internet	3
	Total Score (Max. Score: 20)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1.	Internal Examinations	Senior/Junior Supervision, Answer Sheet & Paper setting	100%	15
2.	University Examination	Senior/Junior Supervision	100%	10
	Total Score: (Max 25)			25

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
	Looking after all activities pertaining to Physical Education & Sports.	10	10
	Total : (Max:20)		
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
1)	Gymkhana Committee		3
2)	Discipline Committee		3



3)	Internal Exam Committee		3
4)	Student Medical Committee		3
5)	Internal Marks Committee		3
	Total(Max :15)		15
3	Professional Development Activities	Average Hrs/ week	API Score
	Member in Sports Selection Committee HNGU Patan (Hockey, Ball Badminton)		10
	Total (Max :15)		10

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score



(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score



(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1.	National Level FDP on "Online Basic English Course"	3/6/2020 to 14/6/2020	IQAC	7.5
2.	National Level FDP on "Intellectual Property Rights"	21/6/2020	Smt. M.M.Shah Mahila Arts College, IQAC	7.5

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/ Seminar	Organized by	Whether international/ national/ State/regional/ college or university level	API Score
1.	Participated	Understanding the tools and Parameters of AQAR in Revised Accreditation Frame Work	Internal Quality Assurance Cell (IQAC) Smt. M. M. Shah Mahila Arts College, Kadi	NAAC Sponsored One Day National Level Workshop	7.5
2.	Participated	Issues and Challenges faced by Institutes of Higher Education in Rural and Semi Urban areas in the new NAAC Framework	Shree M. P. Shah Education Society, Kadi C. N. Arts & B. D. Commerce College, Kadi	NAAC Sponsored One Day National Level Workshop	7.5

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
1.	Teaching, Learning and Evaluation related activities	100	100	100
2.	Co-curricular, Extension, Profession, Development related activities.	35	35	35
3.	Research, Publication and Academic Contributions	30	30	30

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.


Sr. No.	Details (Mention Year, value etc. where relevant)
-	-


LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents have been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.




Signature of the faculty with
Designation, Place & Date


Signature of the Principal
Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M.M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance Based Appraisal System (PBAS)



Year: 2020-21

(To be completed and submitted at the end of academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) **HARSUKHBHAI HAMIRBHAI PARMAR**

2. Father's Name : **HAMIRBHAI MUNJABHAI PARMAR**

3. Department : **GUJARATI**

4. Current Designation & Grade Pay: **Associate Professor,
13 A 131400 - 217100**

5. Date of last Promotion: **07/09/2006**

6. Address for correspondence (with Pin code):
Smt. M.M. Shah Mahila Arts College, Kadi-382715, Dist: Morbi

Permanent Address (with Pin code): **38, Snehkunj Society , Thol Road,
Kadi-382715, Dist: Morbi**

7. Telephone No. → Mobile: **9929869041**
Email: **hhparmar1368@gmail.com**

8. Whether acquired any degrees or fresh academic qualifications during the year:
No

9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1	----	----	----	----



PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/ Per week taken	% of classes/practicals taken as per documented record
1	BASem-1,2 Paper-101,201	Graduate	Lecture & Seminars	03	03	100
2	BASem-1,2 Paper-105,205	Graduate	Lecture & Seminars	01	01	100
3	BASem-3,4 Paper-304,404	Graduate	Lecture & Seminars	03	03	100
4	BASem5,6 Paper-506,606	Graduate	Lecture & Seminars	03	03	100
5	BASem-5,6 Paper-507,607	Graduate	Lecture & Seminars	03	03	100
6	BASem5,6 Paper 508,608	Graduate	Lecture & Seminars	03	03	100

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	API Score
(b)	Teaching Load in excess of UGC norm (max score:10)	50
		NIL

- (ii) Reading / instructional material consulted and additional knowledge/resources provided to students.



Sr.No	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	B.A.Sem.1,2 Paper No. 1 and 7 B.A.Sem.3,4 Pa.No.4 B.A.Sem.5,6 Paper.no. 6,7, 8	Knowledge got from various reference books and journals of the subject and by participating in subject related various conferences and seminars.	Suggestions are given to student to refer concern reference books, journals and subject related articles in magazine and news paper.	Yes, seven state journals were subscribed during the year. Subject related printed materials were also provided to students.
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

- (iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Prepared reading materials for BA Sem.6 Gujarati paper No.608, BA Sem.1 Gujarati paper No.101	05
2	Lecture give by Power Point Slide	05
3	Movie Show Regarding Study	05
4		05
	Total Score (Max Score :20)	20

- (iv) Examination Duties Assigned and Performed

Sr.No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Evaluation of Answer Scripts	Evaluation of Answer Scripts of Examination of College	100	05
2	Performet Duty as Supervisor in University Examination	Supervision	100	05
3	College Internal Examination	Paper Setting	100	05
	College Internal Examination	Conducts to Internal Examination	100	05
	Total Score (Max. ; 25)			20



CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
i	Organized Educational Tour at Nadabet at the India-Pakistan border	One Day Tour	05
ii	Sports Day-Inter Class	One Day	05
	Total(Max :20)		10
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
i	Member in Librari Committee	Entire Year	05
ii	N.S.S. Co-Ordinator	Entire Year	05
iii	Member in Sports Committee	Entire Year	05
iv	Member in Gyan Dhara Committee	Entire Year	05
	Total(Max :15)		20
3	Professional Development Activities	Average Hrs/ week	API Score
i	Online Basic English Course	Smt.M.M.Shah Mahila Arts College,Kadi	02
ii	Understanding NAAC Benchmarks	SITA RAM ARYA MEMORIAL COLLEGE OF EDUCATION-BHILAI (HARYANA)	02
iii	Corona Warrior Psycho-Social Aspect	Government Arts College-Amirgadh	02
iv	Addressing the Qualitve Metrics	B.P.B.Arts & M.H.G.Commerce College-Unjha	02
5	Intellectual Property Rights	Smt.M.M.Shah Mahila Arts College,Kadi	02
6	Role of National Service Yojana Program Officer –Self Servant in Global Pandemic Corona-19	Gujarat Vidhyaapith-Ahmedabad	02
7	Nurturing Innovation & Startup Ecosystem (NISE)	I-HUB-Gujrat Government	02
8	N.S.S.Annual Conference & Workshop-2020-21	Zilia ta.Chanasma ,Dis.Panoli	02
9	Intellectual Property Righrs Emerging Issues Challenges & Human Rights	Smt.M.M.Shah Mahila Arts College,Kadi	02
	Total Score(1+2+3) (Max :25)		18

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS



A) Published Papers in Journals

Sr.No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed . Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score
1							
2							
3							

B (i) Articles/ Chapters published in Books

Sr.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
1							
2							

(ii) Full Paper in Conference Proceedings.

Sr.No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score
				----	-----	

(iii) Books Published as single author or as editor:



Sr.No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score
1.	---	---	----	----	---	----	NIL

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score
1	----	----	----	----	NIL

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score
1	----	----	----	----	----	NIL

(D) Research Guidance

Sr.No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil. or equivalent	----	----	----	NIL
Ph.D. or equivalent	----	----	----	NIL

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference /Seminar	Organized by	Whether international/national State/regional/college or university level	API Score
1					
2					

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/national	API Score
1	----	----	----	----	NIL

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES		105	
II	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT ETC.		43	
	Total I + II		148	
III	RESEARCH, AND ACADEMIC CONTRIBUTION			



PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	----

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.

P. K. S.
Signature of the faculty with
Designation, Place & Date

Associate Professor

M. Patel.
Signature of the Principal
Principal

Maniben M.P. Shah Mahila Arts College
Kadi - (N.G.)-384440

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2020-21

(To be completed and submitted at the end of academic year)



PART A: GENERAL INFORMATION

1. Name (in Block Letters) : DR. VARSHA CHANDULAL BRAHMBHATT

2. Father's Name: SHRI CHANDULAL U. BAROT

3. Department : GUJARATI

4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR

13A 131400-217100

5. Date of last Promotion: 01/01/2006

6. Address for correspondence (with Pin code): Smt. M. M. Shah Mahila Arts College,
Kadi – 382715, Dist. - Mahesana

Permanent Address (with Pin code): 75, 'PRIYAM' Shubhangan Banglows, Nr.
Ramvadi, Panchvati Area, Kalol (N.G.) - 382721

7. Telephone No. → Mobile: 9427680348

8. Whether acquired any degrees or fresh academic qualifications during the year : --

9. Academic Staff College Orientation / Refresher Course attended during the year: --

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1.	--	--	--	--



PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	BA SEM-I CC/CE 102	UG	Lecture & Seminar	03	03	100%
2	BA SEM-II CC/CE 202	UG	Lecture & Seminar	03	03	100%
3	BA SEM-III CC/CE 303 CC 305	UG	Lecture & Seminar	03	03	100%
4	BA SEM-IV CC/CE 403 CC 405	UG	Lecture & Seminar	03	03	100%
5	BA SEM – V CC 509 CC 510	UG	Lecture & Seminar	03	03	100%
6	BA SEM – VI CC 609 CC 610	UG	Lecture & Seminar	03	03	100%
7	MA SEM-I CC 101 CC 102	PG	Lecture & Seminar	03	03	100%
8	MA SEM-II CC 201 CC 203 CC 205	PG	Lecture & Seminar	03	03	100%
9	MA SEM-III CC 301 CC 304	PG	Lecture & Seminar	03	03	100%
10	MA SEM-IV CC 401 CC 402 CC 404	PG	Lecture & Seminar	03	03	100%

*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL



(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem-I to VI Paper No. : CC/CE 102 & 202, EO 105 & 205 CC/CE 303 CC 305 CC/CE 403 CC 405 CC 509 & 609 CC 510 & 610	Materials Prepared From Various reference books, Magazines Related Subjects	Prepared Question Bank for whole semester of BA Students	Subject Related Materials also provided to Students
	MA Sem I to IV Paper No. : CC 101 CC 102 CC 201 CC 203 CC 205 CC 301 CC 304 CC 401 CC 402 CC 404	Knowledge got from reference books & journals	According to UGC Norms Syllabus Suggestions are given to Students to Read Articles, Study Materials	Yes, Subject Related Printed Materials also Provided to Students
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

SHAH MAHILA ARTS COLLEGE * KADI *

Sr. No	Short Description	API Score
1	Prepared Question Bank for UG & PG Students of Gujarati	05
2	Organized Quiz Competition, Essay Competition for the Students	05
3	Preparation of Research Material and Reading Materials Provided Field work, Seminar & Use of Reference books.	05
4	PPT, Seminar, Book Exhibition at Library, Subject Knowledge Test, Unit Test etc...	05
	Total Score (Max. : 25)	20

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	College Examination Duties as a Senior Supervisor in internal Exam During the Year	Invigilation Evaluation of Answer Sheets	100	05
2	College Examination Work	Question Paper Setting Assessment of Answer Books	100	05
3	University Examination as per duty Allotted	Evaluation of Answer Sheets BA Sem-IV in March-June 2022	100	05
4	Evaluation of Answer Scripts	University Examination	100	05
5	Evaluation of Answer Scripts	Evaluation of Answer Scripts of Internal Examination of College	100	05
	Total Score (Max. : 25)			25



**CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT
RELATED ACTIVITIES.**

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		05
1	Mahendi Competition (Online)	One Day	05
2	Rangoli Competition (Online)	One Day	05
3	Poster Making Competition (Online)	One Day	05
4	Teacher's Day Celebration (Online)	One Day	05
55	Day's Celebration (Offline)	One Week	
	- Chocolate Day & Balloon Day		05
	- Mismatch Day		05
	- Environment Day & Green Day		05
	- Back to School Day		05
	- Saree Day		05
	- Fashion Show		05
6	Celebration of Saraswati Vandana Programme (Vasantpanchmi)	One Day	05
7	Celebration of Bharatiya Swatantrya – Sangramna Amrut Mahotsav Programme under Rang-Kala-Kaushalya Dhara (Offline)	One Day	05
	Total Score (Max. : 20)		20
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
1	Co-ordinator of IQAC Committee	Entire Year	02
2	Co-ordinator of Cultural Committee	Entire Year	02
3	Member in NAAC Steering Committee	Entire Year	02
4	Co-ordinator of UGC Planning Board	Entire Year	02
5	Co-ordinator of Anti-Ragging Committee	Entire Year	02
6	Internal Marks Committee of BA Sem III & IV	Entire Year	02
7	Mamber in Academic Calendar, Time Table and Class Arrangement Committee	Entire Year	02
8	Co-ordinator of Research Committee	Entire Year	02
	Total(Max :15)		15



3	Professional Development Activities	Average Hrs/ week	API Score
1	Online Basic English FDP Course 03/06/2020 to 14/06/2020	Ten Days	02
2	Attended National Level FDP Programme (Online) Effective E-Content Design 11/06/2020 to 12/06/2020	Two Days	02
3	Intellectual Property Rights 21/06/2020	One Day	02
4	Attended International Conference on "Ved- vyas- Mahabharat" 06/07/2020	One Day	02
5	Intellectual Property Rights : Emerging Issues, Challenges and Human Rights 28/05/2021	One Day	02
	Total(Max :15)		15

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No .of Co-authors	Whether you are the main author	API Score



(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score



(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
1.	National Level FDP Course on "Online Basic English" (WEBINAR)	03/06/2020 to 14/06/2020	IQAC, Maniben M. P. Shah Mahila Arts College, Kadi	15
2.				

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/Seminar	Organized by	Whether international/ national/ State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year (2019-20)	Total-API Score for Assessment Period (2020-21)	Annual Av.API Score for Assessment Period
1	Teaching Learning and Evaluation Related Activities	115	115	
2	Co-Curricular,	50	50	

	Extension, Profession, Devlopment etc...			
3	Research and Academic Contribution	15	15	



PART C: OTHER RELEVANT INFORMATION

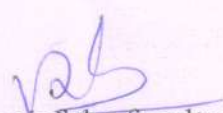
Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

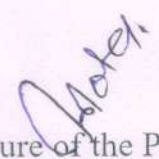
LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.)

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.


Signature of the faculty with
Designation, Place & Date




Signature of the Principal
Principal
Smt. M.M. Shah Mahila Arts College
Kadi-(N.G.)-382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi

Annual Self-Assessment for the Performance
Based Appraisal System (PBAS)

Academic Year: 2020-21

(To be completed and submitted at the end of academic year)



PART A: GENERAL INFORMATION

1. Name (in Block Letters): MR. DHARMENDRABHAI KANUBHAI CHAUDHARI
2. Father's Name: SHREE KANUBHAI VANAJIBHAI CHAUDHARI
3. Department: PSYCHOLOGY
4. Current Designation & Grade Pay: ASSOCIATE PROFESSOR
13A 131400-217100
5. Date of last Promotion: 01/01/2006
6. Address for correspondence (with Pin code): Smt. M. M. Shah Mahila Arts College, Kadi
– 382715, Dist. - Mahesana

Permanent Address (with Pin code): 6, Rajnagar Society-2, Karannagar Road, Kadi.
(N.G.) - 382715
7. Telephone No. → Mobile: 7069301038
8. Whether acquired any degrees or fresh academic qualifications during the year :
9. Academic Staff College Orientation / Refresher Course attended during the year:

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1.	--	--	--	--

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instruction of this PBAS proforma before filling this section)

CATEGORY: I.

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, Where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	No. of classes/hours Per week allotted	No. of classes/hours Per week taken	% of classes/practical taken as per documented record
1	BA Sem-I CC/CE 102	UG	Lecture & Seminar	03	03	100%
2	BA Sem-II CC/CE 202	UG	Lecture & Seminar	03	03	100%
3	BA Sem-III CC/CE 303	UG	Lecture & Seminar	03	03	100%
4	BA Sem-IV CC/CE 403	UG	Lecture & Seminar	03	03	100%
5	BA Sem-V CC/CE 506	UG	Lecture & Seminar	03	03	100%
6	BA Sem-VI CC/CE 606	UG	Lecture & Seminar	03	03	100%
7	BA Sem-VI CC/CE 607	UG	Lecture & Seminar	03	03	100%
8	BA Sem-VI CC/CE 609	UG	Lecture & Seminar	03	03	100%
9	MA Sem-I CC 102	PG	Lecture & Seminar	03	03	100%
10	MA Sem-I CC 104	PG	Lecture & Seminar	03	03	100%
11	MA Sem-I ID 105	PG	Lecture & Seminar	03	03	100%
12	MA Sem-II CC 202	PG	Lecture & Seminar	03	03	100%
13	MA Sem-II CC 204	PG	Lecture & Seminar	03	03	100%
14	MA Sem-II ID 205	PG	Lecture & Seminar	03	03	100%
15	MA Sem-III CC 304	PG	Lecture & Seminar	03	03	100%
16	MA Sem-III ID 305	PG	Lecture & Seminar	03	03	100%
17	MA Sem-IV CC 404	PG	Lecture & Seminar	03	03	100%

18	MA Sem-IV ID 405	PG	Lecture & Seminar	03	03	100%
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*Lecture (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours(C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below with no score may be given)	50
(b)	Teaching Load in excess of UGC norm (max score:10)	NIL

(ii) Reading / instructional material consulted and additional knowledge resources provided to Students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
1	BA Sem-I to VI Paper No. CC/CE 102, 202 CC/CE 303, 403 CC 506, 507, 509, 606, 607, 609	Materials Prepared From Various reference books, Magazines Related Subjects	Prepared Question Bank for whole semester of BA Students	Subject Related Materials also provided to Students
2	MA Sem-I to IV Paper No. CC 102, 104, 105 CC 202, 204, 205 CC 304, 305 CC 404, 405	Knowledge got from reference books & journals	According to UGC Norms Syllabus Suggestions are given to Students to Read Articles, Study Materials	Yes, Subject Related Printed Materials also Provided to Students
API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resource to students(max. score :20)				API Score 20

(iii) Use of Participatory and Innovative Teaching –Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No	Short Description	API Score
1.	Use ICT (OHP,PPT, Online teaching by using website.	05
2.	Make students to see BISAG lectures in during my teaching duties	05
3.	Movie Show Regarding Study	05
	Total Score (Max Score :20)	15



(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Senior Supervision of Internal Exams and External Examination	BA Sem-I to VI Hemchandracharya North Gujarat University, Patan	100	10
2	Paper Setting of BA Sem-V, VI & MA Sem-I to IV	Hemchandracharya North Gujarat University, Patan	100	05
3	Paper Assessment of BA Sem-V, VI & MA Sem-I to IV	Hemchandracharya North Gujarat University, Patan	100	05
4	Gujarat Secondary Service Selection Board, Class-III	Gujarat Government	100	05
	Total Score (Max.: 25)			25

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sr. No	Types of Activity	Average Hrs/ week	API Score
1	Extension, co-curricular & field based Activities		
i	Organized Educational Tour at Nadabet at the India-Pakistan border	One Day Tour	05
2	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibility	API Score
	Coordinator in Time Table Committee	Arrange Time Table of Whole College Students	02
	Coordinator of College Internal Examination Committee	Arrange Internal Examination of Whole College	02
	Coordinator of Finishing School	20 Days Finishing School Arrangement	02
	Coordinator of Innovation Club	Arrangement of Innovation Club Guided by Government Agencies	02
	Member N.S.S. Committee	Supporting Role of N.S.S. Activities	02
	Member in IQAC Committee	Entire Year	02
	Member in NAAC Committee	Entire Year	02
	Total(Max :15)		14
3	Professional Development Activities	Average Hrs/ week	API Score



Member in Board of Study in Psychology of HNG Uni., Patan	Entire Year	02
Total(Max :15)		02

CATEGORY: III RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

(ii) Full Paper in Conference Proceedings.

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor:

Sr. No.	Title with page nos.	Types of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed.	No. of Co-authors	Whether you are the main author	API Score

(C) Ongoing and Completed Research Project and Consultancies:

(C) (i & ii) Ongoing Project/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(C) (iii & iv) Completed Project/ Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/ Patent as outcome	API Score



(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score

(E) (i) Training Courses, Teaching- Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference/ Seminar	Organized by	Whether international/ national/State/regional/ college or university level	API Score

(E)(iii) Invited Lectures and Chairmanships at national or international conferences/seminar etc.

Sr. No.	Title of Lecture /Academic Session	Title of Conference/Seminar	Organized by	Whether international/ national	API Score

IV. SUMMARY OF API SCORES

Sr. No.	Criteria	Last Academic Year 2020-21	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
1	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES		110	
2	CO-CURRICULAR, EXTENSION, PROFESSION, DEVELOPMENT RELATED ACTIVITIES.		16	
3	RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS		0	
	Total I+II		126	

PART C: OTHER RELEVANT INFORMATION

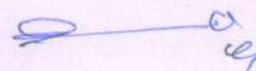
Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction orders, papers etc.

Note: The copies of related documents has been submitted to college office at time to time.

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.



Signature of the faculty with
Designation, Place & Date



Signature of the Principal
Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information field with the IQAC.

Smt. M. M. Shah Mahila Arts College, Kadi

Academic Year: 2020-21

Self-Appraisal Form

: - Non-Teaching Staff

Permanent Employee ☒

Temporary Employee ☐



1. General Information

a.	Name	Diptiben Dahyabhai Solanki
b.	Address (Residential)	20/A, Bhagirath Tenaments, Koteswar Road, Motera, Sabarmati, Ahmedabad.
c.	Address(Permanent)	20/A, Bhagirath Tenaments, Koteswar Road, Motera, Sabarmati, Ahmedabad.
d.	Mobile Number	9723370473
e.	Email address	dipti.solanki14111967@gmail.com
f.	Designation	Senior Clerk
g.	Department	Administrative
h.	Date of Birth	14/11/1967
i.	Date of Joining in this Institution	27/01/1992
j.	Work Experience (Total) (This Institution + Other Institutions)	28

2. Job Description / Nature of Job: Administrative and Clerical Work

3. Academic Qualification Added in the current year, if any: NA

4. Improvement of Professional Competence:

Details regarding attending – Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1	To Improve Office Management & Administrative Skills	06	Smt. M. M. Shah Mahila Arts College, Kadi	05/04/2021 to 10/04/2021, Kadi
2				
3				
4				
5				



5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution
Internal Quality Assurance Cell	Member in Committee
UGC Planning Board	Head Clerk in Account Section in Committee
Anti-Raging	Head Clerk in Committee
Store In-Charge Dead Stoke	Coordinator in Committee
Cleanliness Monitoring	Member in Committee
Income Tax Calculation and Pay Entry	Member in Committee

ii. Participation in Examination Duties:

Examination	Duty Performed
University Examination	Factotum

6. Other Institutional Responsibilities Undertaken: NA

NA

7. Job related Initiative/s Undertaken: NA

NA

8. Future Plans: NA

NA

Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715

Signature

Smt. M. M. Shah Mahila Arts College, Kadi



Self-Appraisal Form

: Non-Teaching Staff

Permanent Employee



Temporary Employee



1. General Information

a.	Name	Dave Prudip Kumar Haribh
b.	Address (Residential)	Umiga Homes Society Near Jalalabad, Kundal
c.	Address(Permanent)	as above
d.	Mobile Number	9737206695
e.	Email address	-
f.	Designation	Peon
g.	Department	Library
h.	Date of Birth	03-07-1968
i.	Date of Joining in this Institution	07-01-1992
j.	Work Experience (Total) (This Institution + Other Institutions)	28 years

2. Job Description / Nature of Job: Library work as a Peon

3. Academic Qualification Added in the current year, if any:

ST IX pass

4. Improvement of Professional Competence:

Details regarding attending - Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1				
2				
3				
4				
5				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution

ii. Participation in Examination Duties:

Examination	Duty Performed
Exam	As a peer

6. Other Institutional Responsibilities Undertaken

N.A.

7. Job related Initiative/s Undertaken

N.A.

8. Future Plans

N.A.


Principal

Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715


Signature

2020-21

Smt. M. M. Shah Mahila Arts College, Kadi

Self-Appraisal Form

: Non-Teaching Staff

Permanent Employee ☒Temporary Employee ☐

1. General Information

a.	Name	JANI DILIPKUMAR HIMMATLAL
b.	Address (Residential)	19, KRUPANAGAR SOCIETY
c.	Address(Permanent)	B/H, RAILWAY STATION KADI
d.	Mobile Number	8758593938
e.	Email address	
f.	Designation	PEON
g.	Department	
h.	Date of Birth	2-6-1968
i.	Date of Joining in this Institution	27-1-1992
j.	Work Experience (Total) (This Institution + Other Institutions)	28-Years.

2. Job Description / Nature of Job: _____

10th - pass - ITT

3. Academic Qualification Added in the current year, if any: _____

4. Improvement of Professional Competence:

Details regarding attending – Workshops/Courses/PDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1				
2				
3				
4				
5				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution

ii. Participation in Examination Duties:

Examination	Duty Performed
Uni. Exams	PEON

6. Other Institutional Responsibilities Undertaken

7. Job related Initiative/s Undertaken

8. Future Plans


Principal
Smt. M.M. Shah Mahila Arts College
Kadi- (N.G.) -382715


Signature

