

The Procedures and Policies

The procedures and policies adopted by the College for maintaining and utilizing physical, academic and support facilities include up-gradation of the obsolete, facilities well-versed with technology and which enhance the quality of institutional life, provide comfortable and ergonomically efficient spaces and environment for optimal output. To facilitate these College seeks and receives requisitions from the faculty and the students based on curricular requirements like laboratories, library, sports facilities and classrooms. The College has an extensive outlook for enrichment of the infrastructure. The College assesses the equipments and infrastructure on a regular basis. The College has an in-house team for the maintenance of its Systems and Network and minor hardware daily repair. For all major computer related problems, a service provider is hired. Computers are regularly updated with anti-virus software to protect them from malicious programs. The College has a team comprises electrician, plumber and handyman to resolve routine problems. During the Covid-19 Pandemic and Lockdown the college facilitated Online Teaching and Learning by providing access to different Online Platforms. The College ensures that the Library purchases current titles of books and journals and empanels such book distributors who can procure new titles and bring them to the notice of the faculty on a continual basis. All books and journals are routed through the Library Committee members before the purchase orders are finalized. Library Committee has an advisory committee responsible for effective functioning of the Library and purchase of library resources. Library is equipped with the CCTV cameras to prevent pilferage and overall monitoring and surveillance. The College provides several indoor and outdoor sports facilities to all its students. The College has a well-equipped Sports Complex comprising Physiotherapy Centre, Squash Court, Tennis Court, Badminton Courts, Basketball Courts, Walking Tracks and Playing Arena for students with physical disabilities. A valuable addition to the Sports Complex is the Center for Yoga and Well-Being to encourage physical fitness and physical activity. The College has active student teams for different Sports that participate on a continual basis in national and international sports events. The College facilitates them by providing attendance waivers and holding special classes for them. To encourage student engagement with sports, the College has made Sports period compulsory for the First Year students. Sports are identified considering both competitive participation and recreation. Appropriate budgeting for the sports infrastructure is then made to ensure optimum sports facilities to the students. The College has well-furnished, ventilated and spacious classrooms. These rooms are utilized for conducting lectures and other academic activities such as group discussions, presentations, seminars, workshops and role plays, etc. The maintenance of the classrooms is looked after on a regular basis. The institution has an auditorium with projection facility and apt sound system. The college has appointed dedicated team for regular upkeep and maintaining orderliness of the entire infrastructure and sports amenities. The staff and Principal monitor proper maintenance of all the available infrastructural and sports facilities .Even students are encouraged to take proper care of the all the amenities.