Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SMT. M. M. SHAH MAHILA ARTS COLLEGE, KADI**
Name of the head of the Institution	**Dr. Hina M Patel**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02764242072**
Mobile no.	**9925032421**
Registered Email	**prinhmpatel@gmail.com**
Alternate Email	**mmsmac@yahoo.com**
Address	**Near N.C. Desai Petrolpump, Highway Cross Road, Kadi**
City/Town	**Kadi**
State/UT	**Gujarat**
Pincode	**384044**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sangeeta C. Acharya**
Phone no/Alternate Phone no.	**02764242072**
Mobile no.	**8160721746**
Registered Email	**dr.sangeeta.c.acharya@gmail.com**
Alternate Email	**mmsmac@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.mahilaartskadi.org/Content/IQAC/32.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.mahilaartskadi.org/Content/IQAC/35.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B**	**2.22**	**2009**	**31-Dec-2009**	**30-Dec-2014**
2	**B**	**2.48**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

31-Dec-2009

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Regular Meeting of IQAC	12-Jun-2019 1	11
Regular Meeting of IQAC	04-Jul-2019 1	11
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NSS	State Government	2019 365	15508
Institution	Salary	State Government	2019 365	23563399
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Prepare Academic Calendar for better academic performance.

Prepared annual report of activities of Institution to be published in Annual Report of management

Students Centric Activities and Quality enhancement in teaching and learning programs

Organized NAAC Sponsored One Day National Level Workshop on Understanding the Tools And Parameters of AQAR in Revised Accreditation Framework on 18/01/2020

Filledup and analysed feedback form, from various stakeholders like students, parents, alumni and Employers

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10.Management should wave entire fees for BA	10.Entire fees waved having first class in HSC and got admission in BA -sem-I
9.Activities & Achievement should be presented before IQAC in PPT form	9.All department have presented before IQAC in PPT form
8.One day orientation program may be organised for NET-JRF GSLET	8. Organised on 05/01/2019 and total 214 students participated
7. Staff contribution in 'Student Aid Fund' need to	7. 10 % increased as previous Year
6. Orientation (Induction) of new students.	6. Executed effectively.
5. Review of Syllabus	5. Reviewed and suggestions made.
4. To give choice of any two Dharas to new comer students under Saptadhara Activities (An Initiative of Knowledge Consortium of Gujarat, Gujarat State) like Gyandhara, Srjanatmak Abhivyakti Dhara, Rang Kala Kaushalya Dhara, Natya Dhara, Geet-Sangeet Nutya Dhara, Vyayam-Khelkud-Yog Dhara & Samudayik Seva Dhara, NCC, NSS & Sports.	4. Give form to each students they select any two Dharas and NCC/NSS/Sports they Participated Concern Activities during the year.
3. to be fill Anti Ragging form at the beginning of the year.	3. filled Anti Ragging forms by all new comer students.
2. To Distribute work during the year to all faculties and students representative through several committees	2. Prepared committee list and distributed work to all faculties. Students representative instruct to do activities under that committee whole year.
1. Academic calendar should be prepared in line with state Govt. University calendar.	1.prepared as provided by state Govt. University and doing activities
[View File](#)	

14. Whether AQAR was placed before statutory body ? — **Yes**

Name of Statutory Body	Meeting Date
M. P. Shah Education Society, Kadi	10-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	02-Jul-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has Constituted an Internal Quality Assurance Cell (IQAC) as per the UGC guidelines. The cell consists Principal of the college, Co coordinator of the steering committee, Head of the Various departments, Administrative Staff Member from Management, other Reputed person, College GS and LR college (NAAC and IQAC), The cell aims at quality enhancement based on the suggestions of the previous NAAC peer team report. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from all stakeholders. The meeting of IQAC is regularly being held at the college wherein all the concerned issues regarding quality improvement are being discussed and solutions are arrived at. The annual report on the institute efforts of quality improvement and the achievement of superior outcomes on all aspect of holistic education is being sent to NAAC UGC as Annual Quality Assessment Report (AQAR) by the IQAC.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> Smt. M.M.Shah Mahila Arts College, Kadi is a well renowned educational institution enshrined to impart quality education to the girls in a safe secure and serene environment .The college is affiliated with Hemchandracharya North Gujarat University, Patan. The college has a well-planned and effervescent

delivery of curriculum so that the students are enabled to achieve their predefined objectives with excellence of performance in academics and co-curricular. In the augmentation of every academic session the college chalks out academic calendar in the line and length of the guidelines prescribed by the university and higher education. It emblazons execution of the curriculum with proper planning of all the academic and extracurricular activities in a well renowned manner within the time frame. The principal and other members of college impart their best for the proper execution of the curriculum with a vigilant manner. The Institute is very much proliferating to enhance its library through the addition of new magazines, research journals and reference books for academic excellence of the students and faculty members. Revised and existing curriculum is downloaded from the University website . The faculty members enshrine all the aspects of the curriculum to the students in brief. The institute augments continuous mode of evaluation for the learners through interactive sessions, assignments and project works. Feed back on Overall Curriculum delivery is gathered from Final year students on a prescribed Performa to enshrine students' perspectives on the curriculum. The faculty members of the college are part and parcel of the Board of studies of the university and they are invited by the University to prepare and update the curricula from time to time. The renowned faculty members of the college participate and impart their valuable suggestions during workshops, seminars and lectures organizes by the university for smooth functioning of framing of curriculum. The college is very particular for the attendance of the students so all the faculty members takes attendance in each of the lectures, tutorials and practical. The parents of defaulting students are called and undertaking is obtained from them and their wards. Teachers guide the students beyond classroom teaching. This happens through extra guidance lectures which are sometimes on one to one basis. Teaching methods include case studies, problem solving, PPTs, multimedia, a short quiz, and regular class tests. Teachers conduct monthly tests after completion of each unit given in the syllabus. The respective departments organize lecture series in courses where a syllabus revision has taken place for the benefit of students. Apart from this, there are lectures by subject experts to share their views on current and contemporary issues. The Experts in various subjects share their ideas with the staff and students. The college has a system of class wise mentors to monitor students' performance in acquisition of knowledge, attendance, , discipline and dexterity. The college is pursuing on the path of success with effective curriculum delivery and imparting the best to enshrine India's future.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Knack Comm unicative English	Nil	05/08/2020	32	Employibil ity	Soft skill
CCC, CFN, CCCD, CHR, CNM, CCAW	Nil	02/02/2019	180	Employabil ity	Life skill
Nil	PGDDE	02/02/2019	365	Employabil ity	Life skill
Nil	Banking	28/11/2020	365	Skill Development	NSQF, B.VOC.
Nil	Web Designing Animation	28/11/2020	365	Skill Development	NSQF, B.VOC.

Nil	Beauty Wellness	28/11/2020	365	Skill Development	NSQF, B.VOC
Nil	Fashion Designing Tailoring	28/11/2020	365	Skill Development	NSQF, B.VOC.
Nil	Yoga, Fitness Naturopathy	28/11/2020	365	Skill Development	NSQF, B.VOC.
Finishing School Component-I	Nil	26/08/2019	5	Employability	Life Skill
Finishing School Component-II	Nil	19/11/2019	5	Employability	Life skill
Finishing School Component-III IV	Nil	18/12/2019	10	Employability	Functional English School
Learn to frame official letters in Hindi and English	Nil	03/09/2019	16	Employability	Soft Skill
E-banking with security	Nil	09/10/2019	14	Entrepreneurship	Life Skill
Cracking Interview	Nil	20/11/2019	15	Employability	Life Skill
Writing prowess in Gujarati	Nil	25/01/2020	15	Employability	soft skill
Tutelage for competitive Examinations	Nil	12/02/2020	15	Employability	Soft skill
Functional Communicative English	Nil	01/07/2020	180	Skill Development	COC, UGC
Effective Communication in English	Nil	05/08/2020	30	Employability	Soft skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of

CBCS		CBCS/Elective Course System
BA	Nill	12/06/2019
MA	Nill	12/06/2019
BA	Nill	12/06/2020
MA	Nill	12/06/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	823	132

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Aadi Mahakavyo	12/06/2019	167
Disaster management	12/06/2019	121
Know Human Rights	12/06/2019	91
Thoughts of Gandhi, Sardar and Vivekanand for Building of Nation.	24/10/2019	116
Gaity	24/10/2019	142
Personality Development	24/10/2019	86
Yoga Meditation	15/06/2020	87
[View File]()		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
[View File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Institution conducts a systematic, sequential, fool-proof and goal-driven feedback mechanism. Feedback is collected from the students and teachers at the end of year and from parents and alumni at the end of every academic year. The employers of the institute provide their feedback in formal meetings with the principal. Numbers of students of the college are placed in different educational institutions, Police, Self Employed, Private Companies and the

feedbacks from the employers also collected from the college. The feedback forms were collected and analyzed by a team of coordinators nominated and designated by the Principal. Actions taken procedure is based on the analysis of the Feedback that is followed up by the Department Heads. All departments conduct parent teachers meet and information about attendance position and academic performance of their word. The College has several formal mechanisms to obtain feedback from different Stakeholders. Free articulation of views is encouraged amongst all stakeholders by inviting them to write to the Principal. The College has designed a Student Feedback Form to be duly filled by the students as an assessment of the teaching program and College infrastructure. Days are earmarked in every year to take the feedback from the students. Student feedback is also received through Student-Faculty Committee by augmenting Meetings and classroom interactions. The students give their feedback on various parameters of Teaching and Infrastructure related to learning. There is a Suggestion Box outside the College Office for use by the students to express any grievance or complaint. The Box is opened every month by the Grievance Redress Cell under the supervision of the Principal. Such representations are addressed by the Principal through meetings with student and teacher bodies. Feedbacks are collected and the analyzed. The teachers adapt to the feedback response and undertake measures to imbibe the valuable inputs received. The Students are also the Members of the IQAC. Their views are considered while making student centric decisions. Feedback from the alumnae is obtained through alumnae interactions organized by different departments. Feedback from the parents and their interaction with the College Administration and the Principal is organized during Orientation. The feedback of the parents is obtained on various areas associated with wards learning, their personal interaction with the teachers and the infrastructure of the premises. This helps the institution of understand the outlook of the parents regarding the teaching and non teaching parameters of the institution. Remedial measures were taken for the slow learners based on the result of subject knowledge test. The college emblazons on the path of success with restructuring the system every year. The feedback is received from the academic experts of other reputed institutions related to their area of specialization by sending the syllabus and collecting their opinion and valuable suggestions. Feedback from the faculty, academic peers, and experts from industry, current students and alumni are used in the initiation, review, and re-design of teaching-learning process.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A.	520	344	344
MA	M.A.	160	109	109
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	344	109	12	Nill	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
12	12	48	6	Nill	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is procurable in the institution with dedication and devotion of the faculty members of the institutions.. Each class is allotted a teacher-mentor. Keeping in mind the overall development of the students, the class mentors of the respective class take charge of the recording of attendance and address students with regards to administrative problems, guide students to participate in co-curricular and extracurricular activities and also resolve any other the problems if any faced by the student in the college, they are also responsible for identifying high, low and moderate achievers. After identifying their achieving level, the mentor takes the responsibility of guiding them and supporting them in the required area. Regular interaction with Parents is done by the Class Mentor during periodic Parents Teachers meetings to keep Parents informed on the academic and attendance performance of their ward. Class mentors are also approached by students in the event of any personal and emotional ups and downs and the mentors give appropriate guidance in their capacity. Notwithstanding the Covid-19 Pandemic and the Lockdown since March 2020, student mentoring system was facilitated and continued online quite remarkably and successfully. Academic counseling is available for all students. The students are mentored at the time of admissions on the nature and prospects of the discipline that they wish to choose. Later, the new entrants are mentored at the time of Orientation. In addition, Tutorial Classes and Student Faculty Committee (SFC) meetings are important forums that facilitate one-to-one interaction between the mentor-mentee. In the Tutorial Classes, the teachers meet smaller groups of students to help them in resolving their curricular and other academic needs. In these classes, the students can discuss their academic and discipline related problems without any hesitation or peer pressure. Tutorial Classes are significantly valuable for slow learners and Gujarati medium students. The SFC is another agency that strengthens mentor-mentee relationship and facilitates open and free discussion on broader academic matters related to College infrastructure and facilities, library, organizing seminars or conferences, educational field trips or any other curricular and co-curricular issue. The faculty mentors the students in writing research papers and projects and presentations for conferences within and outside the College. More importantly, the faculty mentors the students on matters related to higher studies, choosing an option for the future and/or any support or guidance for their different entrance tests. Students of all Department Academic Societies are mentored by their teachers to organize, interact and lead the Society. Similarly Extension Activities like NSS, NCC, Community Outreach Programs, Extra-Curricular Activities and Students Union have faculty mentors who advise and guide the students in organizational and leadership qualities and building peer rapport and interaction within these societies. The Student Assembly facilitates peer mentoring as well as mentoring by teachers including the Principal of the College. In addition to mentoring by their respective teachers, the students are counselled and mentored on different career options by Career Guidance and Placement Cell of the College to motivate the students with new vistas .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
453	12	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	12	1	Nill	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Lt. Swati Nigam	Lecturer	Education Excellence Award-
2019	Lt. Swati Nigam	Lecturer	Bharat Shiksha Ratan Award

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	Semester	12/06/2019	14/05/2020
MA	Nil	Semester	12/06/2019	23/10/2019
BA	Nil	Semester	13/11/2019	23/04/2020
MA	Nil	Semester	13/11/2019	23/04/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

It has been a matter of earnest commencement that Since June 2011 Hemchandracharya North Gujarat University augmented Semester system with CBCS (Choice Based Credit System) that brought significant changes in the examination and evaluation pattern. The Institute in accordance with the new academic pattern adopted by the University is obliged to implement all directives regarding continuous internal evaluation. These include the system of Internal Evaluation of Papers of Compulsory Course and Internal Assessment in all Disciplines for all Papers. During the Lockdown following Covid-19 Pandemic, Online Assignments were taken from the students. It is worth reporting that despite the several problems that some of the students faced with regard to Wi-Fi or internet connection or not having Laptops, the submission of assignments was almost hundred percent. The College adheres to the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The schedule for Class Tests and Assignments is notified to the students in advance and uploaded on the respective department portals of the College Website. The schedules announced are strictly adhered to. The Principal through the Academic Standards Committee of the College monitors the effective implementation of the schedule. Each department has a Monitoring Committee that verifies the internal assessment data of the students before it is put for display for the students to check. To develop the evaluation process, Continuous Internal Evaluation has undergone many reforms, so as to improve the performance of students in academics. Faculty members are suggested to take the necessary action as per the performance of students. The implementation of Continuous Internal Evaluation CIE system at the institute level is incorporated to make sure of the following postulations: 1. To evaluate the educational outcome of students. 2. To give timely feedback to the students. 3. To take corrective measures based on

performance. In day to day teaching a lot of scope is given for integrating theory and practice. This, in a way, bridges the gap between academia and industry. Continuous Internal Evaluation includes the following assertions to mark the triumph of success : 1. Unit tests are conducted prior to semester examinations. 2. Topic wise question banks are provided for subjects by faculties to students. 3. Students are encouraged to write previous years University Examination question papers. 4. Internal examinations are conducted prior to University examinations for the students. 5. The institute regularly conducts group discussions, seminars and guest lectures. 6. The orientation programmes at the beginning of the semester to inform students about all the curricular and co-curricular activities. 7. Academic calendar with tentative dates of examination is displayed. 8. Result analysis is done by the faculties for their respective courses. 9. Buddy learning, reverse teaching is instituted at the class level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar prepared by the University for the Conduct of Examinations and other related matters are strictly adhered to by the College and followed in letter and spirit. The academic calendar is prepared by the institute for undergraduate courses before commencement of every semester and consists of term dates, plans of department, tentative schedule of internal examinations, schedules of seminar, project work, last instructional day, etc. The timetable for the internal examinations is displayed well in advance in the whatsapp group. Internal examinations are compulsory for all the students. The time table for the same is decided and displayed by examination committee along with Head of the departments. They are displayed on college notice board and website. Work load is allocated to each faculty member well in advance as per the UGC guidelines that they could make the teaching plans. Teaching plan includes number of lectures, content of syllabus to be covered along with methods of delivery etc. Every Head of the department in the institute keeps an eye on the quality of the teaching learning by- daily monitoring of teaching learning activities. The most important aspects of academic calendar is teaching plans of individual teachers, co curricular activities conducted for subject, department, in the classroom or auditorium. Co-curricular activities include group discussions, guest lectures, industrial and educational visits, exhibitions by students, essay and elocution competitions, PPT presentations on the contemporary issues in the respective subjects, projects etc. All head of the departments ensure that academic calendar is adhered to by faculty members. The College follows the norms laid down by the University then it is free to supplement them to ensure academic standards and transparency. Stakeholders are informed about all the norms and directives received from the University through the College Prospectus that contains all the information on Academic Calendar and Conduct of Examinations. Rules and regulations regarding examinations and academic calendar are further explained at the Orientation Program organized by the College for the new entrants. All directions received from the University regarding Academic Calendar and Conduct of Examinations is communicated to the Faculty through Whatsapp Group and is also uploaded on the College Website and College Notice Boards. The directives of the University pertaining to these are informed and discussed by the Principal in the Staff Council. It is ensured at every step that all the activities of the college regarding to Academics accomplished in a transparent manner.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.mahilaartskadi.org/Content/IQAC/36.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MA	MA	Economics, Gujrati,Psychology and Sanskrit	56	28	50
BA	BA	Economics, Gujrati,Psychology and Sanskrit	90	67	78.72

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.mahilaartskadi.org/Content/IQAC/37.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Understanding the tool and parameter of AQAR in the revised accreditation framework	IQAC	18/01/2020
INTELLECTUAL PROPERTY RIGHTS	IQAC	21/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	5	Nill
National	Economics	2	2.7
National	Gujarati	1	Nill
National	Physical Education	1	2.7
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Economics	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	77	33	Nill

Attended/Seminars/Workshops	Nill	18	Nill	Nill
Presented papers	1	3	4	Nill
Resource persons	Nill	Nill	1	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS	8	120
Vishva Yoga Day	Institute	16	60
Mahila Jagruti	Woman Development Cell	10	100
Thalassemia Test	NSS / Indian Red Cross Society	2	73
108 Ambulance Demonstration	NSS	10	140
Swachh Bharat	NSS / Kadi Nagar Palika	3	180
Gandhi Jayanti Celebration	NSS	6	160
Cleanliness Campaign at Adopted Villages Pirojpur Meda Aadraj	NSS	1	25
Teachers Day Celebration	NSS	3	35
Celebration of Raksha Bandhan in Slum Area	NSS	4	115

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Save Water Rally	Nill	Kadi Taluka Photo Association	80

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

No Data Entered/Not Applicable !!!
[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Faculty Enrichment	87	No Monetary Exchange	7
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Umiya Arts and Commerce College for girls	07/12/2019	Academic Collaboration	103
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
350000	335689

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Seminar halls with ICT facilities	Existing
Others	Newly Added
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	48	25	5	0	0	5	18	0	0
Added	0	0	0	0	0	0	0	0	0
Total	48	25	5	0	0	5	18	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
250000	260994	100000	37387

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies adopted by the College for maintaining and utilizing physical, academic and support facilities include up-gradation of the obsolete, facilities well-versed with technology and which enhance the quality

of institutional life, provide comfortable and ergonomically efficient spaces and environment for optimal output. To facilitate these College seeks and receives requisitions from the faculty and the students based on curricular requirements like laboratories, library, sports facilities and classrooms. The College has an extensive outlook for enrichment of the infrastructure. The College assesses the equipments and infrastructure on a regular basis. The College has an in-house team for the maintenance of its Systems and Network and minor hardware daily repair. For all major computer related problems, a service provider is hired. Computers are regularly updated with anti-virus software to protect them from malicious programs. The College has a team comprises electrician, plumber and handyman to resolve routine problems. During the Covid-19 Pandemic and Lockdown the college facilitated Online Teaching and Learning by providing access to different Online Platforms. The College ensures that the Library purchases current titles of books and journals and empanels such book distributors who can procure new titles and bring them to the notice of the faculty on a continual basis. All books and journals are routed through the Library Committee members before the purchase orders are finalized. Library Committee has an advisory committee responsible for effective functioning of the Library and purchase of library resources. Library is equipped with the CCTV cameras to prevent pilferage and overall monitoring and surveillance. The College provides several indoor and outdoor sports facilities to all its students. The College has a well-equipped Sports Complex comprising Physiotherapy Centre, Badminton Courts, Walking Tracks and Playing Arena for students with physical disabilities. A valuable addition to the Sports Complex is the Center for Yoga and Well-Being to encourage physical fitness and physical activity. The College has active student teams for different Sports that participate on a continual basis in national and international sports events. The College facilitates them by providing attendance waivers and holding special classes for them. To encourage student engagement with sports, the College has organized many Sports activities during the year. And the director of physical education makes efforts to involve maximum students in sports through special lectures. Sports are identified considering both competitive participation and recreation. Appropriate budgeting for the sports infrastructure is then made to ensure optimum sports facilities to the students. The College has well-furnished, ventilated and spacious classrooms. These rooms are utilized for conducting lectures and other academic activities such as group discussions, presentations, seminars, workshops and role plays, etc. The maintenance of the classrooms is looked after on a regular basis. The institution has an auditorium with projection facility and apt sound system. The college has appointed dedicated team for regular upkeep and maintaining orderliness of the entire infrastructure and sports amenities. The staff and Principal monitor proper maintenance of all the available infrastructural and sports facilities.

https://www.mahilaartskadi.org/Content/IQAC/38.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Students Aid Fund	169	38300
Financial Support from Other Sources			
a) National	Nill	Nill	Nill

| b)International | Nill | Nill | Nill |

[View File]

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

[View File]

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

[View File]

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	**3**	**2**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

[View File]

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

[View File]

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of the college is an active and organized several activities online with great enthusiasm and success. The College has a dynamic Student Council and Student Representatives team that serve on different Committees of the College. Student Representatives take care for all Extra-Curricular Activity, Co-Curricular Activity and Department Academic Societies. The College Student Council in consultation with its Faculty Advisor and Faculty Advisory Committee organizes major events in the College such as Orientation Day for the New entrants in the beginning of the Academic Session, National Events like Republic Day, Independence Day, Martyrs Day, Gandhi Jayanti, and the most awaited annual gala for each student of the College .The Student Representatives in consultation with their respective Faculty Advisors organize activities through different societies. Sports, NSS and NCC Units of the College have a separate Student Executive and a large body of Student Volunteers. The Academic Society of each Department, notwithstanding the pandemic organized online activities with remarkable dexterity. Students are encouraged to take part in various academic programs that increases their intellectual prowess by providing them an opportunity to learn through live projects, seminars, workshops, etc. The overall personality development of students gets a boost as they participate in various cultural programs, like music, dance, drama, poster making, art and craft, etc. The Students' Council have also organized activities like Essay Writing, Singing, General Knowledge Quiz, Antakshari, Poster Making, Traditional Food competition, Traditional Dress Competition, Mehandi, Rangoli, Thali decoration, etc that impart them a creative boost while keeping them close to their traditional values and inculcates a sense of competition. From time to time, Council members interact with the other students of the college to help in realization of their issues and try to reach amicable solutions to their problems. Student representatives are part of the following committees 1. Grievance Redress Cell – To resolve the issues of the students and maintain a peaceful and healthy environment in the college premises. 2. Gymkhana committee – To inculcate the spirit of sportsmanship and maintain a climate of healthy living, students from gymkhana committee has helped in arranging and organizing workshops and sessions that has been beneficial for the attendees. 3. Library Advisory committee- students actively participate in giving suggestions for book bank. They also give feedback to authorities regarding books required and needed. They also give suggestions to inculcate reading habits in the students. All the faculty members of the college guide motivate and emblazon the students to learn life skills, soft skills and employability skills among the students of the college. These activities enshrine cohesiveness among the senior and junior students of the college. Student council of the college amalgamated for the betterment of

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association runs with a smooth flow every year provides an informal database of students' progression during interactions. Alumni meet is scheduled every year. The association promotes several welfare schemes for the existing students every year. The alumni progression is tracked and recorded through the alumni association. The Alumni Association runs with a peer team which includes President (Alumni), Vice President, Secretary, Joint Secretary and Treasurer. Appropriate feedback received from the alumni on the professional experience and job opportunities information based on the need of corporate. The Feedback from Alumni serves to improve in the prospectus of career building and curriculum design. In the academic session various activities were conducted for alumni and all the alumni participated with high spirit. The Alumni and the teachers discussed on various aspects which will be useful for the job seekers and this will be implemented in the current academic year. Alumni meet and students' feedback at the end of each year and used to review the activities of the institution. The Alumni Interaction Program takes place in each department. They provide professional experience and placement information with regard to corporate expectation. The Feedback from Alumni serves to improve the prospectus of career building and curriculum design.

5.4.2 – No. of enrolled Alumni:

470

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two important interventions were made for decentralization and participative Management. The first was the constitution of different committees in all the Department of the college Hitherto the Department had a Head and a Coordinator. With the constitution of the Committee the contractual faculty and technical personnel of the Department were brought into decision taking roles and participative operation of the Department. The coordinators of the Academic Standards Committee also inducted as nodal persons for oversight in their respective domains along with the faculty and others. This enabling move not only empowered the contractual faculty but also created self-accountability of the members. Responsibility of running the Department was shared with the Committee to decide the additional roles that the faculty and personnel would be required to undertake. At the time of the revision of syllabus under Learning Outcomes based Curriculum Framework, the Course Committee that was constituted for the same included all these colleagues who participated and gave significant inputs into the revision. The fact that they were hands-on with the academic and technical roles that they had undertaken, as well as their familiarity with the objectives of the course and student profile helped to determine many components of the new syllabus. The Department also

collectively in the Committee became the Scientific Committee at the time of procurement of new equipment in the Department. The process of upgrading both the syllabus and the equipment was the outcome of vigorous, informed and lively participation of the entire Committee. The second intervention was to ensure participative and accountable functioning of the various cultural and academic societies of the College. It was assessed that these societies were over the years operated by teachers as supervisors. Since the attrition rate among this group of teachers is high, there was slippage of communication and it was found necessary to ensure continuity of the operational guidelines of organizing events in these societies. The logistics of the finance, time management and student management were involved. In view of this, the Staff Council of the College suggested and codified guidelines invoking the best practices of the various committees as observed in their functioning. Along with the suggestions of the administration and accounts departments, as well as the student body, the best practices were codified into guidelines, which became acceptable as the norms of organizing any event in the College. Since the College has a vital and active academic and cultural life, the norms thus evolved have become fundamental in streamlining the activities and venues where the activities can be held. The college has anticipated on the path of academic excellence with cohesive ambiance. All the important issues are discussed and decisions are taken collectively in an apprehensive manner.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum development is not an execution of the institute because the college is affiliated with HNGU, Patan. Few faculty members of the college are the member of BOS and they impart their best for curriculum development along with their valuable suggestions.
Teaching and Learning	Strategies for amalgamation of practical based learning for dexterity and prowess based learning practices for effective curriculum delivery. Orientation programme for MST to deliver the online lectures during covid-19 pandemic .Most of the teachers prolonged with ICT in their teaching learning process.
Examination and Evaluation	The institute conducted one internal exam during each semester and transparent evaluation process is implemented.
Research and Development	IQAC and research committee continues encourage PG students and staff to do research. All the faculties augment for self improvement in the field of research and development. Augmentation of Faculty development program for teachers in Specific area. Presentation

	of papers in State, National and International Seminars, Conferences and Symposia. Encouragement to participate in one week faculty development programs organized by KCG. Faculties are encouraged to chair various academic sessions along with writing articles in UGC approved journals and publication of books.
Library, ICT and Physical Infrastructure / Instrumentation	Institute always eager to purchase books, ICT equipments, Physical and academic infrastructure .Every year institute seeks faculty members of all the departments for their requirements and according to grant committee and principal take decision to allot the grant. Few aspects are as follows- Computers with internet, Display of new arrivals in library ,New Purchasing of text books, reference books and magazines along with ample use of ICT in Teaching and Learning – Book Exhibition - Involvement of Students in Library Committee
Human Resource Management	The College Provides ample Opportunities to Faculties and administrative Staff to display their skill. They are appointed in various committees as per their tests and interests and throughout the year different activities are Conducted. Students Council Creates a close bondage among the students and jointly together they perform various activities like Students Supports Programme, Participation in Co-Curriculum activities etc.
Admission of Students	First year UG students' admission Available in admin office of the institute. We strictly follow the prescribed reservation norms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	During the admission time, Notice boards are used to direct the students in the admission process. An electronic file system for the academic performances of each and every student is maintained by the teacher who is the mentor of the class. The updating of the record is done easily and used during the parent-teacher meet. Absence of students is intimated to parents through messages.

Examination	The College has separate Examination cell with equipped ITC tools necessary for examination purposes. Before the commencement of the exams, students download their hall tickets from the university website. Students also see their exam timetable, exam hall and their seating arrangements on the notice board. To improve the ability of students in competitive examination.
Planning and Development	E-governance has been implemented and exclusively used for the college activities like planning and development. The institution has a robust IT support which records the academic and administrative activities of the Institution. Staff biometric attendance, timetable, attendance, library information system, SMS facilities, daily absent report, information and reminders regarding the faculty development, conduct of special programs for students and teachers through group messages are a few to name. E-reports from the Departments are received and organized for the college by the IQAC. Information regarding the department is being circulated to the entire faculty in the department through whatsapp group.
Administration	The Administration of the College functions with e-governance system at Government, Society and College level. The college has Biometric attendance for teaching and non-teaching staff. Attendance is entered online by the respective staff along with the record. Students' feedback is solicited physically. All notices from the Principal's office are sent to the individuals through group messages. Within the department, all communications are done through messages. Information about conferences, events, victories, staff profile and departmental activities are regularly updated in the college website.
Finance and Accounts	The Institution has achieved effective financial management through transparent functioning of Finance and Accounts from every department. Each department has separate accounts to maintain the department association activity, staff and students welfare. This helps to increase the efficiency of staff towards the accuracy in

financial transactions. Financial assistance given as scholarships is equally maintained. The college conducts regular audit of annual books of accounts. The administrative office keeps all financial records separately as per the events and transactions made for. The administrative office maintains the books of accounts properly which helps in auditing procedure.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Enable the teachers for E-LEARNING	6	01/04/2020	06/04/2020	06
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
With pay leave and duty	Technical Training	conduction of expert

leave to attend seminar,workshop and training programs.	programs to update prowess	lectures and seminars for over all development of the students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute is a well renowned institution of the district. The institution is very much particular and prompt to maintain expenditure on daily and annual basis.The principal of the college is very experienced and in favor of maximum utilization of available resources. She adheres over expenditure and effervescent to follow economic measures for prosperity of the institution. The Institution has a well maintained and proper system for daily expenditure and expensive purchase .The routine requirements of the institution are marked by principal and all the bills are submitted to office to update the internal records for daily purchase.The committee of senior professors is also responsible for internal audit of all the income and expenditure.The expensive items for different departments like computers, furniture and other assets are purchased by taking consent of management committee.The record of all the purchase is maintained by the office in a systematic manner.Cash book, ledger and e-records are updated on regular basis . The college office conducts regular Internal Audit and principal evaluates the reasonability of expenditure .She is very particular to mitigate over expenditure and for that she conducts regular meetings with office staff and senior professors along with heads of departments. The round the year financial records are assessed by chartered accountant at the end of the financial year i.e. in the month of March.The report of the auditor is sent to management committee of the college for their expert opinion. .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
[View File]()		

6.4.3 – Total corpus fund generated

343550

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Nill
Administrative	No	Nill	Yes	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parents -teachers association held in a regular intervals during 2019-20. The key areas of the support and activities from PTA are as follows: a. Feedback collected from the parents in terms of revision in curriculum during the meeting as parents are also one of the stake holders in education sector. b. The parents are one of the member in IQAC - Internal Quality Assurance Committee which drives the institutional academic and non-academic activities where the inputs from the parents are considered. c. some of the parents are industrial experts where the institution identified them and invite them as a

guest speaker or industrial advisor in designing and delivering the curriculum Apart from the above ,PTA meeting helps in monitoring the students progress and their academic performance and if any improvement needed it is communicated with the respective parents. The opportunities for job placement and other future prospects are discussed with the parents in order to emblazon their daughters future prospects. The institution progress and potential plans will be discussed during PTA meeting to ensure the students are in par with the institutions planning and they will be developed as most effervescent citizens of tomorrow to shine the country at global arena .

6.5.3 – Development programmes for support staff (at least three)

The institution is very particular for the overall development of the support staff.The college has provision of leave facility along with medical leave for the support staff, They have been imparted technical training and communicative prowess in the premises only.They are encouraged to learn skills from the teaching faculty.The principal of the college monitors overall development planning for the support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1-AAA (Internal) 2-provide sanitary pads , Restrooms ,sanitary napkin incinerator for the students, 3.Facilitates Online lectures and material to the students for competitive Exams. 3-

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Bachao Beti Padhao	02/08/2020	02/08/2020	250	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The main motto of the institution is to provide qualitative advance to students self centered educational system which could build a strong and bright career to all its wards. This made the Institution to be ranked at the top slot in all the Ranking activities. Swatchhta - Clean Campus. A. The campus been considered as the epitome of Swatchhta for the year 2019-20 in the neighborhoods. The

campus Reached a top spot for the category of clean and green campus. This reflects the institutions practice towards eco friendly system. B. The institution also categorized as Best Institution in the educational arena of Kadi. C. Dust beans are kept at all the places for maintenance of garbage. D. The college aims to promote the utilization of renewable energy through solar powered units around the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Plastic free campus	15/08/2019	On the pious occasion of Independence day students took oath to curtail the use of plastic in the premises and they will opt it as an inseparable part of their life style.
Green initiative	05/09/2019	On the auspicious occasion of teachers day students promised to plant trees in the premises.
Best professional drive	26/01/2020	A drive to inculcate professional ethics among girls students was anticipated.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Plantation	30/09/2020	03/10/2020	55
Remove Plastic campaign	20/02/2020	22/02/2020	210

Mask Distribution	05/04/2020	16/04/2020	55
womens Empowerment Programme	01/08/2019	14/08/2019	250
womens Empowerment Day	02/03/2020	08/12/2020	70

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Eco- Friendly Campus -The institution is augmenting on the path of environmental conservation to make the institution Eco friendly.Measures like Plastic Free campus is the most vulnerable measures. The college is keen on imparting Eco-Friendly initiatives so harmful use of plastic is totally banned. Apart from it the observance of two No Drive Days, Energy saving measures , Water conservation and plantation drive are also the notable aspects. Degradable and Non degradable waste are segregated (2) Eco- Entrepre

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The College had proposed two Best Practices – The first is Yoga and meditation along with Environmental Peace while the second is Harmony with nature and Treasure of Heritage with Historical Traditions, Art and Culture. The college has been amalgamated with passionate rigor, energy and enthusiasm. These two practices are continued to encourage awareness and practices of sustainable development within a holistic vision of the environment and its relation to society, generate environment consciousness and cognizance, sensibility and respect towards heritage and conservation of inheritance. These practices not only encourage ethical and human values but also instill a sense of belonging in the College community. Best Practice-I: Yoga and meditation along with Environmental Peace is inspired by the Vedic rituals of Indian mythology that emphasizes on the value and significance of environment, the cosmic system and its inhabitants. The college has compulsory morning assembly with Yoga practices. It gives a strong mental state to the girls students of the college. The College inspires everyone to be soulful into its surroundings and its people the desire for environmental peace and harmony and encourages an organic connection with the environment. The College, with its dense green cover and phenomenal biodiversity serves as a laboratory for both observation and practices. It is committed to the optimization of its available material and human resources and inculcation of a life-style that promotes environmental consciousness, conservation of energy and other natural resources. An important step towards Waste Management was taken by the College in 2019-2020 under the slogan of 'No Waste Leaves the Campus'. The College optimizes its water usage and practices water management through rainwater harvesting. This provides a further boost to the College's efforts and commitment to maintain environmental sustainability. The College's lush green campus and floral diversity provide a habitat for local vegetation. The Garden Committee of the College and its trained, meritorious gardeners through their expertise and hard labor maintain the green, clean, refreshing environment of the College. The College provides nutrition to its gardens, lawns, trees and plants. The NSS, NCC Dept. organizes several programs that add to awareness and sensitization towards environment. Best Practice-II: Harmony with nature and Treasure of Heritage with Historical Traditions, Art and Culture are inspired by the commitment and passion to preserve and conserve the vast resources of historical knowledge. To encourage the consciousness of heritage, history, conservation and restoration of tangible and intangible heritage the college is expanded its learning resources. This fostered a sense of heritage, a sense of belonging to the

traditions of the College and the idea of a community and citizenship. The entire College community thus became both the participant and custodian of the shared wealth. The documents, newspapers and photographs are digitized, conserved, restored and catalogued. The college attempts to ensure gender equality through organizing various workshops, seminars, poster competitions, guest lecturers etc. The college also organizes talks to make women aware of their rights. The institution attempts to inculcate awareness about various malpractices against women like sexual harassment and abuse through skits, talks and power point presentations. The institution aims to educate and inform the female students about how to avoid becoming a victim of crime by providing hands on training on self-defense. Making these activities as a learning opportunity for the students the institution not only aims at empowering women but also aims at instilling self-confidence. This ensures a holistic development of the students by shaping their personality and enhancing their capacities. The college is a strong signature of success in the field of higher education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.mahilaartskadi.org/Content/IQAC/39.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College has provided tremendous thrust and priority to its Program of Diversity, Inclusion and Integration – an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young girls to make them better citizens of tomorrow and shine India's glory. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community. Under its Diversity Inclusion and Integration Program, the College during Covid-19 pandemic in 2019-2020, provided a vital support structure to conduct Online Teaching-Learning for the students. The College provided financial assistance to number of students with partial waiver of fees including other facilities. This assistance was in addition to the support received by reserved category students from state and other agencies. The College also facilitated a great number of students to obtain financial aid from other agencies, trusts and groups. The workshop on Career and Job Opportunities was organized for the professional development of the students. Under its Diversity Inclusion and Integration Program, the College is committed to supporting extraordinary individual initiatives to enable young, enthusiastic women to realize their dreams and aspirations.

Provide the weblink of the institution
https://www.mahilaartskadi.org/Content/IQAC/42.pdf

8.Future Plans of Actions for Next Academic Year

The Institute is pursuing on the path of success with full vigor and Enthusiasm.The College has its future plans in following areas- Curriculum Design and Delivery: In 2019-20 the curriculum development and delivery moved forward with industrial needs and demands because the college has vast industrial surroundings. The institution is well known for its curriculum delivery through its industry-driven programs. For the year 2020-21 the institution aiming for more industry linked employability programs in the form of certificate and diploma courses in collaboration with various agencies to ensure the curriculum

are designed and delivered for the industrial needs. Additionally, the programs are tied up with value added short term courses which enables the students in participation for experiential learning. The institution will identify the industrial demand courses and embed in the curriculum. The institution introduced various traditional certificate courses and successfully implemented the Skill Card score for the students. The institution aiming on job placement based on the skill score card of the students with the concept of "right men at right place". Research and Development: The institution bagged good number of publication and conferences participation in 2019-20. The publications were indexed in recognized journals. To move forward with more research activities the institution is aiming on applying more Government and non government grants and planning to have international collaboration for research and consultancy activities especially on the environmental and Eco-system. . Swatchhta drive: The institution anticipates Swatchhta drive for the year 2019-20. For the year 2020-21 the institution aiming to move forward to be at the top spot in Swatchhta drive for environment cleanliness in the society. NAAC Accreditation The institution is accredited by B under NAAC accreditation. The experience and exposure provides the Quality Assurance department to become a leader under the NAAC Accreditation process. It is aiming to be a mentor for the non-NAAC Accreditation institution to become a NAAC accredited institution and becoming an inclusive player among the educational sector. Excellence of Education The institution embarked at the national arena during 2019-20 by conducting National webinars. It is now aiming to focus on a furthermore advanced education system to improve the Quality of education especially in the field of social science and literature. Covid-19 Initiatives The entire education sector globally has been affected due to Covid-19. To protect the students and the campus from any airborne disease the institution aims at creating a healthy environment to prevent from the infection and improving the immunity of individuals. The institution is anticipating on the path of an Eco-friendly plantation drive which can absorb the pollution in the air and supply clean oxygen to its industrial neighborhood community and prevent the society from airborne diseases. The institution strives to augment Green audit • e-learning • National and international conferences • Professional development courses for teaching and non-teaching • Certificate and Add-on and value-added courses in coming future.The institution is dedicated to enshrine Indias future by inculcating quality education among girls students of the college.